

OTP
Background

Wednesday 12/9/70

4:00

Dr. Lyons called to tell you that he has seen nothing in the papers about it, but the Congressional Record indicates that the appropriations bill passed the Senate on Monday -- 75 to 1. It was the Independent Office HUD appropriations bill that the President vetoed once.

8 DEC 1970

OTP ~~Personnel~~
Gen Counsel

Mr. Eric Hager, Esq.
Shearman and Sterling
531 Wall Street
New York, New York 10005

Dear Eric:

As promised, I report with some cheer that I have hired a general counsel. He is outstanding on all my criteria except for a lack of Washington experience, and I figured there that I might as well have him learn along with me.

We are moving along in our preparations for the World Administrative Radio Conference in Geneva next June, at least insofar as preparation of the U.S. formal position is concerned, which must be submitted in January. I am also beginning to seek out an outstanding technical type from outside government who could serve as a vice chairman of the delegation representing OTP. I would like to pursue the question of your availability with you at more length as soon as you feel able to do so. I think that it is fair to state that at this point both State and OTP feel you would be an outstanding choice. I personally hope you can see your way clear and look forward to hearing from you.

Sincerely,

Clay T. Whitehead

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

OTP
Bartgund

DIRECTOR

November 23, 1970

Honorable John O. Pastore
United States Senate
Washington, D. C. 20515

Dear Senator Pastore:

On the occasion of Dr. George F. Mansur's confirmation hearing you requested an outline of the manner in which the Office of Telecommunications Policy intends to implement Executive Order No. 11556 and what areas we intend to cover. I am pleased to comply with that request and to tell you something of our progress to date. The Office will be concerned with a wide range of issues reflecting the broad impact of telecommunications in government, the economy, and our society. The growing recognition that telecommunications policy matters facing the government are so broad, as well as being so complex, was one of the major factors behind the wide support for the establishment of this Office. We will, of course, be concerned with the specific major issues of telecommunications facing the country, but we will also be concerned with the broad sweep of telecommunications policy, reflecting your concern about the need for the development of an overall national communications policy.

The responsibilities of this Office fall into two major categories: (1) the Federal Government's own use of telecommunications, and (2) national communications policy. Additionally, reflecting our location in the Executive Office of the President, the Director of the Office is designated as the President's principal advisor on telecommunications.

We will be concerned with all aspects of the Federal Government's own use of communications. Major policy, planning, and operational areas that can be identified immediately are: coordination of telecommunications preparedness activities; techniques and organizational arrangements for management and procurement of federal communications resources; allocation of spectrum resources to federal users;

criteria and standards for interoperability and efficiencies in federal communications systems; identification of specific telecommunications program economies; and interface with civilian communications systems.

Our responsibility in this area of government telecommunications is twofold. We have first of all a responsibility to the public through the President to see that the Federal Government's overall use of telecommunications is both efficient and effective. In addition, we have a responsibility to the federal departments and agencies who are users of telecommunications to see that a policy and management environment exists in which they can obtain and operate the communications they need to perform their missions. It is a considerable management challenge to find ways to further both these goals simultaneously.

In implementing these responsibilities for the Federal Government's use of telecommunications, we will work with and through the user agencies rather than attempting to take over or duplicate their functions. We will address general management issues or will deal with specific program issues as appropriate, putting great stress on a close working relationship with the agencies to identify their needs and problems. The practical authority to implement the kinds of decisions this Office is expected to make will be exercised in three major ways: first, review and make recommendations to the Office of Management and Budget on federal agency plans and budgets for telecommunications; second, assign radio spectrum to federal users, and third, establish telecommunications standards and criteria.

In the area of national telecommunications policy, our scope will be similarly broad, although our role will be different. Here, the executive branch is a partner in the public policy dialogue and decision process with the FCC, the Congress, and the public. This Office will be the principal spokesman for the executive branch on communications policy matters. The areas we will cover under this responsibility will vary as the issues facing the nation vary.

At the present time, there appear to be several major areas where the executive can have an effective role in policy formulation. These include: (1) the provision of specialized bulk communications, particularly data communications, and the role of competition and monopoly in these new services; (2) international communications

including INTELSAT, U. S. industry structure, international negotiations regarding frequency usage, and the mix of cables and satellites in high density overseas routes; (3) mobile communications; (4) the general problem of mass telecommunications media, including industry structure, access to the media, and cable TV and its relation to over-the-air broadcasting; (5) the associated services that widespread, wide band, wired access to the home make possible; (6) financing of public broadcasting; (7) efficient, effective, and flexible use of the spectrum; and (8) a more general awareness of the impact of communications on our society and our economy.

The areas I have discussed illustrate how broad telecommunications policy must be and indicate the importance of a Presidential perspective on telecommunications policy. Because of this breadth and because of the high degree of interrelation among the various issue areas, the President's broader perspective on the economy and the society and his associated responsibilities make it imperative that the executive branch become a more effective and more responsible participant in the discussion of these policy issues. We also feel that this role is connected in many ways to the Federal Government's own use of communications, and that there will be great benefits from looking into both areas simultaneously. In short, OTP will permit the President to fulfill his responsibility in communications policy, just as he does other important areas of public policy.

As you can appreciate, our Office is quite new, and the above description of areas of involvement and expected implementation is still somewhat less specific than we would like in the future. However, I am pleased to report that the Office is, in fact, established and at work. There are, of course, problems of establishing ourselves organizationally, establishing relations with the other departments of government, and dealing with specific policy projects. As you know, we also have some budgeting difficulties which are, in turn, causing delays in staffing and in addressing of specific policy needs. We are attempting to deal simultaneously with all these problems.

We are placing great emphasis on developing work relationships with the appropriate departments and agencies of government, with knowledgeable people in industry, and with concerned members of

the public. As you know, the role of this Office is one of coordination, not operation. While the Office has considerable decision making authority, all our efforts would be counter-productive if we did not work with and through the federal departments and agencies.

We are putting particular emphasis on a cooperative and complementary relationship with the Federal Communications Commission, and that experience has been most satisfactory to date. We and the FCC will be concerned with many of the same areas, and we expect that the policy and Presidential perspective of OTP will complement rather than duplicate or compete with the regulatory focus of the Commission.

We have put particular emphasis also on developing the role of the Secretary of Commerce in support of this Office as assigned by the Executive Order. We are making quite satisfactory progress in spite of some stringent budgetary constraint. The Department of Commerce has been most cooperative in recognizing their role in support of the Office of Telecommunications Policy, and I am confident that arrangement will work out well. In particular, we have agreed with the Department of Commerce on certain principles regarding their research work program in support of this Office, and I have attached those for your information.

I am pleased to have this opportunity to be somewhat more specific about the Office's plans and to give you a very preliminary progress report after our first two months of operation. I intend to keep the Congress well informed of our progress and plans and look forward to working with you in that regard. I hope that my future reports will be increasingly more specific and will show substantial progress in dealing with the issues before us. In particular, I hope to have within the next six months a statement of what the de facto policies of the government are in the communications area; how they relate to pending and foreseeable issues; and what needs to be done to close the gaps to bring about some cohesion in overall policy. As soon as this review is completed, I would hope to have the opportunity to discuss it with interested members of the Congress. In the meantime, if we can be of any assistance, please let me know.

Sincerely,



Clay T. Whitehead

Enclosure

cc: Mr. Whitehead
Dr. Mansur

Lyons/Whitehead/Doyle/Mansur:jm
Dr. Lyons

OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON

George:
Any thoughts?

Eva: If not, let it go out.

0 P

Nov. 18, 1970

MEMORANDUM FOR CHARLES JOYCE, JR.

I am concerned with the lack of structure for the emergency role of this office, and of the apparent philosophy that this office will only get involved when problems cannot be resolved at a lower level. This kind of "management by exception" may be suitable for normal operations, but in emergencies it tends to result in the higher levels being informed of the problem only when it has gotten completely out of hand. I would like to avoid that by getting involved in the relevant operational activities prior to emergencies, and by having a monitoring capability so that I will become aware of potential problems well in advance of having to act.

I would like to establish a clearly defined monitoring capability within the office. This capability should function during all normal duty hours, and arrangements should be made for continuous operation whenever I so direct.

Please see that a detailed concept for this capability is developed for my review as soon as possible. The concept should include: information requirements, display techniques, reporting relationships and procedures, communications, and staff procedures.

The capability should be applicable to both natural disasters and war, and should provide on a routine basis information about communications system status, performance, and the results of tests of telecommunications systems and procedures.

Clay T. Whitehead

cc: Dr. Mansur
Capt. Babcock
Mr. Ward
DTP - 2 ✓
Joyce Subj File
" Chron File
CCJoyce:hmy
11-18-70

OTP
Background

November 17, 1970

Mr. Charles B. Brownson
Editor-Publisher
Congressional Staff Directory
300 New Jersey Avenue, S. E.
Washington, D. C. 20003

Dear Mr. Brownson:

In response to your letter of November 10th requesting
staff information on the Office of Telecommunications
Policy, your attachment has been revised as enclosed.

Sincerely,

Stephen E. Doyle
Special Assistant
to the Director

Enclosure

cc: Mr. Whitehead
Mr. Doyle

SEDoyle:jm

OFFICE OF TELECOMMUNICATIONS POLICY

1800 G Street, N. W., Washington, D. C. 20504
Northwestern Building

395-5180

| | | <u>Room</u> | <u>Ext.</u> |
|---------------------|-------------------------|-------------|-------------|
| Whitehead, Clay T. | Director | 749 | 5180 |
| Mansur, George F. | Deputy Director | 749 | 5180 |
| Doyle, Stephen E. | Spec. Asst. to the Dir. | 748A | 5180 |
| Dean, Wilfrid, Jr. | Dir., Frequency Mgmnt. | 747 | 5623 |
| Johnston, Elizabeth | Administrative Officer | 748 | 5174 |

Office of Telecommunications Policy
Route Slip

13 NOV 1970

| | | |
|-------|-------------------|-------|
| _____ | Clay T. Whitehead | _____ |
| _____ | George F. Mansur | _____ |
| _____ | William Plummer | _____ |
| _____ | Wilfrid Dean | _____ |
| _____ | | _____ |
| _____ | Steve Doyle | _____ |
| _____ | William Lyons | _____ |
| _____ | | _____ |
| _____ | Eva Daughtrey | _____ |
| _____ | Timmie White | _____ |
| _____ | Judy Morton | _____ |

REMARKS

Congressional Staff Directory



300 New Jersey Avenue, S.E. Washington, D. C. 20003 Area Code 202 Lincoln 6-6300

November 10, 1970

FIRST CLASS MAIL

Mr. Clay T. Whitehead, Director
Office of Telecommunications Policy
1800 G Street, NW
Washington, D.C. 20506

Dear Mr. Whitehead:

Will you please have one of your appropriate aides look over the attached pages from the "Key Personnel in the Executive Departments" section of the last Congressional Staff Directory. Kindly restructure, where necessary, and make corrections, additions and deletions.

This section is one of the most used parts of the book and we are expanding it for our 13th Edition to be available early next year. Feel free to make additions in staff listings of people who are most frequently contacted by the Hill, other governmental staffs, and the public. We are anxious to have the entry for your Department exactly as you wish it.

As a result of the cooperation of our friends in the Government and on the Hill, the Congressional Staff Directory has grown until it is now recognized as an authority and used widely by government, the legal profession, industry, radio, TV, the press and colleges. More than 5200 libraries now make this Directory available to readers as a reference.

Thank you very much for your help. We will appreciate it if you will return the attached form as soon as the data is complete. This section is one of the first to go to press early in January in order for us to meet our distribution deadline for the complete directory.

Sincerely,

Charles B. Brownson
Editor - Publisher

OFFICE OF TELECOMMUNICATIONS POLICY

1800 G Street, N.W., Wash. D. C. 20506

Dial 395-5182

| | | Bldg. | Room | Ext. |
|--------------------|----------------------------|-------|------|------|
| Whitehead, Clay T. | Director | | | |
| O'Connell, J. Ray | Executive Assistant | | | |
| O'Malley, John | Legal Counsel | | | |
| Plummer, William | Assoc. Dir.Intnl. Telcomm. | | | |
| Clark, Ralph | Assoc. Dir. Natl Comm. | | | |
| Deane, Will | Assoc Dir. Frequency Mgmt. | | | |

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY

WASHINGTON, D.C. 20504

November 9, 1970

OTP
Subjunct
DIRECTOR

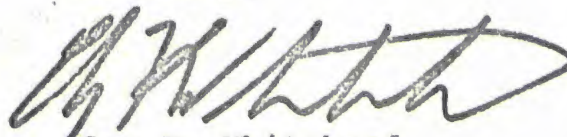
Honorable Myron Tribus
Assistant Secretary for
Science and Technology
Department of Commerce
Washington, D.C. 20320

Dear Dr. Tribus:

I have asked Mr. Walter Hinchman to take primary responsibility for the time being for coordination between OT and OTP of the over-all work program. On those matters involving Federal spectrum management support, Mr. Dean is the continuing focal point within the OTP.

By letter of October 14, 1970, we furnished information regarding the assistance desired by the Department of Commerce in support of the Interdepartment Radio Advisory Committee Secretariat. A number of studies and recommendations have been made in recent years which should be useful in structuring the Commerce support program (e.g., on EMC Analysis, data base requirements, automatic data processing, spectrum standards, and spectrum monitoring). I have asked Mr. W. Dean to forward these materials to Dr. Kandoian, and to arrange for further discussions of these topics.

Sincerely,



Clay T. Whitehead

OTP
Background

2 NOV 1970

Honorable Hilary Sandoval, Jr.
Administrator
Small Business Administration
Washington, D. C. 20416

Dear Mr. Sandoval:

In connection with your recent submission to the FCC in the Federal Communications Commission Docket No. 18920, it has occurred to me that there may be matters of substantial mutual interest to your Administration and this Office. There are undoubtedly a number of ways in which small business interests in the telecommunications field could be generally advanced by a better awareness on the part of this Office of those interests and some appreciation by your Administration of the potentials we may have for encouraging small business enterprise.

In order to be effective in the discharge of the responsibilities delegated to us by the President, we have to make every effort to understand the wide variety of organizations and groups in the telecommunications field. That segment of our economy with which you are concerned is becoming increasingly important in the telecommunications field.

I am enclosing for your information a copy of Executive Order No. 11556 dated September 4, 1970. After you have had an opportunity to consider this Order and the possibilities of a potential working relationship between our respective staffs, I would welcome an opportunity to meet with you personally for a get-acquainted session. If your staff has any questions, they can contact my Special Assistant, Mr. Steve Doyle, at 395-5180.

