

Director



THE WASHINGTON PRESS CLUB

505 NATIONAL PRESS BUILDING WASHINGTON, D. C. 20004 202-393-3417

January 30, 1974

Mr. Clay Whitehead
Office of Telecommunications
Executive Office of the President
Washington, D.C.

Dear Mr. Whitehead:

This is to confirm my conversation with Bryan Lamb, concerning your appearance as guest speaker at the Washington Press Club on Thursday, February 7.

We are delighted you will be able to join us on that day. As you may know the format for our weekly speaker's luncheon is fairly informal. There is usually a social period from approximately 12:00 noon to about 12:30 p.m., followed by the buffet luncheon. Introduction of the guest speaker is at 1 p.m. We would appreciate it if your remarks could be limited to about 20 minutes, in order to allow for a question-and-answer period.

I will look forward to meeting you at the Washington Press Club Pub, (Sheraton Carlton Hotel, 16th and K Streets, N.W. - lower lobby level) at noon on Thursday. If you have any questions at all about our club and/or the program, please give me a call.

Very best wishes,

Katherine M. Christie
Katherine M. Christie
Program Chairman

KMC/sak

Wednesday 1/30/74

SPEECH

2/7/74

12:00

5:00 Brian has arranged for Mr. Whitehead to address the National Press Club on February 7 at a luncheon scheduled for 12:00.