Sincerely,

Clay T. Whitehead

Enclosure

cc: Mr. Whitehead
Mr. Doyle
Dr. Owen

Owen/Doyle/Whitehead:jm

OTV Background
OFFICE OF TELECOMMUNICATIONS POLICY

ROUTE SLIP

TO Mr. Whitehead

| | |
|------------------|-------------------------------------|
| ACTION | <input type="checkbox"/> |
| Concurrence | <input type="checkbox"/> |
| Signature | <input checked="" type="checkbox"/> |
| Comments | <input type="checkbox"/> |
| For reply | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Per conversation | <input type="checkbox"/> |
| Discuss with me | <input type="checkbox"/> |

FROM Lt. Col. P. H. Enslow Jr. DATE 10/30/70

REMARKS

1. Per your request.
2. Coordinated with Charlie Joyce.
3. Coordinated with Dave Solomon in DOD.
4. Recommend signature.

Phil

2 NOV 1970

MEMORANDUM FOR

Honorable Melvin R. Laird
Secretary of Defense

Subject: Project SANGUINE

Project SANGUINE is of interest to me because of the electromagnetic environmental implications, the spectrum usage, and the question of national priorities. I am informed that there are research programs in progress to address some of these areas, and would appreciate a briefing on the project in general, the actions presently underway, and the results obtained thus far. I would also appreciate an arrangement for my office to be advised on future results and decision points as we approach them.

Clay T. Whitehead

PHEnslow:avr:30Oct70
Revised: CTWhitehead:avr:30Oct70
bcc: Dir. OTP (2) ✓
PHE Reading
Subject File

27 OCT 1970

✓
OTP

Mr. Dwight A. Ink
Assistant Director
Office of Management
and Budget
Executive Office of the President
Washington, D. C. 20503

Dear Mr. Ink:

With reference to your letter dated October 23rd to Mr. Whitehead concerning legislative changes to minimize requirements for annual reports, this Office concurs fully with the recommendations contained in the Space Council's memorandum to the Director of OMB dated June 30, 1970.

The Office of Telecommunications Policy believes it would be more efficient and fully consistent with the President's desires as set forth in his letter of May 25, 1970, to have the requirement for the President's report under the Comsat Act deleted and have added to the President's annual report on aeronautical and space activities a chapter dealing with OTP.

Sincerely,

Stephen E. Doyle
Special Assistant
to the Director

cc: Mr. Whitehead
Mr. Doyle

Mr. Cole

SDoyle:jm

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

OCT 23 1970

Honorable Clay T. Whitehead
Director, Office of
Telecommunications Policy
1800 G Street, N.W.
Washington, D. C. 20504

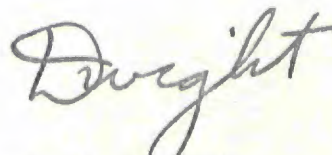
Dear Mr. Whitehead:

We have received the enclosed memorandum from the National Aeronautics and Space Council suggesting a possible saving by consolidation of reports.

The National Aeronautics and Space Administration has already commented (copy enclosed) favorably on this proposal as it relates to their reporting responsibilities.

As preparation of the reporting requirements in Section 404(a) of the Communications Satellite Act of 1962 were delegated to your Office under Section 9 of Executive Order 11536 of September 4, 1970, we would appreciate your comments on this suggestion for the possible consolidation of related reports.

Sincerely,



Dwight A. Ink
Assistant Director

Enclosures

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

OCT 23 1970

Honorable Clay T. Whitehead
Director, Office of
Telecommunications Policy
1800 G Street, N.W.
Washington, D. C. 20504

Dear Mr. Whitehead:

We have received the enclosed memorandum from the National Aeronautics and Space Council suggesting a possible saving by consolidation of reports.

The National Aeronautics and Space Administration has already commented (copy enclosed) favorably on this proposal as it relates to their reporting responsibilities.

As preparation of the reporting requirements in Section 404(a) of the Communications Satellite Act of 1962 were delegated to your Office under Section 9 of Executive Order 11536 of September 4, 1970, we would appreciate your comments on this suggestion for the possible consolidation of related reports.

Sincerely,

(Signed) Dwight

Dwight A. Ink
Assistant Director

Enclosures



EXECUTIVE OFFICE OF THE PRESIDENT
NATIONAL AERONAUTICS AND SPACE COUNCIL
WASHINGTON 20502

EXECUTIVE SECRETARY

June 30, 1970

MEMORANDUM FOR

Director, Bureau of the Budget

References: (1) President's letter, 25 May 1970
(2) BOB Circular No. A-44, Rev. 17 Jun 1970

Subject: Possible Saving by Consolidation of Reports

Although we estimate the saving to be no more than \$25,000 per year, relative efficiency might be served by consolidating related reports.

The National Aeronautics and Space Act of 1958, in Section 206, requires two reports. Paragraph (a) requires the semiannual report to Congress of NASA itself. Paragraph (b) requires the President to report to the Congress annually in January, "A comprehensive description of the programmed activities and the accomplishments of all agencies of the United States in the field of aeronautics and space activities during the preceding calendar year."

The Communications Satellite Act of 1962 requires, in Section 404(a), an annual report on activities and accomplishments under the Communications Satellite Act of 1962 by the President.

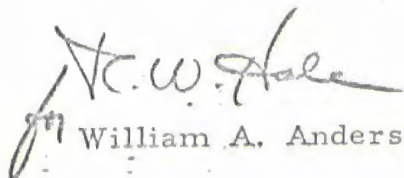
If it is considered advisable, the provision requiring a semiannual report by NASA to the Congress through the President might be revoked. The explanation is that NASA has a full opportunity to report its activities in the annual report of the President which has for some years given over an entire chapter to the activities of NASA alone.

The President's report on the activities and accomplishments under the Communications Satellite Act has been prepared in the past by the Office of Telecommunications Management, now the Office of Telecommunications Policy. Consideration might be given to

revoking the requirements for this report in the Communications Satellite Act and a chapter added to the President's annual report on aeronautics and space activities to provide adequate opportunity for the Director of Telecommunications Policy in that report. Thus, there would be one report by the President annually to cover all aeronautics and space activities.

The reorganization of the Executive Office of the President may make it necessary to consider carefully where the President's report on aeronautics and space activities, in the future, should be prepared and centered. Therefore, consideration of the above proposals should take place after the President's plan for reorganizing the Executive Office of the President has gone into effect.

It should be noted that the report for the Communications Satellite Act goes in the Congress to two different committees, not the Committee on Science and Astronautics. For this reason, the Director of Telecommunications Policy and the White House may decide that there are good reasons why this report should remain as it is, separate and different from those of aeronautics and space activities.


William A. Anders

Attachment

Reports to Congress by the President on Space and Aeronautics

cc: Mr. DeGennaro/NASA
Mr. J.R. O'Connell/OTP
Mr. Rhode/BOB

Reports to Congress by the President on space and aeronautics

NASA

"Semiannual Report to Congress"

National Aeronautics and Space Act of 1958 (PL 85-568, 72 Stat. 426--
Section 206(a).)

NASC

"Aeronautics and Space Report of the President, Transmitted to
the Congress"

National Aeronautics and Space Act of 1958 (PL 85-568, 72 Stat. 426--
Section 206(b).)

OTM (OTP)

"Annual Report on Activities and Accomplishments under the Communications
Satellite Act of 1962 -- Report by the President"

Communications Satellite Act of 1962 (PL 87-624, 76 Stat. 419--
Section 404(a).)



NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
WASHINGTON, D.C. 20546

SEP 30 1970

REPLY TO
ATTN OF: D

Mr. Dwight A. Ink
Assistant Director for Executive Management
Office of Management and Budget
Washington, D.C. 20503

Dear Mr. Ink:

This is in response to your letter of August 3, 1970 in which you asked for NASA's comments on the suggestion from the National Aeronautics and Space Council that certain related reports dealing with space activities and accomplishments be consolidated.

We concur in the proposal to eliminate our semi-annual report to Congress and unless there is an objection, we will initiate the necessary action to have Section 206 of the National Aeronautics and Space Act of 1958 amended as part of our annual legislative review.

With regard to the President's report on activities and accomplishments under the Communications Satellite Act of 1962, we have no objection to the proposal to amend Section 404 of the Act.

We appreciate the opportunity to comment on these suggestions.

Sincerely,

Richard C. McCurdy
Associate Administrator for
Organization and Management

OTP
Background

21 OCT 1970

Mr. A. F. Sampson
Commissioner
Public Buildings Service
General Services Administration
Washington, D. C. 20405

Dear Mr. Sampson:

The Office of Telecommunications Policy, established pursuant to Reorganization Plan No. 1 in February 1970, has now been physically located at 1800 G Street, N. W., a commercial building occupied primarily by the National Science Foundation. Within this building there are no government parking facilities, and available commercial facilities close completely and lock up at 7:00 PM daily.

I am writing to you with reference to CSA Order PBS 7030.2C which concerns parking facilities for leased buildings.

The Director of this Office is a Presidential appointment Level III and the Deputy Director is a Level IV; we have a total staff of 73. At the present time, we have no parking facilities. I have an official car assigned to the Director, leased by the government, but I have no assigned space for parking that car. To get it off the street, we have leased a commercial slot at a cost of about \$40 a month.

I have some minimum immediate needs for parking which directly relate to the capacity of my executive staff to do its work.

(a) The official car should be available for use during normal working hours and on Saturdays (for I work most Saturdays at least half a day) within a reasonable distance from 1800 G Street, N. W.

(b) Although the Office hours here are 9:00 to 5:30, I normally work at my desk until 7:30 or 8:00 or later. Because of the great number of meetings I must attend each day, my own

paperwork has to be done after the phone stops ringing. I require a secretary to support me during these hours. I request, therefore, a parking facility for her car within a reasonable distance from 1800 G Street, N. W., which would be available after 7:00 and on weekends, which rules out parking in this building.

(c) The Deputy Director of my office drives a considerable distance to work each day, living in the State of Virginia, and frequently works with me late evening hours and weekends. I feel that it is a reasonable request in the interest of the efficient operation of my office to have a parking slot for the Deputy Director.

This Office is prepared to absorb the cost of leasing commercial facilities for (a) our official car, (b) my confidential secretary's car, and (c) the Deputy Director's car as necessary costs supporting the efficient and effective operation of my office. In all three cases, these automobiles, were they to be garaged in commercial facilities within this building, would have to be moved during the day when the garage closes. If some government or commercial facility exists within a reasonable walking distance from 1800 G Street, N. W., your assistance in arranging for a lease, even if it must be at the cost of this Office, would be appreciated.

Available public transportation to meet the needs of my personal secretary and Deputy Director are inadequate since in the former case there is no service directly to Turkey Point, 15 miles from Annapolis; and, in the case of the Deputy Director, only the most indirect bus service is available, which would require his traveling in excess of an hour both to and from work each day.

Off-street parking is available at a number of commercial sites at costs ranging from \$3 a day upward, and I consider such a requirement on my secretary and Deputy Director to be prohibitive as amounting to, in effect, a reduction in salary.

I do not hesitate to add my own concern for the safety and welfare of my secretary, particularly as she frequently leaves this office well after dark at night.

While I might reasonably point out that my existing staff contains nine supergrade officers in addition to those I have mentioned, I am not now seeking accomodation of their needs for parking because I do consider the three above requirements absolutely essential to the operation of this Office, and I do not want to confuse the significance of this request with some lesser important requirements which are nonetheless critical but can be met through alternate arrangements, such as car pools and group leasing of parking facilities.

The relatively modest proportion of this request is expressly intended to contribute to expedient consideration and early approval.

I have determined and so certify that parking facilities for the vehicles of employees, as set forth above, used to provide transportation to and from their place of work is required in order to avoid significant impairment of the operating efficiency of this Office.

It is also agreed that this Office will reimburse GSA for the cost of leasing such parking for the duration of our use of such facilities.

Any assistance you can provide for arranging leased spaces as requested would be greatly appreciated.

Sincerely,

Clay T. Whitehead

cc: Mr. Doyle
Mr. Whitehead

SDoyle:jm

GENERAL SERVICES ADMINISTRATION

ROUTING SLIP

| TO | CO | R1 | R2 | R3 | R4 | R5 | R6 | R7 | R8 | R9 | R10 |
|----------------------|----|----|----|----|----|-----------------------|----|----|----|----|-----|
| NAME/TITLE | | | | | | CORRESPONDENCE SYMBOL | | | | | |
| 1. Mr. Stephen Doyle | | | | | | | | | | | |
| 2. | | | | | | | | | | | |
| 3. | | | | | | | | | | | |
| 4. | | | | | | | | | | | |
| 5. | | | | | | | | | | | |

| | | |
|---|---|---|
| <input type="checkbox"/> ALLOTMENT SYMBOL | <input type="checkbox"/> HANDLE DIRECT | <input type="checkbox"/> READ AND DESTROY |
| <input type="checkbox"/> APPROVAL | <input type="checkbox"/> IMMEDIATE ACTION | <input type="checkbox"/> RECOMMENDATION |
| <input type="checkbox"/> AS REQUESTED | <input type="checkbox"/> INITIALS | <input type="checkbox"/> SEE ME |
| <input type="checkbox"/> CONCURRENCE | <input type="checkbox"/> NECESSARY ACTION | <input type="checkbox"/> SIGNATURE |
| <input type="checkbox"/> CORRECTION | <input type="checkbox"/> NOTE AND RETURN | <input type="checkbox"/> YOUR COMMENT |
| <input type="checkbox"/> FILING | <input type="checkbox"/> PER OUR CONVERSATION | <input type="checkbox"/> YOUR INFORMATION |
| <input type="checkbox"/> FULL REPORT | <input type="checkbox"/> PER TELEPHONE CONVERSATION | <input type="checkbox"/> |
| <input type="checkbox"/> ANSWER OR ACKNOWLEDGE ON OR BEFORE _____ | | |
| <input type="checkbox"/> PREPARE REPLY FOR THE SIGNATURE OF _____ | | |

REMARKS

The attached is in accordance with our telephone conversation of October 15.

Address your letter to:

Mr. A. F. Sampson
Commissioner, Public
Buildings Service
General Services Administration
Washington, D. C. 20405

Include mention of the need for space for
Government-owned vehicles.

| FROM | CO | R1 | R2 | R3 | R4 | R5 | R6 | R7 | R8 | R9 | R10 |
|-------------------------------|----|----|----|----|----|-----------------------|----|----------------------------------|----|----|-----|
| NAME/TITLE J. Herman Moore | | | | | | CORR. SYMBOL PBOC | | BUILDING, ROOM, ETC. GS, 4306 | | | |
| Chief | | | | | | TELEPHONE 343-8083 | | DATE 10/14/70 | | | |



TRANSMITTAL FORM - U.S. DEPARTMENT OF COMMERCE
OFFICE OF THE GENERAL COUNSEL

FORM CD-82
(8-7-63)

DATE 5/15/69

TO: Mr. Kenneth Cole (The White House)

FROM: Burt W. Roper *BWR*

Attached, per conversation, are four copies of preliminary draft statement for possible delivery by an Administration witness May 20 before Subcommittee on Communications and Power of House Commerce Committee. As I advised you, Jim Frey (Budget Bureau) has a copy of this preliminary draft statement.

Mr Whitehead
Jim
Pete

DO NOT USE FOR PERMANENT RECORD INFORMATION



INDIAN CLAIMS COMMISSION

726 JACKSON PLACE NW.
WASHINGTON, D.C. 20506

May 11, 1970

P

| | |
|--|--|
| Reply to be Prepared by: | |
| Coordinate Reply with: | |
| <input checked="" type="checkbox"/> For Action | <input type="checkbox"/> For Information |
| Prepare Reply for Signature of: H | |
| Furnish Copy of Reply to: H | |
| Copy also sent to: AL | |
| REPLY DUE: 5-21-70 | |

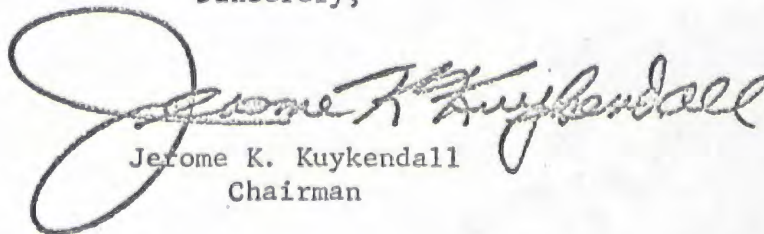
Honorable Robert L. Kunzig
Administrator
General Services Administration
Washington, D. C. 20405

Dear Mr. Kunzig:

The Indian Claims Commission is being moved in June or early July from Federal Office Building No. 7 to leased space in the Riddell Building, 1730 K Street N. W. One way to minimize the negative impact of this change, I feel, is to provide parking arrangements comparable to those we have enjoyed at FOB 7. I am therefore writing, pursuant to Paragraph 9.c. of PBS 7030.2C, to certify that employee parking is required to avoid significant impairment of the Commission's operating efficiency.

We ask that GSA proceed to lease parking spaces as requested in our SF 81 submitted April 27, 1970, copy attached. It is agreed that the Indian Claims Commission will reimburse GSA for the cost of such parking.

Sincerely,


Jerome K. Kuykendall
Chairman

Enclosure

RECEIVED
GSA
GSA

MAY 14 11:44 AM '70
MAY 20 AM '70

ADMINISTRATOR'S
MAIL & FILES & FILES

051470-700

MAY 21 1970

Honorable Jerome K. Kuykendall
Chairman
Indian Claims Commission
726 Jackson Place, N.W.
Washington, D.C. 20506

Dear Mr. Chairman:

This refers to your letter of May 11, 1970, concerning the leasing of ten parking spaces for your key staff members in the vicinity of the Riddell Building, 1730 K Street, N.W., Washington, D.C., to which you are moving in June or early July from Federal Office Building No. 7. You now have ten spaces in the basement of FOB 7 for which occupants pay \$11.75 each per month.

While the Comptroller General, in decision B-168096, clarified to some extent the authority to lease parking spaces for employees, there are many complications involved in working out an appropriate arrangement under the circumstances of an individual case. We must, of course, take into account the relative situations of all agencies in a given area within the city and not just the situation of one agency.

Although you certified that employee parking is required to avoid significant impairment of the Commission's operating efficiency, there is no sufficient detailed backup to enable us to make a definitive analysis of your request.

It is suggested that you provide a response to each of the factors (1) through (6) of the attachment to this letter which are to be considered by the head of the agency in making the determination and certification that parking facilities are required in order to avoid significant impairment of the operating efficiency of his agency. These factors are taken from the General Services Administration Order to which the Comptroller General referred in the above mentioned Comptroller General's decision.

*Space Utilities
Parking
Pg 3
Am*

It is also noted that you did not agree in your letter of May 11, 1970, to reimburse General Services Administration for the cost of such parking for the duration of its use, that is, on a permanent basis.

Upon receipt of your response to the factors described above and the commitment to reimburse on a permanent basis we will consider your request, along with those of other agencies in the area and will make a determination consistent with what appears to be in the overall interest in the Government.

Sincerely,

(Signed) A. F. Sampson


A. F. Sampson
Commissioner
Public Buildings Service

Enclosure

cc:

Official File - Operations - PBF
Regional Admin. - 3A
Administrator - A(2)
Assist. Administrator - AL
Commissioner - P
Conf. Assist. to the Commr. - PL
Corres. Control - PFA
Assist. Commr. for BM - PB


70A due 5/20/70

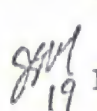
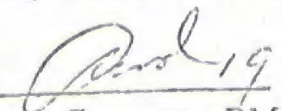
 PBOC:JHMoore:mm 5/19/70 x38083

Concurrence:

AL
Assist. Admin.

P
Commissioner

 PL RLF 5/20/70
Conf. Asst. to Com.

 19 PB  19
Asst. Commr. BM

PERTINENT EXCERPTS FROM
GSA ORDER PBS 7030.2C
PARKING FACILITIES FOR LEASED BUILDINGS

* * * * *

c. The head of an agency may determine that parking facilities for vehicles of employees used to provide transportation to and from their place of work is required in order to avoid significant impairment of the operating efficiency of that agency. If the head of an agency makes such a determination and certifies in writing to the Administrator of General Services to that effect and agrees to reimburse GSA for the cost of leasing such parking for the duration of their use of such parking facilities, GSA may lease the required parking facilities. Factors which may be considered by the head of the agency in making the requisite determination and certification referred to above include:

- (1) Daily hours of employment, including amount and time of any overtime operations, number of employees on duty during such overtime work, and adequacy of public transportation during regular hours and hours of overtime work.
- (2) Daily time schedule of available public transportation including frequency of service during peak demand by employees.
- (3) Necessity for leasing space for an agency or agencies at a location where public transportation is inadequate.
- (4) The location of the leased facility in relation to the geographical area where the residences of the majority of the employees are situated, and the availability and frequency of public transportation, the estimated time taken to get to and from work, and the cost of such transportation.
- (5) The amount of both on- and off-street parking available to the employees in reasonable proximity to the leased space, the cost of off-street parking and the impact the additional demand by the employees will have on such parking facilities in terms of added cost and availability.
- (6) Other factors considered relevant to the particular lease situation, e.g., environmental factors involving safety of employees using public transportation.

* * * * *

INDIAN CLAIMS COMMISSION

726 JACKSON PLACE NW.
WASHINGTON, D.C. 20506



June 3, 1970

Honorable A. F. Sampson
Commissioner, Public Buildings Service
General Services Administration
Washington, D. C. 20506

Dear Mr. Sampson:

Thank you for your letter of May 21 concerning our need for 10 parking spaces near the Riddell Building. The supporting information you requested is as follows:

1. Our regular daily hours of employment are 8:00 to 4:30; however, the hours of key personnel are irregular based on variations in the work schedule. The workload is heavy and overtime is often required on an informal basis. Public transportation is not very satisfactory from the standpoint of the high level employees concerned, and we would be most reluctant to press for its use in lieu of privately owned vehicles.
2. The daily time schedules of public transportation vary depending on location of residence. In no case, however, could the schedules be relied upon to meet employees' needs effectively.
3. The lack of a garage in the Riddell Building would prevent GSA from including parking in the basic lease arrangements. Maintenance of established working conditions -- and morale -- therefore requires that separate parking arrangements be negotiated. Present parking is being given up involuntarily.
4. Affected employees will all be traveling considerable distances to the Riddell Building. While some form of public transportation is generally available, schedules tend not to meet our needs. In most cases the cost of public transportation would be greater than current parking costs. Perhaps most important, time lost in moving to and from work, together with restrictions imposed by bus schedules, would impair efficiency.
5. Virtually no on-street parking is available near the Riddell Building. Nearby off-street parking must be found one or two spaces at a time, and is priced at about \$50.00 per month. While the number of our employees is small, their additional demands may further limit availability of spaces.

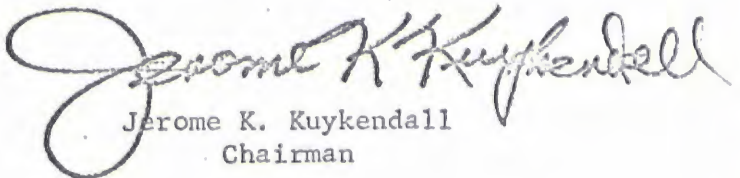
6. In the case of one Commissioner, use of public transportation is impossible for reasons of health -- as indicated in our SF-81 of April 17, copy attached.

In my letter of May 11, I agreed that the Indian Claims Commission would reimburse GSA for the cost of parking. We would expect to continue reimbursing GSA as long as the parking is used.

We are currently under pressure to relocate before the end of June. I therefore ask your cooperation in resolving the parking question quickly -- and, I hope, favorably -- since this is perhaps the most disquieting aspect of the move for those affected.

Our Executive Director, Mr. David Bigelow, 128-6433 has already explored a number of parking facilities near the Riddell Building. He will be pleased to work closely with your representative in implementing the best possible arrangements.

Sincerely,


Jerome K. Kuykendall
Chairman

OTP

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

October 15, 1970

MEMORANDUM FOR MR. WHITEHEAD

Attached for your consideration are three draft OTP orders on advisory councils. One will establish a TELECOMMUNICATIONS POLICY COUNCIL of high Government officials to advise you in regard to the formulation of telecommunication policies and the development of related executive branch plans and programs. It is envisaged that the TPC might meet three or four times a year, and establish working panels (mostly ad hoc) as required. The draft order was prepared in response to the request conveyed by Mr. Doyle.

A second will establish a TELECOMMUNICATIONS ADVISORY COUNCIL composed of widely recognized experienced and knowledgeable persons from outside of the Government, who are in a position to give expert and objective judgments, and some assurance to the public that Executive decisions are not, necessarily, bad because national security considerations precluded full public discussion. This Council is responsive to the statement in the Report by you and Mr. Flanigan entitled, "Executive Branch Organization for Telecommunications," that the Director, OTP, will be assisted by . . . and a new "Telecommunications Advisory Committee composed of experts from outside of the Government."

The third will convert the present FREQUENCY MANAGEMENT ADVISORY COUNCIL to a Panel of the TAC. The FMAC has served a useful purpose but much of its work has been done. It can continue to be useful without separate status as a Council.

With each draft order is a possible agency representative list which will not be a part of the actual order. It is important in seeking representatives that there not be a wide range of position levels on any one council, otherwise the lowest common denominator will be reached very quickly.

The Interdepartment Radio Advisory Committee (IRAC) and the Electromagnetic Radiation Management Advisory Council (ERMAC) are not involved here. However, I recommend that they be continued as they are.

Formal orders to establish the several councils are considered to be required for you to respond to Section 3(b) of Executive Order No. 11007 of February 26, 1962 which reads, "specifically determined as a matter

of formal record by the head of the department or agency to be in the public interest in connection with the performance of duties imposed on that department or agency by law." A formal document is useful in maintaining order within the Office and in reporting to the Office of Management and Budget on committee activities. A copy of EO 11007 is attached for convenience.

The OTP Order approach was selected because long experience has led most Offices within the Executive Office and other agencies to adopt a standard directive system. Generally, circulars are used when other agencies are involved; orders are used within an agency or office; and bulletins are used either inside or outside of agencies for temporary notices, etc. A sample order is appended for information.

Upon your approval of the recommended orders, a letter will be prepared to inform each agency or entity of the establishment of the councils and seek their support and nomination of a representative to work with you.


W. E. Plummer

cc:

Dr. Mansur
Mr. Dean
Mr. Doyle
Mr. Hall
Mr. Hinchman
Mr. Joyce
Mr. Lyons
Col Olsson
Mr. Urbany
Files

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

OTP ORDER NO. _____

DRAFT

October 14, 1970

TO:

SUBJECT: Telecommunications Policy Council

1. Purpose and Authority. This order establishes and describes the functions of the Telecommunications Policy Council established pursuant to Executive Order No. 11556 of September 4, 1970.
2. Membership. The membership shall consist of a representative of each of the following departments and agencies:

Agriculture

Atomic Energy Commission

Commerce

Defense

General Services Administration

Health, Education and Welfare

Housing and Urban Development

Interior

Justice

National Aeronautics and Space Administration

State

Transportation

United States Information Agency

together with representatives of such other agencies as the Director of the Office of Telecommunications Policy may hereafter designate.

3. Functions. The Telecommunications Policy Council will advise the Director of the Office of Telecommunications Policy in regard to the formulation of Government telecommunication policies and in the development of related plans and programs.
4. Organization. The Council will be chaired by the Director. He will also supply the staff support necessary for its efficient operation.
5. Effective Date. This order is effective the date of issuance.

Clay T. Whitehead
Director

Telecommunications Policy Council Membership

~~? Agriculture~~

~~Assistant Secretary Thomas K. Cowden
Rural Development & Conservation~~

~~? Atomic Energy Commission~~

~~Chairman Dr. Glenn T. Seaborg~~

Commerce

Assistant Secretary for Science and
Technology Dr. Myron Tribus

Defense

Deputy
~~Assistant to the Secretary of Defense
(Telecommunications) Louis A. deRosa~~

General Services Administration

Commissioner for Transportation and
Communications Services *Robert M. O'Mahony*
Robert M. O'Mahony

Health, Education and Welfare

Assistant Secretary
(Planning and Evaluation)
Lewis H. Butler

Housing & Urban Development

Assistant Secretary

~~? Interior~~

~~Assistant Secretary for Administration
Lawrence H. Dunn~~

Justice

Asst Att. Gen. M^c Loren
~~Executive Assistant to The Attorney
General Sol Lindenbaum~~

National Aeronautics and
Space Administration

Associate Deputy Administrator
Willis H. Shapley

State

Assistant Secretary for Economic Affairs
Philip Trezise

(?) Transportation

Asst Sec Baker
~~Director, Telecommunications Policy
Richard L. Beam
Administrator, FAA, John H. Shaffer, Alt.~~

United States Information Agency

Deputy Director Henry Loomis

~~DEF.~~
(?) Postal Service ?

DRAFT

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

OTP ORDER NO. _____

TO:

Subject: Telecommunications Advisory Council

1. Purpose and Authority. This order establishes and describes the functions of the Telecommunications Advisory Council pursuant to Executive Order 11556 of September 4, 1970, and in accordance with Executive Order 11007 of February 22, 1962.
2. Membership. The membership, appointed by the Director of the Office of Telecommunications Policy, will be composed of experienced and knowledgeable individuals ~~from outside the Government~~ who are in a position to provide expert and objective judgment and make recommendations in regard to telecommunication problems, policies, and concepts.
3. Functions. The Telecommunications Advisory Council (TAC) will advise the Director of the Office of Telecommunications Policy in the formulation of Government policies with respect to a wide range of domestic and international telecommunications issues and in the development of related plans and programs to take full advantage of the Nation's technological capabilities.

4. Organization. The Council will be chaired by the Director. He will designate an Executive Secretary who will act as staff advisor to the Council. All meetings will be held at the call, or with the advance approval of the Director or his representative, and with an agenda formulated or approved by such official. All meetings shall be conducted in the presence of the Director or other full time salaried Government official, who may adjourn any meeting whenever he considers adjournment to be in the public interest. Minutes of each meeting shall be kept which, as a minimum, contain a record of persons present, a description of matters discussed and conclusions reached, and copies of all reports received, issued or approved by the Council. The accuracy of the minutes shall be certified by the Director or his representative present during the proceedings recorded.

5. Effective Date. This order is effective the date of issuance.

Clay T. Whitehead
Director

October 14, 1970

Possible Membership of Telecommunications Advisory Council

| | |
|--|--|
| AT&T Co. | <i>BTL Pres.</i> Richard Hough, VP Long Lines (Ed Crossland or Ben Oliver Alternates) |
| Children's Television Work Shop Production | Joan Cooney, Producer |
| Communications Workers of America | Joseph Beirne, President |
| Communications Satellite Corporation | Joseph Charyk, President |
| Electronic Industries Asso. | David Hull, Director of Engineering |
| General Electric Co. | <u>Richard P. Gifford</u> , VP & GM Commo Systems Div. |
| International Telephone & Telegraph Corp. | Joseph Gancie, <u> </u> |
| Mitre | <u>Thomas Rogers</u> |
| National Asso. Broadcasters | Vincent Wasilewski, President |
| New York Telephone Co. | |
| New York University | Peter Drucker, Economist/Author |
| Radio Corporation of America Communications | Howard Hawkins, President |
| Rand | Harry Rowen, President |
| 'Today', NBC | <i>Bill Monroe</i> |
| USITA | <i>Paul Henson</i> Adm. William Mott, Executive VP |
| Western Union | <u>Russell W. McFall</u> , President |
| Western Union International | Henry Catucci |

IBM

DRAFT

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

OTP ORDER NO. _____

TO:

Subject: Frequency Management Advisory Panel

1. Purpose and Authority. This order establishes the former Frequency Management Advisory Council as a Panel of the Telecommunications Advisory Council and describes its functions. It is issued pursuant to Executive Order 11556 of September 4, 1970, and in accordance with Executive Order 11007 of February 22, 1962.
2. Cancellation. OEP Order 1200.6A dated July 19, 1965, is hereby cancelled.
3. Status. The Frequency Management Advisory Council established on March 19, 1965, is hereby reconstituted as a Panel of the Telecommunications Advisory Council.
4. Membership. The membership, appointed by the Director of the Office of Telecommunications Policy, will be composed of experienced and knowledgeable individuals from outside the Government who are in a position to provide expert and objective judgment on Government frequency management problems and to recommend procedures that will increase the effective use of the radio spectrum.

5. Functions. The Frequency Management Advisory Panel will advise the Director of the Office of Telecommunications Policy and the Telecommunications Advisory Council relative to plans and procedures to improve the effective use of the radio spectrum. In addition, it will function on an "ad hoc" basis to assist the Director and the Telecommunications Advisory Council in the solving of specific frequency management problems.

6. Organization. The Panel will be chaired by the Director or his authorized representative. The Director will designate a Secretary who will act as staff adviser to the Council. All meetings will be held at the call, or with the advance approval of the Director or his representative, and with an agenda formulated or approved by such official. All meetings shall be conducted in the presence of the Director or other full time salaried Government official, who may adjourn any meeting whenever he considers adjournment to be in the public interest. Minutes of each meeting shall be kept which, as a minimum, contain a record of persons present, a description of matters discussed and conclusions reached, and copies of all reports, received, issued or approved by the Panel. The accuracy of the minutes shall be certified by the Director or his representative present during the proceedings recorded.

7. Effective Date. This order is effective the date of issuance.

Clay T. Whitehead
Director

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS MANAGEMENT
WASHINGTON, D.C. 20504

OFFICE OF THE DIRECTOR

FREQUENCY MANAGEMENT ADVISORY COUNCIL

The Frequency Management Advisory Council was established July 19, 1965, to give the Director of Telecommunications Management views of the private sector, fresh appraisals and practical advice on the Government's programs, policies, procedures, and practices in Government frequency management. Recently, the Council has been reorganized and enlarged to include a wider representation of disciplines from industry to equip the Council to provide broad industry advice to the Federal Communications Commission and the Office of Telecommunications Management as its primary responsibility, as well as continuing its previous activities.

Dr. Cullen Crain, group leader, Rand Corp., radio propagation and space electronics. Has been a leading member in communications satellite studies carried out at the Rand Corp. and has participated in Department of the Air Force Forecast study project. Professor of electrical engineering, University of Texas, 1946-57; member of the research staff, Bureau of Ordnance, Department of the Navy, 1944-46; participated in development of airborne radar equipment during period 1942-43; member of Institute of Electrical and Electronics Engineers, and a leading expert in the field of propagation of radio waves.

Mr. Richard P. Gifford, is a VP of GE Co. & Gen Mgr of Commo. Systems Division, General Electric Co. Mr. Gifford has been a member of the Joint Technical Advisory Committee since 1961, is Chairman of that Committee, and is currently playing a leading role in fostering advances in electromagnetic compatibility.

Dr. John P. Hagen, Professor of Radio Astronomy, Pennsylvania State University. Dr. Hagen was Superintendent of the Atmospheric and Astrophysics Division, Naval Research Laboratories, 1935-1958; and Associate Director, Office of Planning and Space Administration, 1958-1962. He is a pioneer in radio astronomy and space research, with major responsibility in the development of Vanguard and the launching of the first U. S. manned satellite. He has been a leader in U. S. participation in work of the International Radio Consultative Committee in these fields.

Captain David R. Hull, USN (Ret.), Director of Engineering, Electronic Industries Association. Following his retirement from the United States Navy in 1948 after an illustrious career, Captain Hull has held a number of responsible positions in the telecommunications industry, such as: Assistant Technical Director, International Telephone and Telegraph Corp., including Vice President of the Federal Telecommunications Laboratories and Executive Vice President of the Capehart-Farnsworth Corporation; General Manager of Equipment Operations and Vice President of Corporate Relations, Raytheon Company; Executive Vice President, Hoffman Electronics Corporation; and, has practiced as an Electronics Management Consultant. He has served as Vice President and Director of the Radio Electronic TV Manufacturers Association; and Director of the Armed Forces Communications and Electronics Association, and a number of electronic firms.

Mr. Philip F. Siling, formerly Chief, International Division and Assistant Chief Engineer, Federal Communications Commission; Director, RCA Frequency Bureau, RCA; and Radio Consultant. He played a leading role in the U. S. preparation for a number of International Radio Conferences from 1945 to 1962 and served as a member of the U. S. Delegation to those conferences. He had a major role in preparing for the Atlantic City 1947 Radio Conference and in conceiving and developing the proposal for the International Frequency Registration Board. He was a member and First Chairman of the Joint Technical Advisory Committee, 1948-1959, and Chairman 1958-1959.

Mr. Ray Vincent, formerly with Stanford Research Institute, is VP of a new firm, Environment Monitoring Systems, Inc. Mr. Vincent is foremost in the development of the technique and use of oblique sounders to improve the reliability of high frequency communications, and is the primary developer of the application of computer techniques to assess interference with high frequency systems.

Mr. H. E. Weppeler, Engineering Director - Radio and Guided Waves of the American Telephone and Telegraph Company. In this capacity, he heads up the organization which provides advice and assistance on the engineering of radio and coaxial cable systems at all the units of the Bell Telephone System. In 1937 Mr. Weppeler joined the Michigan Bell Telephone Company and served in various positions in the Plant and

Engineering Departments, including the position of Radio Engineer from 1945 to 1950. During the period from 1942 to 1945, he worked with the U. S. Signal Corps Engineering Laboratories on the development of carrier telephone and radio relay systems. This included a number of overseas assignments. He joined the Engineering Department of the A. T. & T. Company in New York in 1950, holding positions concerned with transmission engineering and long-range planning. Mr. Weppler has been active in a number of international communication conferences, including participation most recently as a member of the U. S. delegation to the Plenipotentiary Conference of the International Telecommunications Union (1965) and the XIth Plenary Assembly of the International Radio Consultative Committee (C. C. I. R.) in 1966. He is a member of the Joint Technical Advisory Committee sponsored by the Institute of Electrical and Electronic Engineers and the Electronic Industries Association; a Fellow of the IEEE; and a member of the Administrative Committee of the IEEE Communication Technology Group.

THE WHITE HOUSE

EXECUTIVE ORDER

- 11007

PREScribing REGULATIONS FOR THE
FORMATION AND USE OF ADVISORY COMMITTEES

WHEREAS the departments and agencies of the Government frequently make use of advisory committees; and

WHEREAS the information, advice and recommendations obtained through advisory committees are beneficial to the operations of the Government; and

WHEREAS it is desirable to impose uniform standards for the departments and agencies of the Government to follow in forming and using advisory committees in order that such committees shall function at all times in consonance with the antitrust and conflict of interest laws:

NOW, THEREFORE, by virtue of the authority vested in me by the Constitution and statutes, and as President of the United States, it is hereby ordered as follows:

Section 1. The regulations prescribed in this order for the formation and use of advisory committees shall govern the departments and agencies of the Government to the extent not inconsistent with specific law.

Section 2. As used herein,

(a) The term "advisory committee" means any committee, board, commission, council, conference, panel, task force, or other similar group, or any subcommittee or other subgroup thereof, that is formed by a department or agency of the Government in the interest of obtaining advice or recommendations, or for any other purpose, and that is not composed wholly of officers or employees of the Government. The term also includes any committee, board, commission, council, conference, panel, task force, or other similar group, or any subcommittee or other subgroup thereof, that is not formed by a department or agency, but only during any period when it is being utilized by a department or agency in the same manner as a Government-formed advisory committee.

(b) The term "industry advisory committee" means an advisory committee composed predominantly of members or representatives of a single industry or group of related industries, or of any subdivision of a single industry made on a geographic, service or product basis.

Section 3. No advisory committee shall be formed or utilized by any department or agency unless

(a) specifically authorized by law or

(b) specifically determined as a matter of formal record by the head of the department or agency to be in the public interest in connection with the performance of duties imposed on that department or agency by law.

Section 4. Unless specifically authorized by law to the contrary, no committee shall be utilized for functions not solely advisory, and determinations of action to be taken with respect to matters upon which an advisory committee advises or recommends shall be made solely by officers or employees of the Government.

Section 5. Each industry committee shall be reasonably representative of the group of industries, the single industry, or the geographical, service, or product segment thereof to which it relates, taking into account the size and function of business enterprises in the industry or industries, and their location, affiliation, and competitive status, among other factors. Selection of industry members shall, unless otherwise provided by statute, be limited to individuals actively engaged in operations in the particular industry, industries, or segments concerned, except where the department or agency head deems such limitations would interfere with effective committee operation.

Section 6. The meetings of an advisory committee formed or used by a department or agency shall be subject to the following rules:

(a) No meeting shall be held except at the call of, or with the advance approval of, a full-time salaried officer or employee of the department or agency, and with an agenda formulated or approved by such officer or employee.

(b) All meetings shall be under the chairmanship, or conducted in the presence of, a full-time salaried officer or employee of the Government who shall have the authority and be required to adjourn any meeting whenever he considers adjournment to be in the public interest.

(c) For advisory committees other than industry advisory committees, minutes of each meeting shall be kept which shall, as a minimum, contain a record of persons present, a description of matters discussed and conclusions reached, and copies of all reports received, issued, or approved by the committee. The accuracy of all minutes shall be certified to by a full-time salaried officer or employee of the Government present during the proceedings recorded.

(d) A verbatim transcript shall be kept of all proceedings at each meeting of an industry advisory committee, including the names of all persons present, their affiliation, and the capacity in which they attend: Provided, that where the head of a department or agency formally determines that a verbatim transcript would interfere with the proper functioning of such a committee or would be impracticable, and that waiver of the requirement of a verbatim transcript is in the public interest, he may authorize in lieu thereof the keeping of minutes which shall, as a minimum, contain a record of persons present, a description of matters discussed and conclusions reached, and copies of all reports received, issued, or approved by the committee. The accuracy of all minutes shall be certified to by a full-time salaried officer or employee of the Government present during the proceedings recorded.

(e) Industry advisory committees shall not be permitted to receive, compile, or discuss data or reports showing the current or projected commercial operations of identified business enterprises.

(f) In the case of advisory committees other than industry advisory committees, the department or agency head may waive compliance with any requirement contained in subsection (a), (b) or (c) of this section when he formally determines that compliance therewith would interfere with the proper functioning of such a committee or would be impracticable, that adequate provisions are otherwise made to insure that committee operation is subject to Government control and purpose, and that waiver of the requirement is in the public interest.

Section 7. The head of each department or agency sponsoring an advisory committee may prescribe additional regulations, consistent with the provisions and purposes of this order, to govern the formation or use of such committees, or the appointment of members thereof.

Section 8. An advisory committee whose duration is not otherwise fixed by law shall terminate not later than two years from the date of its formation unless the head of the department or agency by which it is utilized determines in writing not more than sixty days prior to the expiration of such two-year period that its continued existence is in the public interest. A like determination by the department or agency head shall be required not more than sixty days prior to the end of each subsequent two-year period to continue the existence of such committee thereafter. For the purpose of this section, the date of formation of an advisory committee in existence on the date of publication of this order shall be deemed to be July 1, 1960, or the actual date of its formation, whichever is later.

4

Section 9. The requirements of this order shall not apply:

- (a) to any advisory committee for which Congress by statute has specified the purpose, composition and conduct unless and to the extent such statute authorizes the President to prescribe regulations for the formation or use of such committee;
- (b) to any advisory committee composed wholly of representatives of State or local agencies or charitable, religious, educational, civic, social welfare, or other similar nonprofit organizations;
- (c) to any local, regional, or national committee whose sole function is the dissemination of information for public agencies, or to any local civic committee whose primary function is that of rendering a public service other than giving advice or making recommendations to the Government.

Section 10. (a) Each department and agency utilizing advisory committees shall publish in its annual report, or otherwise publish annually, a list of such committees, including the names and affiliations of their members, a description of the function of each committee and a statement of the dates of its meetings: Provided, that the head of the department or agency concerned may waive this requirement where he determines that such annual publication would be unduly costly or impracticable, but shall make such information available, upon request, to the Congress, the President, or the Attorney General.

(b) A copy of each such report shall be furnished to the Attorney General, and all records and files of advisory committees, including agenda, transcripts or notes of meetings, studies, analyses, reports or other data compilations or working papers, made available to or prepared by or for any such advisory committee, shall be made available, upon request by the Attorney General, to his duly authorized representatives, subject to such security restrictions as may be properly imposed on the materials involved.

Section 11. This order supersedes the directive of February 2, 1959, entitled "Standards and Procedures for the Utilization of Public Advisory Committees by Government Departments and Agencies," and all provisions of prior Executive orders to the extent they are inconsistent herewith.

JOHN F. KENNEDY

THE WHITE HOUSE,

February 26, 1962.

OEP ORDER 1830.1A
AMENDMENT 1
February 4, 1966

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF EMERGENCY PLANNING
Washington, D. C. 20504

OEP ORDER 1830.1A - AMENDMENT 1

TO: All Personnel, OEP and Telecommunications Management

SUBJECT: OEP Directives System

1. Purpose. This Order amends the OEP Directives System to provide for the issuance of directives by the Director of Telecommunications Management.

2. Definitions. The following types of directives will be issued by the Director of Telecommunications Management (DTM).

a. Telecom Mobilization Orders are permanent directives distributed to and applying to other Federal departments and agencies and which are of interest to the communications industry. They contain policy, delegated authority, program requirements, prescribed procedures and general guidance. Each Order is confined to a single principal topic and remains in effect until rescinded.

b. Telecom Circulars are permanent directives distributed to and applying to other Federal departments and agencies. They cover policies, program objectives, program requirements, and procedures necessary to frequency management within the Executive Branch. Each Circular is confined to a single principal topic and remains in effect until rescinded.

c. Telecom Orders are permanent directives for distribution within the Office of Telecommunications Management. They contain policy, delegated authority, program requirements, prescribed procedures and general guidance. Each order is confined to a single principal topic and remains in effect until rescinded.

d. Telecom Bulletins are temporary directives distributed either outside or inside the agency. They are used to convey one-time information or instructions which are not continuing in nature. For example, notices of announcements of temporary or staff arrangements, notices of meetings, and similar topics. Bulletins may have the same force and effect as Orders but do not have permanent reference value. A specific cancellation date is stated on each Bulletin.

February 4, 1966

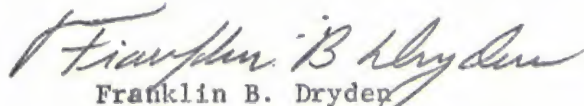
3. Standards and Procedures. The standards and procedures of the OEP Directive Systems apply to the issuance of Telecommunications directives, except the following:

a. The Executive Assistant to the Director of Telecommunications Management is responsible for reviewing proposed Telecommunications directives for appropriateness of type of directive, clarity of presentation, conflict with existing (DTM and OEP) directives, accuracy and completeness of references, and amendments and cancellations, and correctness of procedures with respect to forms and reports.

b. The Executive Assistant, upon the advice of the originator, will assure that all necessary clearances have been obtained, will work with the OEP Directive Control Point where appropriate, and will transmit the directive to the Director of Telecommunications Management in final form for signature.

c. Telecommunications directives and changes thereto shall be signed by the Director of Telecommunications Management.

4. Effective Date. This amendment is effective the date of issuance. OEP Order 1830.1A will ultimately be revised to reflect the changes set forth in this Amendment.


Franklin B. Dryden
Acting Director

cc: Federal Departments and Agencies -

15 OCT 1970

Handwritten:
OTP
Background

Honorable Maurice H. Stans
Secretary of Commerce
Washington, D. C. 20230

Dear Mr. Secretary:

In line with earlier discussions concerning telecommunications activities, I am enclosing a Memorandum of Agreement for your signature to accomplish the transfer of the Interdepartment Radio Advisory Committee Secretariat, together with appropriate personnel, property, and funds from the Office of Telecommunications Policy to the Department of Commerce.

The Memorandum of Agreement has been coordinated by my staff with your Office of Telecommunications. I have already signed the Agreement, and if you will similarly execute the document and return a copy to me, it will then be possible to proceed with the transfer.

Sincerely,

Clay T. Whitehead

Attachment

FSUrbany:lmc:10/15/70

cc:

Mr. Whitehead (2)✓

Subject file

Reading file

MEMORANDUM OF AGREEMENT
BETWEEN
THE OFFICE OF TELECOMMUNICATIONS POLICY
AND
THE DEPARTMENT OF COMMERCE

Reorganization Plan No. 1 of 1970, Executive Order 11556, "Assigning Telecommunications Functions," and the Office of Management and Budget Determination Order, effective 1 October 1970, authorize the transfer of certain functions, personnel, funds, records, and resources from the Office of Emergency Preparedness to the Office of Telecommunications Policy.

In consonance with these directives, the Office of Telecommunications Policy and the Department of Commerce hereby enter into an agreement as follows:

1. The Interdepartment Radio Advisory Committee (IRAC) will continue as an advisory body to the Office of Telecommunications Policy. The IRAC Secretariat in the Office of Telecommunications Policy, however, shall be transferred to the Department of Commerce effective 18 October 1970. A total of 21 personnel (see attached schedule) performing various duties relating to the functions of IRAC and funds for salaries in the amount of \$208,000 will be transferred to support such personnel and activities.
2. The IRAC Secretariat shall continue to occupy space in the Office of Telecommunications Policy pending the preparation of adequate facilities within the Department of Commerce. Physical transfer of the IRAC Secretariat personnel, property, and records to the Department of Commerce, however, shall take place on or about 1 January 1971.
3. Computer support for the IRAC Secretariat will be furnished without charge for the remainder of FY 1971 by the Office of Emergency Preparedness pursuant to a prior agreement arrived at between the Office of Telecommunications Policy and the Office of Emergency Preparedness.

4. Coordination of specific details relative to the above transfer will be accomplished by the administrative staffs of the respective agencies.

This Agreement will be effective 18 October 1970.

Accepted:

Clay T. Whitehead
Director, Office of
Telecommunications Policy

Maurice H. Stans
Secretary of Commerce

Date: _____

Date: _____

Attachment

ATTACHMENT

| | |
|-------------------------------|-------|
| Kirkevold, Chester R. | GS-15 |
| Stelzenmuller, George V., Jr. | GS-15 |
| Filipski, Benjamin W. | GS-14 |
| Rexrode, Elmer C. | GS-13 |
| Dinkle, Edwin K. | GS-12 |
| Barlow, Helen D. | GS-11 |
| Jahn, William H., III | GS-11 |
| Sarkesain, Leon G. | GS-11 |
| Dhue, Josephine | GS-9 |
| Thrift, Evelyn L. | GS-9 |
| Sears, Arthur L. | GS-9 |
| Butler, Edward A. | GS-7 |
| Sterner, Edythe N. | GS-7 |
| Sweitzer, Robert F., Jr. | GS-7 |
| Burns, Elizabeth | GS-6 |
| Lloyd, Carolyn P. | GS-6 |
| Dishong, Mathilda F. | GS-5 |
| Frazee, Janice E. | GS-5 |
| Gehrmann, Lesta E. | GS-5 |
| Stoops, Adene B. | GS-5 |
| 1 vacancy | |

MEMORANDUM

NATIONAL SECURITY COUNCIL

October 14, 1970

INFORMATION

MEMORANDUM FOR MR. CLAY T. WHITEHEAD

FROM: Charles C. Joyce, Jr. *CJ*

SUBJECT: Status of Programs

I. DOCKET 18875 -- MIX OF SATELLITES VS. CABLES IN
INTERNATIONAL COMMUNICATIONS

a. An alternative to Dave Hall's reply to the FCC on Docket 18875 has been prepared for you (separate from this report).

b. Bruce Owen, assisted by Jack Cole and Seb Lasher, are developing a model to define and cost out the economically optimum system for meeting projected international requirements. We intend to compare this with the "50-50 split" and any other proposals to try to estimate the social cost of non-optimum policies.

c. Tom Olsson is getting data from COMSAT on their reliability history and projections, from which we hope to estimate the likelihood of meeting INTELSAT IV targets and the impact on system costs and rates if reliability is lower than expected. Dave Hall is plugged into this to look at the results with a jaundiced eye.

d. I plan to ask Cole to check the basis for COMSAT's contention that INTELSAT IV can meet all requirements through 1975-76 without additional cables.

e. When I get back I plan to prepare for your signature a memo to either the NCS or to the agencies requesting them to report in writing their critical international circuit requirements. This is to get on the record information which will, I believe, demolish any argument that more transatlantic cables are needed to protect critical circuits against satellite system failure. It will also provide the data needed to study the Pacific situation.

*OTP
Background*

II. EMERGENCY PREPAREDNESS

a. Warning Study

I now have a pretty clear grasp of the issues involved in the warning problem which General Lincoln has brought to your attention. The next step is a meeting between General Lincoln, Governor Davis, General Hughes, Commissioner Wells, and someone from Commerce or ESSA, to get the principals lined up behind an impartial study of the problem. You should discuss with General Lincoln whether he or you should convene this meeting. Whoever convenes it, the outcome should be agreement that OTP will chair a senior policy study group to analyze the policy questions and options and to report back to the principals. Each agency should provide a senior member of the study group and additional staff resources, responsive to the study group, as required.

You should set up a meeting with General Lincoln in about ten days. Prior to that, we should discuss this, and then perhaps I should contact General Lincoln's staff man and prepare the way.

b. General War Plan and the FCC

Did you approve the changes to Plan D proposed by OEP and forwarded by Dale Ward?

At some point, you and Commissioner Wells should get together for a discussion or briefing on this problem, at which Ken Miller and I would be present. (Miller is FCC's chief emergency planner.) Miller has a bad reputation generally, though he has a supporter in Al Redman. He has, reportedly, consistently refused to play ball with OEP on everything including Plan D.

I think it would be helpful if he got the idea that you and Wells get along. Then I would like to follow this up with some type of working contact with Miller to see how he is going to play the game.

c. Impact of Specialized Carriers

Phil Enslow is reading into the specialized carrier problem. Once he gets the issues identified and summarized, we can get several sub-tasks going as we have done on Docket 18875 (above) including one on the emergency preparedness impact.

I had a meeting two weeks ago with NCS staff and agency representatives to get their view of the specialized carrier problem from the viewpoint of government-as-user. The session was singularly unproductive with opinions being expressed at the following level of understanding:

1. Good -- we will get more routes and more redundancy.
 2. Those guys will never get going anyway so why worry now?
- d. Alerting, Relocation, Emergency Actions and Operations for General War
- e. Preparedness for Natural Disasters

I am doing nothing in these areas pending clarification of your priorities and modus operandi. I understand that Babcock has planned some trips for us.

III. GOVERNMENT COMMUNICATIONS

Dave Hall is planning a weekly luncheon for he and I with senior staff members (Dave Solomon level) in the principal NCS agencies so I can get readings on (a) sensitivities, and (b) attitude toward NCS. Last Monday we took on GSA. NASA and FAA are next.

I hope to keep ahead of your meetings with principals from the NCS agencies, in the hope that I can suggest some things for you to bring up. I understand you will be meeting with O'Mahoney from GSA on October 26 (you invited me to attend). I am prepared to give you some background beforehand if you wish.

After this round of talks I will be prepared to recommend a course of action on the NCS.

October 9, 1970

5TP
Background

Dr. Jerome Aumente, Associate Professor
Division of Urban Studies and Community Development
Department of Community Development
Livingston College
Rutgers University
New Brunswick, New Jersey 08903

Dear Dr. Aumente:

In reply to your letter of September 28th, on behalf of the Director, I am enclosing a copy of the Report of the President's Task Force on Communications Policy prepared for the previous Administration.

As you well know, studies in telecommunications are numerous. As a start you might find the now two-year-old bibliography prepared for the Task Force of some help. This is available from the Clearinghouse, Department of Commerce, Springfield, Virginia.

Sincerely,

William N. Lyons
Office of the Director

Enclosure

cc: Mr. Whitehead
Dr. Lyons

WNLyons:jm

Office of Telecommunications Policy
Route Slip

2 OCT 1970

70

_____ Clay T. Whitehead _____

_____ George F. Mansur _____

_____ William Plummer _____

_____ Wilfrid Dean _____

_____ Ray O'Connell _____

_____ ~~Steve Doyle~~ _____

_____ William Lyons _____

_____ Eva Daughtrey _____

_____ Timmie White _____

_____ Judy Morton _____

REMARKS

Bill please prepare reply for your
signature "Office of the Director."

RUTGERS UNIVERSITY *The State University of New Jersey*

LIVINGSTON COLLEGE
Division of Urban Studies and Community Development
Department of Community Development
New Brunswick, New Jersey 08903

September 28, 1970

Office of Telecommunications Policy,
The White House, Washington, D.C.

Dear Sirs:

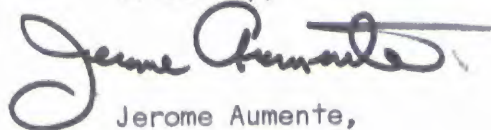
I am on the faculty of Rutgers University, developing coursework and research in communications and mass media within the urban studies program. I am also director of the Urban Communications Teaching and Research Center being established at the university.

I would very much appreciate any reports, background materials, news releases etc. that you can send me for a permanent writing and research file I am preparing.

Livingston is a new college on the Rutgers campus, particularly committed to urban studies and the recruitment of students from minority communities. A third of the student body is either Black or Puerto Rican.

I am particularly interested in the reports of the special study commission to the President on formulation of telecommunications policy. If you can send me copies of these, and any other material it would be most helpful.

Sincerely,



Jerome Aumente,
Associate Professor

The following information is for your information only.

Very truly yours,

I am on the way to the office and will be there by 10:00 AM. I will be in the office until 5:00 PM. I will be in the office until 5:00 PM. I will be in the office until 5:00 PM.

I would like to see you at 10:00 AM. I would like to see you at 10:00 AM. I would like to see you at 10:00 AM.

I am sorry that I cannot see you at 10:00 AM. I am sorry that I cannot see you at 10:00 AM. I am sorry that I cannot see you at 10:00 AM.

I am sorry that I cannot see you at 10:00 AM. I am sorry that I cannot see you at 10:00 AM. I am sorry that I cannot see you at 10:00 AM.



OTB
Background

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY

WASHINGTON, D.C. 20504

October 8, 1970

DIRECTOR

To: Dr. George Mansur
Mr. Bruce Owen

From: Tom Whitehead

Don Baker called about the microwave-CATV package he sent over. The Commission has postponed the due dates on the CATV part, so whoever is worried about that, tell them they have a slight breather -- it's now due October 23. But the Justice Department is waiting for comments on the microwave thing.

I am taking my copy to read on the plane.

0718
Bouty

October 7, 1970

Mr. Carl L. Shipley
Shipley, Akerman, Pickett,
Stein and Kaps
National Press Building
Washington, D. C. 20004

Dear Carl:

Thank you very much for bringing to my attention the statements submitted by Chairman Burch before the Subcommittee on Communications and Power of the House Committee on Interstate and Foreign Commerce, Tuesday, November 18, 1969.

We will continue to follow closely developments in this field for the purpose of developing the fullest possible coordination and cooperation leading to a sound national policy on CATV. As this matter develops, I will certainly keep in mind your offer to discuss this question further when specific policy alternatives have been formulated. It is precisely this kind of willingness to work together in the national interest that I hope this Office will enjoy in the years ahead.

Sincerely,

Clay T. Whitehead

cc: Mr. Whitehead
Mr. Doyle

SDoyle:jm

Office of Telecommunications Policy

SEP 30 1974

Route Slip

70.

| | | |
|-------|------------------------|--------|
| _____ | Clay T. Whitehead | _____✓ |
| _____ | George F. Mansur | _____ |
| _____ | William Plummer | _____ |
| _____ | Wilfrid Dean | _____ |
| _____ | Ray O'Connell | _____ |
| _____ | Steve Doyle | _____ |
| _____ | William Lyons | _____ |
| _____ | Eva Daughtrey | _____ |
| _____ | Timmie White | _____ |
| _____ | Judy Morton | _____ |

REMARKS

LAW OFFICES

SHIPLEY AKERMAN PICKETT STEIN & KAPS

NATIONAL PRESS BUILDING

WASHINGTON, D.C. 20004

STERLING 3-1647

JOUETT SHOUSE (1880-1966)
COUNSEL

CARL L. SHIPLEY
ALEX AKERMAN, JR.
ROSCOE PICKETT
WILL HAYS PICKETT
SAMUEL STEIN
WARREN J. KAPS
RUFUS W. PECKHAM, JR.
H. HUGO PEREZ
A. JACOB ABRAMS
CLEMENT ROSEN
FREDERICK Z. FELDMAN
NICHOLAS J. LAROCCA
SELDON R. BARD
MARTIN I. BRESLER
DAVID A. ROSEN
DAVID B. SIMPSON
MORELAND G. SMITH, JR.

CABLE ADDRESS
"SHAKPICK"

ATLANTA, GEORGIA OFFICE
FULTON NATIONAL BANK BLDG.
ATLANTA, GEORGIA 30303

NEW YORK CITY OFFICE
522 FIFTH AVENUE
NEW YORK, NEW YORK 10036

September 29, 1970

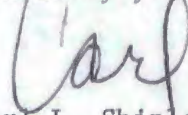
Honorable Clay T. Whitehead
Office of Telecommunications Management
Executive Office Building
Washington, D.C.

Dear Clay:

You will recall you and I and Pieter van Beek of Zenith Radio Corporation discussed Administration policy respecting subscription TV, the FCC's approval under four Presidents and both political parties, the FCC's regulatory protection of theatres and networks, and the continuing efforts of the networks and theatres to block the FCC decision approving this new service.

Before any Administration position develops which would differ from the FCC, we would like to discuss it further with you. I am enclosing the most recent hearings where FCC Chairman Burch stated the FCC position at page 22.

Sincerely yours,



Carl L. Shipley

CLS:dt
Enclosure



OTR
Background

7 OCT 1970

Dr. John S. Foster, Jr.
Director of Defense Research
and Engineering
Department of Defense
Washington, D. C. 20301

Dear Dr. Foster:

Thank you for your letter of September 22, 1970, advising of your desire to appoint Major William E. Mabson as the United States Air Force observer to the Electromagnetic Radiation Management Advisory Council as a replacement for Lieutenant Colonel Herbert E. Bell. We have already had an opportunity to discuss certain problems with Major Mabson and have found him extremely helpful.

We deeply appreciate your cooperation in this matter.

Sincerely,

Clay T. Whitehead
Director

PFSiling:lmc:9/29/70

cc:

✓Mr. Whitehead (2)

Subject file

Reading file ←



DIRECTOR OF DEFENSE RESEARCH AND ENGINEERING
WASHINGTON, D. C. 20301

22 SEP 1970

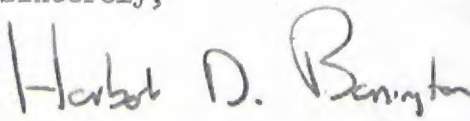
Mr. Clay T. Whitehead
Director
Office of Telecommunications Policy
Executive Office of the President
Washington, D. C. 20504

Dear Mr. Whitehead:

The present United States Air Force representative to the Electromagnetic Radiation Management Advisory Council, Lieutenant Colonel Herbert Bell, has been transferred. I wish to nominate Major William E. Mabson, USAF, as his replacement. A copy of Major Mabson's curriculum vitae is enclosed.

If this nomination is acceptable to you, please communicate directly with Major Mabson as required. If I can be of further assistance, please do not hesitate to call upon me.

Sincerely,

for 
John S. Foster, Jr.

Attachment

BIOGRAPHICAL SKETCH

NAME: William Eugene Mabson

DATE OF BIRTH: 15 December 1936

PLACE OF BIRTH: Mineral Wells, Texas

COLLEGE OR UNIVERSITY ATTENDED AND DEGREES RECEIVED:

Tulane University, B.S. in Civil Engineering
Harvard University, M.S. in Industrial Hygiene Engineering

BRANCH: USAF since 1959

DATE ASGD TO HQ USAF: August 1968

DUTY ASGMT (HQ USAF): Staff Bioenvironmental Engineer, Hq USAF
Office of the Surgeon General, USAF

MAJOR MILITARY OR CIVILIAN ASSIGNMENTS:

1959-61 Columbus AFB, Miss. - Base Industrial Hygiene Engineer
1961-63 Barksdale AFB, La. - Base Industrial Hygiene Engineer
1963-64 Wright-Patterson AFB, duty at Harvard University - student
1964-68 USAFSAM, Brooks AFB, Texas
1968-present HQ USAF, Washington DC - Staff Bioenvironmental Engineer

SERVICE SCHOOLS ATTENDED (NAME OF SCHOOL AND DATE COMPLETED):

Military Aspects of Industrial Hygiene Eng - Aug 59
Disaster Control Officers Course - Feb 60
Basic Radiological Health, USPHS - May 61
Industrial Hygiene Engineering, USPHS - May 62
Alpha Monitoring Course, DOD - May 63

PROFESSIONAL MEMBERSHIPS:

American Industrial Hygiene Association
American Conference of Governmental Industrial Hygienists
Aerospace Medical Association

PUBLICATIONS:

Nixon, Charles W., Mabson, William E., Trimboli, F., Endicott, James E.,
Welch, B. E. : Observations on Man in an Oxygen Helium Environment at
380 mm Hg Total Pressure: IV Communications. Aerospace Med 39:1, 1968

Nixon, Charles W., Mabson, William E., Trimboli, F., Welch, B. E. : The
Study of Man During a 56-Day Exposure to An Oxygen-Helium Atmosphere at
258 mm Hg Total Pressure. In preparation for publication in Aerosp Med

Adams, J. D., Conkle, J. P., Mabson, W. E., Watson, J. T., Wolf, P. H., Welch, B. E. : The Study of Man During a 56-Day Exposure to An Oxygen-Helium Atmosphere at 253 mm Hg Total Pressure: II Major and Minor Atmospheric Components. Aerospace Medicine 37:555, 1966

Conkle, J. P., Mabson, W. E., Adams, J. D., Zeft, H. J., Welch, B. E. : A Detailed Study of Contaminants Produced by Man in a Space Cabin Simulator at 760 mm Hg. Aerospace Medicine 38:491, 1967
(SAM TR 67-16)

Mabson, William E. : Cryogenic Sampling. Proceedings of 6th Annual Bio-Environmental Engineering Symposium, 7-9 Nov 1966, Brooks AFB Texas.

Conkle, J. P., Adams, J. D., Mabson, W. E., Wolf, P. H., Zeft, H. J., Welch, B. E. : A Detailed Study of Contaminant Production in a Space Cabin Simulator at 253 mm of Mercury. Presented to Aerospace Medicine for publication.

Mabson, W. E., Carter, Donald I., : Fire Extinguishing Systems for Space Cabin Simulators. Proceedings of the 4th Annual Conference on Atmospheric Contamination in Confined Spaces, 10-12 September 1968, Wright-Patterson AFB Ohio (AMRL-TR-68-175, Paper No. 28)

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504
October 6, 1970

OTP
Background

DIRECTOR

MEMORANDUM FOR JOHN BROWN

The Director of the Office of Telecommunications Policy (OTP) was formally sworn in September 22, 1970. This is the final step in a reorganization plan submitted to Congress in February 1970 (attached at Tab A), further implemented by Executive Order 11556 signed September 4 (attached at Tab B).

Upon assumption of office as Director of OTP, Tom Whitehead assumed a wide variety of responsibilities involving potential crucial need for direct access to both the President and Cabinet officers in time of national emergency. For this reason, we request herewith consideration be given to the establishment of a telephone line from the White House switchboard to Mr. Whitehead's desk (Room 749, 1800 G Street, N. W.) at the earliest possible time.

Among other responsibilities assigned to Mr. Whitehead, he is now required to carry out decision-making and advisory functions in direct support of the President pursuant to:

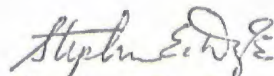
- (a) The national plan for emergency preparedness;
- (b) OEP limited and nuclear war plans;
- (c) OEP orders; and
- (d) Pertinent Presidential Executive Orders which include Executive Order Nos. 10705, 11051, and 11490 among others.

More specifically, the Director of Telecommunications Policy is responsible for coordinating the operation of the National Communications System in time of national emergency to support activities of the President, the Executive Office of the President, and Cabinet agencies. The Director will be responsible to make decisions concerning priorities for use and restoration of common

carrier intercity communications services during emergency conditions. He must establish and, as appropriate, implement procedures to ensure availability of international telecommunications services during time of national emergency. The Director must also exercise timely judgments with regard to precedence of assignments of limited facilities as between government and public correspondence requirements during times of national emergency.

Other than in time of emergency, the Director of OTP serves as the President's principal adviser on telecommunications, assisting in the formulation and coordination of national policies in the communications field. It is not contemplated that the normal operation of OTP would require extensive use of a White House switchboard line. However, the line does make it much more convenient for the Director to reach on short notice those in the White House staff with whom he must work daily. More importantly, it must be anticipated that in time of severe weather or natural disaster, or in time of national emergency, the ordinary communications facilities available to OTP at its present location (1800 G. Street, N. W.) could fail by demands for service in excess of capacity and such failure could come at a critical time when access to personnel in the President's Office or in other elements of the Executive Office would be required. It could be very damaging if the validity of this possibility has to be demonstrated in fact by an inadequate response to a crisis before a single line was to be established from the White House switchboard to the desk of the Director of OTP.

Your assistance in obtaining timely and favorable consideration of this request would be greatly appreciated.


Stephen E. Doyle
Office of the Director

Attachments
cc: Mr. Whitehead
Dr. Mansur
Mr. Doyle

SDoyle:ed/jm

To. CTW

Geo -

I think we might
profitably consider the
questions posed by this
memo at a staff meeting.

SED.

Think we
decided to let
this dec. *gm.*

of Background
File

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

Date: October 5, 1970

Subject: CICIN Conference

To: Mr. Plummer

We attended the Conference on Interlibrary Communications and Information Networks held at Airlie House, Warrenton, Va. from September 27 through October 2.

The participants were organized into 5 working groups (see attachment). These groups worked separately during the week, drawing on information contained in the Commissioned Papers (attachment). All groups reported their findings in Plenary Session on October 2nd.

A Final Report, now in preparation, will be sent to all participants shortly and will be circulated, after it is received, to those in this Office indicating an interest.

Of interest to this Office are three of the many recommendations made by the Conference.

- (1) Those interested in Information Networks should seek to have local franchizing authorities require CATV operators to provide free channels for these networks.
- (2) The U.S. should include a proposal for the allocation at the WARC of the band 2500-2690 MHz for space use for educational, instructional, and library purposes.
- (3) The requirements, standards, design, etc., of a national network should be generated by the National Commission on Libraries and Information Science.

It is our opinion that the cost of a network providing the capabilities desired by these conference participants would be extremely high. We also think that the group has a relatively small chance of getting Federal funding for all or a substantial portion of it in today's budgetary environment.

This Office might wish to have representatives of the "library community" come in to discuss their requirements and desires (as we might do with other specialized users of communications).

Copies of the Commissioned Papers are available from either of us.

R. G. Gould *RG*

CHC
Charles H. Culpepper

Attachments

cc: Dr. Mansur
Mr. W. Dean
Mr. D. Hall

TABLE OF CONTENTS

NETWORK NEEDS AND DEVELOPMENT (WORKING GROUP A)

- A-1....Interlibrary Cooperation, Interlibrary Communications and
Information Networks - Explanation and Definition.....Raynard C. Swank
A-2....Interlibrary Communications and Networks - Needs and Issues.....John W. Bystrom
A-3....Emerging State and Regional Library Networks.....Genevieve M. Casey
A-4....Limits of Local Self-Sufficiency.....Richard E. Chapin
A-5....Telecommunications Programs Affecting Network Development.....Frank Norwood
A-6....Survey of Interlibrary Cooperation.....David C. Weber

NETWORK SERVICES (WORKING GROUP B)

- B-1....Network Services for Bibliographic Data.....Henriette D. Avram
Josephine S. Pulsifer
B-2....Network Services for Non-Print Materials.....Gerald Brong
B-3....Network Services for Reference.....Charles A. Bunge
B-4....The Relation of Social Science Data Archives to Libraries
and Wider Information Networks.....Jack Dennis
B-5....Network Services for Interlibrary Loan.....Brigitte L. Kenney
B-6....Switching Centers for Inquiry Referral.....Manfred Kochen
B-7....Network Services for Library Education and Research.....Judy A. Tessier

NETWORK TECHNOLOGY (WORKING GROUP C)

- C-1....Copyright - The Obstacles and Conflicts.....Morton Bachrach
C-2....Telecommunications Equipment and Costs.....Donald L. Dittberner
C-3....Principles of Telecommunications Planning.....Donald A. Dunn
C-4....Narrow Band Telecommunications.....William J. Kessler
C-5....Implications of a Mixed Media Network for Information
Interchange.....John W. Meaney
C-6....Potential Interrelationships Between Library and
Other Mass Media Systems.....Edwin B. Parker
C-7....Broad Bandwidth Telecommunications Systems.....John Sodolski
C-8....Compatibility Problems of Network Interfacing.....Mary Elizabeth Stevens

NETWORK ORGANIZATION (WORKING GROUP D)

- D-1....The Legal and Contractual Aspects of Interlibrary
and Information Service Contracts.....Maryann Duggan
D-2....Jurisdictional Considerations in the Design of
Library Networks.....Harold Hacker
D-3....Financial Formulas for Library Networks.....Phoebe Hayes
D-4....Social Considerations in the Design of Library Networks.....Robert Heinich
D-5....Network Organization, A Case Study.....Ronald Miller
D-6....Authority and Responsibilities of a Network Director.....Maryan Reynolds

NETWORK PLANNING (WORKING GROUP E)

- E-1....A Special Network of Law Libraries.....Earl C. Borgeson
Peter Freeman
E-2....National Biomedical Network.....Ruth M. Davis
E-3....A Hypothetical Blueprint for a National Information
Network.....Joseph C. R. Licklider
E-4....World-wide Information Networks.....Kjell A. H. W. Samuelson

OTP

October 2, 1970

MEMORANDUM FOR MR. BILL TIMMONS

You will recall that I was involved at one point in discussing S. 3637 regarding political broadcasting and broadcasting advertising relations. In my new capacity, a number of industry and political people have expressed to me their concern and urging the President to veto the matter. I regard this as largely out of my province, but I wanted to let you know that I have received this feeling, that I personally think the bill is bad, and to offer any services OTP might render in laying the grounds for later supporting a Presidential veto.

Clay T. Whitehead

cc: Mr. Flanigan
Mr. Robert Finch
Mr. Whitehead

CTWhitehead:ed/jm

OTP

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

October 1, 1970

Tom,

I called OMB (Mr. Landis) concerning the status of the REA Telephone Bank Bill and the Administration's view. Landis advises that the Administration supports and wants this legislation because it provides a long-range opportunity to phase down on $2\frac{1}{2}\%$ loans which are now the primary capital source of all rural telephone systems.

Landis says Chuck Colson was the action officer on the bill in the White House and that Dave Hamil, Administrator of REA, is responsible to hauncho the bill through Congress. I asked if an OTP expression of interest in passage of the bill would be appropriate and he said not only appropriate, but desirable. He recommends that you talk to Dave Hamil at REA to touch base with him before dealing with anyone in Congress, but he thinks Hamil will welcome your support and assistance.

Steve

OTR x
Background

MEMORANDUM FOR MR. WHITEHEAD
DR., MANSUR

September 30, 1970

Government installations worth visiting are:

1. OEP Special Facility Division
2. Switchman AUTOVON Net Control, Drainesville, Va.
3. National Military Command Control (NMCC), the Pentagon
4. Air Force Airborne Command Post (NECAP), Andrews AFB
5. AEC Sandia Laboratories, Albuquerque, N. M./Tonopah, Nev.
6. Western Test Range (Navy Pacific Missile Range, Pt. Mugu, and Air Force Vandenberg AFB, California)
7. NASA Goldstone, California, facility
8. Army Test Range, Ft. Huachua, Ariz.
9. NORAD Hqs., Cheyenne Mt., Wyoming
10. Department of Commerce, ESSA Research Laboratories, Boulder Colo.
11. National Radio Quiet Zone, W. Va. (Naval Research Laboratory Sugar Grove, and National Radio Astronomy Observatory, Green Bank)
12. GSA Advanced Records System (ARS), Romney, W. Va. and (Comsat Earth Station, Etam, W. Va.)
13. OEP Emergency Relocation Site.

The foregoing are approximately in the recommended order of priority modified to reflect physical proximity.

W. E. Plummer
W. E. Plummer

OTL
29 SEP 1970

Dear Mr. Pohlhaus:

Having been sworn in as Director of the Office of Telecommunications Policy, I am writing in response to your letter dated July 22, 1970, concerning staffing of the new OTP. Although we are a new Office with broad responsibilities and interests, much of our staffing at the start will be drawn from the old Office of Telecommunications Management which was superseded by the Office of Telecommunications Policy. Because of budget reductions and manpower ceilings, we will do very little recruiting in the immediate future.

I thank you for writing to me during the initial organizational phase of this new Office. I fully appreciate the concern of your organization to ensure proper utilization of all qualified personnel in government.

Please be assured that we are committed to, and will pursue in all personnel activities, the consistent policy of providing equal employment opportunities.

Sincerely,

Clay T. Whitehead

Mr. J. Francis Pohlhaus
Counsel
Washington Bureau
National Association for the
Advancement of Colored People
422 First Street, S. E.
Washington, D. C. 20003

cc: Mr. Whitehead
Mr. Doyle

SDoyle/Whitehead:jm

THE WHITE HOUSE

WASHINGTON

September 4, 1970

MEMORANDUM FOR DR. TOM WHITEHEAD
Director
Office of Telecommunications Policy

FROM: ROBERT J. BROWN *zbf*

Thank you for writing shortly after I assumed the task of establishing a new agency. I appreciate the concern flowing from the NAACP's history of activity to insure proper utilization of minority group personnel in government.

he assumed
Please ~~know~~ that we will continually pursue a policy of providing equal employment opportunity to which we are committed.

Gwa - reply text for NAACP the

Tom - Is this an adequate reply?

Shouldn't we at least explain that the new office inherited a staff and consequently we won't be doing much hiring, but in the hiring we will be doing... then follow with the last 2 lines above.

A reply to the NAACP as drafted above could be read by them as a direct challenge and a short shrift. We don't need any more enemies or critics!

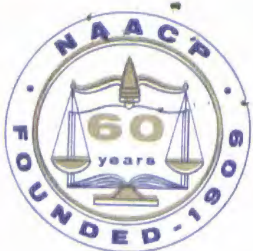
OK - draft it.

July 27, 1970

To: Robert Brown

From: Tom Whitehead

Do you have any suggestions as to how
we might reply to this?



NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE

SEVENTEEN NINETY BROADWAY •

NEW YORK, N. Y. 10019 • 212-245-2100

Please direct reply to:
Washington Bureau
422 First Street, S. E.
Washington, D. C. 20003
202-544-5694

July 22, 1970

Dr. Clay T. Whitehead
Director
Executive Office of the President
Office of Telecommunications Policy
Executive Office Bldg., Room 106
Washington, D.C. 20500

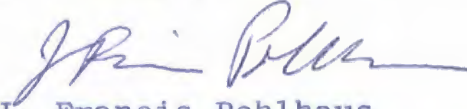
Dear Dr. Whitehead:

The NAACP has a long history of concern for the proper utilization of minority group personnel in all phasis of of the government's activities.

As you take up the task of establishing a new agency within the Executive Branch, we wish to convey to you that concern as it relates to the employment of personnel in your agency, especially in policy making and supervisory positions in higher grade levels. We trust that you are taking adequate steps to assure, by affirmative action, that minority group members will be adequately represented among those employed in higher grade positions.

We would appreciate hearing from you what steps are being taken to implement the policy of equal employment opportunity in the organization of the Office of Telecommunications Policy.

Sincerely yours,


J. Francis Pohlhaus
Counsel
Washington Bureau

JFP:glw

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EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

CTW - FYI

file

September 29, 1970

MEMORANDUM FOR THE RECORD

I was called by Mr. Gabel of Commerce on September 24. He noted that the DOC would soon be issuing a press release concerning establishment of an Office of Telecommunications at Commerce. He noted that this new office would be responsible for supervision of a wide range of experimental programs and research, some of which would be in support of OTP objectives. He noted further that Commerce staff have been meeting and will continue to be meeting with OTP staff to study the requirements for research and possible developmental programs. He went on to note that the FCC also does some limited in-house and contract research work.

The purpose of the call then emerged. Mr. Gabel recommended that some form of Interagency Coordinating Group should be established involving Dean Burch, Myron Tribus, and Tom Whitehead to review and coordinate the respective research programs undertaken within the government in support of the needs of the FCC, Commerce, and OTP. He urged that through such a high-level coordinating group we could ensure that, collectively, we would put our effort where it would do the most good and operate our mutual programs consistent with common understandings to achieve our mutual goals.

Mr. Gabel then suggested it might be useful for him to discuss with me the structure and plans of OTP, and he invited me to lunch with him on September 29 for that purpose. I accepted. He then indicated Mr. Robert Lowe would accompany him and that they would pick me up at 1800 G at 12 noon.

Stephen E. Doyle

Steve - Seems to me that's OTP's job,
not a committee's.

09P
Randy
29 SEP 1970

Dear General Lotz:

Thank you for your letter dated September 18 concerning my participation in the recent meeting of your Electronics Advisory Group at Fort Monmouth. It was a pleasure for me to meet you, to visit the Headquarters of your Command, and to meet and speak to the assembled experts.

Despite the impositions which my visit may have caused, your arrangements were outstanding, and I appreciated that very much. I hope that we can, over time, establish a mutually beneficial working relationship between OTP and your office, and, particularly, to use to mutual advantage the valuable contributions of your Electronics Advisory Group.

I want to thank you for your hospitality, and I look forward to meeting with you again soon. If you are visiting Washington in the near future, I would enjoy having an opportunity to return the compliment.

Sincerely,

Clay T. Whitehead

Major General Walter E. Lotz, Jr., USA
Commander
Headquarters United States Army Electronics Command
Fort Monmouth, New Jersey 07703

cc: Mr. Whitehead
Mr. Doyle

SDoyle:jm

Chen

Office of Telecommunications Policy
Route Slip

22 SEP 1970

F O:

| | | |
|-------|------------------------|-------|
| _____ | Clay T. Whitehead | ✓ |
| _____ | George F. Mansur | _____ |
| _____ | William Plummer | _____ |
| _____ | Wilfrid Dean | _____ |
| _____ | Ray O'Connell | _____ |
| _____ | Steve Doyle | ✓ |
| _____ | William Lyons | _____ |
| _____ | Eva Daughtrey | ✓ |
| _____ | Timmie White | _____ |
| _____ | Judy Morton | _____ |

REMARKS

Tom - Do you want to acknowledge

this with thanks for the

opportunity to visit

and appointment

for arrangements?

S&D.

Yes →
Also offer of
OTP/USABC
working reln.



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY ELECTRONICS COMMAND
FORT MONMOUTH, NEW JERSEY 07703

AMSEL-SC

18 SEP 1970

Dr. Clay T. Whitehead
Director of the Office of
Telecommunications Policy
The White House
Washington, D. C. 20006

Dear Dr. Whitehead:

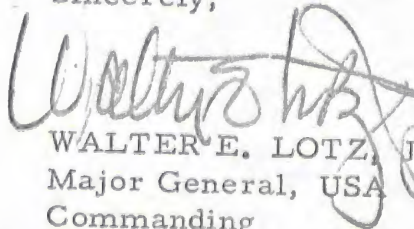
I wish to express to you once more my deep appreciation for making yourself available to address our Electronics Advisory Group and key personnel at Fort Monmouth on the roles and mission of your important new Office of Telecommunications Policy.

Your informal and candid presentation has been most beneficial to all in providing an understanding of the scope of your responsibility and in establishing a base for you to possibly take advantage of the communications background of some of the prominent members of your audience should a need arise in the future.

I know that this quickly scheduled visit to Fort Monmouth has, no doubt, imposed inconveniences on your original travel itinerary. I wish to thank you for having given us the opportunity to meet and hear you.

Best personal regards.

Sincerely,


WALTER E. LOTZ, JR.
Major General, USA
Commanding

077
Background

September 29, 1970

Mr. William H. Goodman
Deputy Assistant Secretary
for Communications
Department of State
Washington, D. C. 20520

Dear Mr. Goodman:

I am enclosing the original and two copies of frequency authorization renewals for the radio stations which have been authorized for the embassies of Burma and Russia in Washington.

It is requested that the superseded instruments of authorization be returned for cancellation.

We understand the terms and conditions of these authorizations will be incorporated in an appropriate form of agreement for consummation with the governments of Burma and Russia.

Sincerely,

Clay T. Whitehead

| | | |
|--------------|---------|----------|
| Enclosures - | 9297.0 | (Burma) |
| | 14373.0 | (Burma) |
| | 16275.0 | (Burma) |
| | 18964.0 | (Burma) |
| | 9862.5 | (Russia) |
| | 10922.5 | (Russia) |
| | 12067.5 | (Russia) |
| | 14912.5 | (Russia) |
| | 16242.0 | (Russia) |
| | 16392.0 | (Russia) |
| | 18169.0 | (Russia) |
| | 20527.5 | (Russia) |

EEDinkle/rar

cc: DTP/FMD/Reading (w/o encl.)

FM Pending (w/o encl.)

Vice Admiral Noel Gayler, NSA (w/encl.)

Honorable Dean Burch, FCC (w/encl.)

Mr. J. Walter Yeagley, Justice (2) (w/encl.)

Mr. C. R. Kirkevold, IRAC (w/encl.)

OFFICE OF TELECOMMUNICATIONS POLICY

ROUTE SLIP

TO Timmie

FROM Mina

DATE 9/28/70

| | |
|------------------|--------------------------|
| ACTION | <input type="checkbox"/> |
| Concurrence | <input type="checkbox"/> |
| Signature | <input type="checkbox"/> |
| Comments | <input type="checkbox"/> |
| For reply | <input type="checkbox"/> |
| Information | <input type="checkbox"/> |
| Per conversation | <input type="checkbox"/> |
| Discuss with me | <input type="checkbox"/> |

REMARKS

The attached letter and 12 applications are forwarded for signature. I did not date the letter because I did not know when it might be signed.

After the copies of the applications are signed, I will be happy to make distribution as usual.

If you have a problem, please let me know.

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

Date: September 28, 1970

Subject: Frequency Authorizations for the Embassies of Burma and Russia

To: Mr. Clay T. Whitehead

Via Dr. G. Monsu *Reg. sec*

Section 5 of E. O. 11556 delegates to you the President's authority under the Communications Act to authorize a foreign government to construct and operate a radio station at the seat of government, such authority to be exercised only upon recommendation of the Secretary of State and after consultation with the Attorney General and the Chairman of the FCC.

Authorization to negotiate reciprocal agreements were granted on May 7, 1965 and March 11, 1969 to Burma and Russia, respectively, and temporary frequency assignments were authorized.

In the attached correspondence to the Department of State, authorizations are being forwarded for the renewal of these frequency assignments.

It is recommended that you sign the letter to Mr. Goodman and the original of each of the 12 applications.

Will

W. Dean, Jr.

Attachment

Office of Telecommunications Policy
Route Slip

25 SEP 1970

Clay T. Whitehead

George F. Mansur

William Plummer

Wilfrid Dean

Ray O'Connell

~~Steve Doyle~~

William Lyons

Eva Daughtrey

Timmie White

Judy Morton

REMARKS

OTP
Buckland

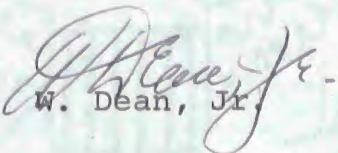
EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

Date: September 25, 1970

Subject: Department of Commerce/OTP Meeting on Transfer of IRAC Secretariat

To: The Record

1. This is in addition to my memorandum for the record of September 24, 1970 on the same subject.
2. On September 24, 1970, Department of Commerce (Dr. Richardson and staff members) and OTP Representatives (J. R. O'Connell and the undersigned) met to further discuss this matter. Results were as follows:
 - a. Mr. O'Connell advised that OMB was expected to issue a general instrument of transfer shortly, leaving details to OTP and Commerce. It is thus necessary that a Memorandum of Agreement be effected between the two offices concerned, spelling out the personnel, dollars and time phasing involved.
 - b. The DOC representatives advised that October 18 was still good for the transfer of administrative support functions. Dr. Richardson advised that the matter of space accommodation was not firm and in need of further study within the Department. The OTP representatives stated that January 1, 1971 should be used as the target date for this purpose.
 - c. Dr. Richardson advised that Mr. Roger Salamon had reported to the Washington area and would be in contact with the OTP shortly with respect to possible Sachs/Freeman Associates support in the electromagnetic compatibility analysis area.


W. Dean, Jr.

cc: Mr. C. T. Whitehead ✓
Dr. G. Mansur
Mr. J. R. O'Connell
Dr. J. Richardson

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20501

Date: September 24, 1970

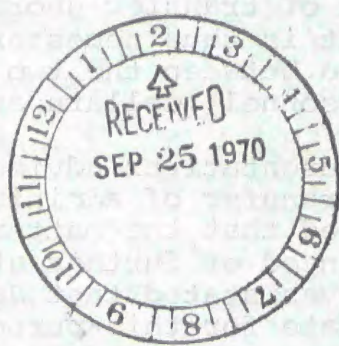
Subject: Department of Defense/White House Liaison Committee
Telecommunications

To: Mr. Rogers

1. This is in addition to my memorandum dated September 24, 1970, on the same subject.

2. On September 24, 1970, Secretary of Defense Melvin R. Anderson and staff (Mr. Anderson and Mr. Anderson's staff) met with the Undersecretary of Defense for Policy and the Undersecretary of Defense for Telecommunications Policy.

3. Mr. Anderson and his staff met with the Undersecretary of Defense for Telecommunications Policy and the Undersecretary of Defense for Policy. The meeting was held in the Department of Defense, Room 5C-100, on September 24, 1970.



4. The meeting was held in the Department of Defense, Room 5C-100, on September 24, 1970. The meeting was held in the Department of Defense, Room 5C-100, on September 24, 1970.

5. The meeting was held in the Department of Defense, Room 5C-100, on September 24, 1970. The meeting was held in the Department of Defense, Room 5C-100, on September 24, 1970.

[Handwritten signature]

1970

OTP
Background

September 24, 1970

MEMORANDUM FOR ROBERT ODLE

In connection with the swearing in of Tom Whitehead and other arrangements during early days in our organizational effort at OTP, I have had occasion to call upon you several times for assistance and have, in every respect, been provided with your full support. Tom wanted me to be sure that you understood how much he has appreciated your support in handling the administrative and substantive aspects of this work. As Tom's Special Assistant, I want also to add my personal appreciation.

Thank you very much.

Stephen E. Doyle
Office of the Director

cc: Mr. Doyle

SDOYLE:jm

IDENTICAL MEMOS SENT ALSO TO JON ROSE AND STEVE BULL.

OTP
Bentzen

September 22, 1970

MEMORANDUM FOR

Mr. Charles C. Joyce, Jr.
National Security Council

I would appreciate it if you would undertake the following tasks for me:

1. An analysis of policy alternatives with respect to the future role of satellites and submarine cables for international communications.
2. A review of U. S. emergency preparedness policies, procedures and facilities in the telecommunications area.

The purpose of these activities should be to develop the issues and information necessary for me to decide what OTP activities should be in these areas over the near term.

Please draw upon the staff of this Office to assist you as needed.

Clay T. Whitehead
Director

cc: Mr. Whitehead

Mr. [unclear]

CJoyce/Whitehead:jm

2 - 3

078
Bulky mail

September 22, 1970

Dear Congressman Hawkins:

Thank you for your letter dated September 10, 1970, concerning our personnel policies and opportunities for employment for members of various minority groups in the Office of Telecommunications Policy. This Office will consistently follow Civil Service and Presidential guidelines concerning equal opportunity employment in the Federal Government, and we will continue to seek to ensure that all qualified applications for positions in this Office are given the fullest consideration.

You may be assured that in filling any positions which become vacant in this Office we will give all due regard to the interests and rights of minority groups in federal employment.

Sincerely,

Clay T. Whitehead
Director

Honorable Augustus F. Hawkins
House of Representatives
Washington, D. C.

cc: Mr. Whitehead
Mr. Doyle

SDoyle:jm

AUGUSTUS F. HAWKINS
21ST DISTRICT, CALIFORNIA

COMMITTEE:
EDUCATION AND LABOR

1124 HOUSE OFFICE BUILDING
WASHINGTON, D.C.

MRS. JUANITA BARBEE
ADMINISTRATIVE ASSISTANT

LOS ANGELES OFFICE:
8563 SOUTH BROADWAY
TELEPHONE: 750-0260

CHARLES E. KNOX
SPECIAL ASSISTANT

Congress of the United States
House of Representatives
Washington, D.C. 20515

September 10, 1970

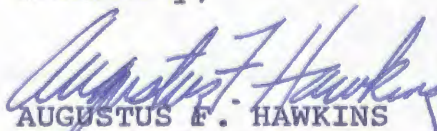
Dr. Clay T. Whitehead, Director
Office of Telecommunications Policy
Executive Office Building, Room 106
Washington, D. C. 20500

Dear Dr. Whitehead:

I am pleased to see your appointment to the position of Director of the new Office of Telecommunications Policy in the Executive Office of the President. It is my hope that in this position you will give serious consideration to the utilization of minority groups in policy-making positions.

It is my understanding that resumes of various minority persons from the Department of Agriculture and other areas of the Federal service have been submitted to you. I sincerely trust that these resumes will be given careful consideration and that minorities will be fully utilized in this very important office.

Sincerely,


AUGUSTUS F. HAWKINS
Member of Congress

AFH/m

Mr. Clay T. Anderson, Director
Office of Telecommunications Policy
Executive Office Building, Room 130
Washington, D.C. 20501



I am pleased to hear of your appointment to the position of Director of the Office of Telecommunications Policy. It is in the Executive Office of the President that the position of Director of Telecommunications Policy is a very important one. It is my understanding that the position of Director of Telecommunications Policy is a very important one. It is my understanding that the position of Director of Telecommunications Policy is a very important one.

It is my understanding that the position of Director of Telecommunications Policy is a very important one. It is my understanding that the position of Director of Telecommunications Policy is a very important one. It is my understanding that the position of Director of Telecommunications Policy is a very important one. It is my understanding that the position of Director of Telecommunications Policy is a very important one. It is my understanding that the position of Director of Telecommunications Policy is a very important one.

Sincerely,

James Earl Ray
Director of Telecommunications Policy

6/2/70



OFFICE OF THE ASSISTANT SECRETARY OF COMMERCE
Washington, D.C. 20230

OTF
Background

September 22, 1970

Mr. Tom Whitehead
Office of Telecommunications Policy
Exec. Office of the President
1800 G Street, N.W.
Washington, D.C.

Dear Tom:

Thought you might be interested in this bit of
old but neglected history of telephony.

Sincerely,

Rich Gabel

Richard Gabel

Encl.

Disb - Thanks. Relevant Jim sure
T

STP
Background

September 19, 1970

To: Jon Rose

From: Tom Whitehead

I have attached two copies of the President's Message to the Congress on Telecommunications Reorganization and a list of four points that the President might wish to discuss at the ceremony -- at least to be aware of. I will leave it to you to describe my glowing past accomplishments since I agree that it would be useful for the President to have some idea of what I have worked on, and I am not sure how much he is actually aware of. Only the first part of the message is really worth the President's while reading, and you may wish to mark the relevant parts or to x-out the last four paragraphs for his reading purposes.

I expect to be home most of the weekend in case you want to talk about it.

Attachments

CTWhitehead:jm

1. The Federal Government spends \$5 - 10 million annually on its own communications activities. Whitehead will be at the top of a very large policy pyramid that will require him to coordinate activities involving many departments and agencies and to make significant decisions affecting the interests of those departments. He will need a strong indication of your support in doing this part of his new job.

2. Establishment of OTP is a case of government looking ahead to avoid future problems and enables us to realize a great potential, rather than responding to crises.

3. Communications is the fastest growing sector of the economy, and the remainder of the President's term will see rapid growth in the amount and kind of services available. The impact of this will reach directly and visibly to all individuals and will be perceived as largely beneficial. This Administration should be identified with the positive aspects of this growth.

4. Communications is necessarily a two-way process requiring cooperation and accommodation. The growth of international communications involves governments, industry, and individual

people in all countries. It puts them working together for common purposes in a largely constructive atmosphere. As such, it offers opportunities for better understanding and more constructive interaction with other countries at many levels.

OTP
Background

September 18, 1970

MEMORANDUM FOR STEPHEN BULL

For the Whitehead swearing-in ceremony to take place
Tuesday, September 22, at 10:45 a.m. in the Oval Office,
we propose to invite the following to attend:

- | | |
|--------------------------------|-------------------------------|
| 1. Clay T. Whitehead | Director-designate OTP |
| 2. Mr. Clay B. Whitehead | Father |
| 3. Miss Nancy Whitehead | Sister |
| 4. Mrs. Susan Kush | Sister |
| 5. Mr. Rex Kush | Nephew |
| 6. Miss Cindy Kush | Niece |
| 7. Dr. George Mansur | Deputy Director-designate OTP |
| 8. Mrs. Eva Daughtrey | Confidential Secretary |
| 9. Mr. Stephen E. Doyle | Special Assistant-designate |
| 10. Ambassador Abbott Washburn | |

Stephen Doyle
Office of the Director

cc: Mr. Whitehead
Mr. Doyle

SDoyle/Whitehead;jm

ORP
Buckland

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF TELECOMMUNICATIONS POLICY
WASHINGTON, D.C. 20504

Date: September 18, 1970

Subject: Attending NSF Seminar at Stanford

To: Mr. Whitehead

I have been invited to participate in a seminar at Stanford on the economics of the mass media during part of the week of October 21.

All expenses will be paid by Stanford under an NSF grant.

May I have your permission to attend?



Bruce M. Owen

Tom - There are no apparent administrative reasons not to approve this request. No cost to OTP. Bruce would like very much to go.

OK,
JRO

J.R. O'Connell

G. F. Mansur OK GM

Recommend approval. SED.



Office of Telecommunications Policy
Route Slip

21 SEP 1970

_____ Clay T. Whitehead _____

_____ George F. Mansur _____

_____ William Plummer _____

_____ Wilfrid Dean _____

_____ Ray O'Connell _____

_____ ~~Steve Doyle~~ _____

_____ William Lyons _____

_____ Eva Daughtrey _____

_____ Timmie White _____

_____ Judy Morton _____

File

REMARKS

OTP
Bockgum

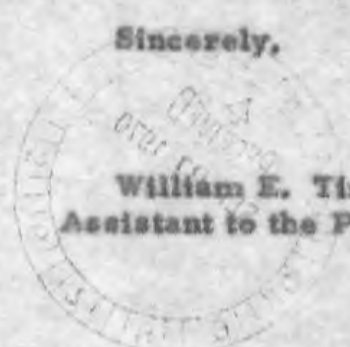
September 18, 1970

Dear Senator Metcalf:

Thank you for your courtesy in forwarding to the President a copy of the resolution pertaining to telecommunications which was adopted by the Federation of Rocky Mountain States, Inc. You may be assured that this will be given full consideration.

With cordial regard,

Sincerely,


William E. Timmons
Assistant to the President

Honorable Lee Metcalf
United States Senate
Washington, D. C. 20510

Dec: w/incoming to Mr. Clay Whitehead for your information. 110

WET:EF:VO:vo



29-16

HENRY M. JACKSON, WASH., CHAIRMAN

CLINTON P. ANDERSON, N. MEX.
ALAN BIBLE, NEV.
FRANK CHURCH, IDAHO
FRANK E. MOSS, UTAH
QUENTIN N. BURDICK, N. DAK.
GEORGE MCGOVERN, S. DAK.
GAYLORD NELSON, WIS.
LEE METCALF, MONT.
MIKE GRAVEL, ALASKA

GORDON ALLOTT, COLO.
LEN B. JORDAN, IDAHO
PAUL J. FANNIN, ARIZ.
CLIFFORD P. HANSEN, WYO.
MARK O. HATFIELD, OREG.
TED STEVENS, ALASKA
HENRY BELLMON, OKLA.

JERRY T. VERKLER, STAFF DIRECTOR

United States Senate

COMMITTEE ON
INTERIOR AND INSULAR AFFAIRS
WASHINGTON, D.C. 20510

14 September 1970

BT

The President
The White House
Washington, D.C.

Dear Mr. President:

Enclosed is a copy of a resolution passed by the Board of Directors of the Federation of Rocky Mountain States, Inc., urging the creation of a coordinating committee in the Office of Telecommunications Policy composed of state and Federal representatives. The proposal is a sound one, and I wish to extend my support for the Federation's resolution.

Very truly yours,

Enclosure

WHITE HOUSE
MAIL ROOM

1970 SEP 16 AM 9 33

TO: THE PRESIDENT
FROM: THE VICE PRESIDENT
SUBJECT: [illegible]

[The following is a summary of the meeting held on September 15, 1970, at the White House, Washington, D.C. The meeting was attended by the President, the Vice President, and several members of the Cabinet. The Vice President reported on the progress of the [illegible] and the President expressed his appreciation for the Vice President's efforts. The meeting also discussed the [illegible] and the [illegible] of the [illegible].]

[illegible]

Federation of Rocky Mountain States, Inc.

Suite 203/1390 Logan St./Denver, Colorado 80203/Phone: (303) 825-7284

August 20, 1970



Colorado

John A. Love
Governor

Idaho

Don Samuelson
Governor

Montana

Forrest Anderson
Governor

New Mexico

David Cargo
Governor

Utah

Calvin L. Rampton
Governor

Wyoming

Stanley K. Hathaway
Governor

President

Jack M. Campbell

The Honorable Lee Metcalf
United States Senate
427 Old Senate Office Building
Washington, D. C. 20510

Dear Senator Metcalf:

The Board of Directors of the Federation of Rocky Mountain States passed the attached resolution at our annual meeting in July in Denver. In view of the significance of Telecommunications to the Rocky Mountain states, I urge your support and cooperation.

Thank you for your assistance.

Very truly yours,

Jack M. Campbell
President

JMC:ls

Enclosure

RESOLUTION

WHEREAS, the several States are in the process of improving their telecommunications facilities and services on a statewide basis to meet the rapidly increasing demands being placed upon modern State Governments by the public and by mutual intergovernmental programs, and

WHEREAS, there is a need to obtain economy and efficiency in telecommunications improvement programs and a need to assure that telecommunications facilities and services are compatible as between the individual States and between the several States and the Federal Government, and

WHEREAS, most Federal assistance programs provide means for cost-sharing between the Federal Government and the several States and such programs at both levels of government are large in number and have varying eligibility guidelines, rules, and regulations, and

WHEREAS, it is in the best interests of the Nation that Federal and State Government expenditures for telecommunications facilities and services be administered efficiently, and

WHEREAS, an Office of Telecommunications Policy has been established in the Executive Office of the President and such office could provide the means whereby the individual States could coordinate their telecommunications programs, seek advice and assistance on developments in other States on a nationwide basis, and obtain information on the many Federal assistance telecommunications programs, it is hereby

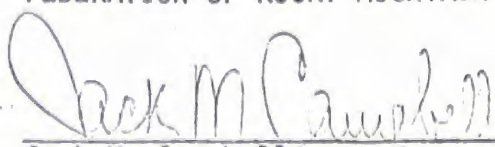
RESOLVED, that the President of the United States is requested to require the Director, Office of Telecommunications Policy, to establish and administer a committee structure, composed of representatives of the appropriate Federal Agency and the Directors of Telecommunications of the several States, whose mission shall be to provide a visible, centralized, focal point in the Nation for Federal-State coordination of telecommunications matters of mutual interest to Federal and State Governments.

Respectfully submitted

/s/ D. E. "Bert" Colwell, Chairman
Telecommunications Council

JULY 14, 1970

FEDERATION OF ROCKY MOUNTAIN STATES, INC.



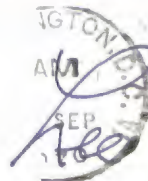
Jack M. Campbell
President

United States Senate

COMMITTEE ON
INTERIOR AND INSULAR AFFAIRS

WASHINGTON, D.C. 20510

OFFICIAL BUSINESS



U. S. S.

The President
The White House
Washington, D.C.



17P

Thursday 9/17/70

10:30 Dr. Robert Langelier from Mr. deRosa's office Ox. 5-0906
wants to talk with someone on how the office will
be set up and structured and what we're doing in
the area of satellite communications. Dr. Langelier
has just recently come on board and his job is DOD
satellite communications.

*Steve talked
to him.*

*Steve promised to call him
on Monday 9/28 to give him
some names and arrange a
meeting of our relative satellite
staff people.*

THE WHITE HOUSE
WASHINGTON

September 8, 1970

MEMORANDUM FOR

Director, Office of Telecommunications Policy
Military Assistant to the President

FROM: The President

SUBJECT: White House and Presidential Communications
Facilities

In my memorandum of April 29, 1969, to the Secretary of Defense I indicated that the Military Assistant to the President would be the point of contact in the White House for providing requirements and policy direction to the White House Communications Agency (WHCA). The establishment of the Office of Telecommunications Policy does not change these responsibilities of the Military Assistant; in particular, he is to have full responsibility for actual operation of Presidential communications activities.

However, I recognize that the Director, Office of Telecommunications Policy, will also require some familiarity with White House and Presidential communications systems and plans in order to discharge his responsibilities as my principal telecommunications adviser and coordinator of all Executive Branch telecommunications. Accordingly the Director is authorized to coordinate with the Military Assistant any matters concerning Presidential communications when it is determined that such matters are of mutual concern.

Richard Nixon