

Clay T. Whitehead

Friday 12/8

11:40 a.m.	Lv. McCoy Field, Orlando, Florida	National Flt. 471 (first class)
2:26 p.m.	Arr. Washington National Airport	

Tickets can be picked up at National Airlines Ticket Office - Statler ----- Will Call  
after 10 a.m. on Tuesday 12/5/72.

# National Airlines.

## APPLICATION FOR REFUND OR REPLACEMENT OF LOST TICKET (For refund or replacement of NATIONAL AIRLINES ticket only)

The undersigned applies for a refund (or replacement) of the value of the unused portion of the NATIONAL AIRLINES, INC. ticket(s) described below and in requesting this refund or replacement, REPRESENTS THAT THE TICKET IS OWNED BY THE UNDERSIGNED AND HAS NOT BEEN USED BY HIM AND THAT IT HAS BEEN LOST, STOLEN OR DESTROYED.

### 1 - ADDRESS INFORMATION

PRINT NAME OF APPLICANT <b>Clay T. Whitehead</b>		NAME ON TICKET IF OTHER THAN APPLICANT <b>Same</b>	
STREET ADDRESS <b>Executive Office of the President, Office of Telecommunications Policy, Wash,</b>			
CITY	STATE / COUNTRY	ZIP CODE <b>20504</b>	

### 2 - LOST TICKET IDENTIFICATION:

FORM AND SERIAL NO. 010 -		FORM AND SERIAL NO. 010 -		FORM AND SERIAL NO. 010 -	
PORTION USED	FROM	TO	AIRLINE / FLIGHT / CLASS		DATE
PORTION LOST	FROM	TO	AIRLINE / FLIGHT / CLASS		DATE
	<b>Orlando, Fla.</b>	<b>Wash., D.C.</b>			
DATE PURCHASED <b>December 5, 1972</b>		AMOUNT PAID <b>\$88.00 (GTR)</b>		CITY OF PURCHASE <b>Washington, D.C.</b>	

### 3 - IF LOST TICKET NUMBER IS NOT KNOWN, COMPLETE FOLLOWING ITEMS (WHICH MAY ENABLE IDENTIFICATION):

TICKET PURCHASED ON Dec. 5, 1972 OR APPROXIMATELY BETWEEN                      AND                       
CITY AT WHICH LOST TICKET WAS PURCHASED: Washington, D.C.

☐ AIR PORT TICKET OFFICE  
☐ CITY TICKET OFFICE  
☒ OTHER (EXPLAIN) 16th & K Street Office

☐ TRAVEL AGENCY - NAME OF AGENCY                     

FORM OF PAYMENT: ☐ CASH ☐ UATP OR CCNA \* ☒ GV'T (GTR NBR) / B-2,470,644  
☐ CHECK ☐ NON-AIRLINE CREDIT CARD \*\*

\*AIR TRAVEL PLAN OR CCNA CARD: ACCOUNT NUMBER                      ACCOUNT NAME                       
\*\*NON-AIRLINE CREDIT CARD: ACCOUNT NUMBER                      CARDHOLDER NAME                     

4 - THIS IS A REQUEST FOR: ☒ REFUND ☐ REPLACEMENT (FOR TRAVEL ONLY ON NATIONAL AIRLINES)

5 - NEW TICKET PURCHASED: ☐ YES ☒ NO

6 - NEW TICKET ISSUED: (FILL IN IF NEW TICKET PURCHASED OR IF REPLACED.):

FORM AND SERIAL NO.	FROM	TO	FLY. / DATE	VALUE
010 -				\$

- 7 - THE APPLICANT UNDERSTANDS AND AGREES THAT:
- A. This application will be given consideration ONLY if the complete form and serial number of the lost ticket can be identified and this application is submitted not more than 30 days after the expiration date of the lost ticket.
  - B. A Refund Request will be processed as soon as possible upon receipt of this completed application in the General Offices of National Airlines.
  - C. Refund or replacement will not be made if the lost ticket has previously been honored for transportation or refunded to any person and National Airlines does not assume any liability for failure to identify the person using or presenting a ticket for transportation or refund as being the true owner of the ticket.
  - D. National Airlines, Inc. will assess a five dollar (\$5.00) service charge for each lost ticket that is refunded. No service charge will be assessed for replacement ticket.
  - E. Upon finding the lost ticket, the applicant will immediately send same, together with his copy of this Application, to REFUND DEPT., NATIONAL AIRLINES, INC., P.O. Box 2055, A.M.F., Miami, Florida, 33159.
  - F. IN CONSIDERATION OF THE PAYMENT OF THE REFUND REQUESTED (OR OF THE ISSUANCE OF REPLACEMENT TICKET) THE UNDERSIGNED APPLICANT WILL REIMBURSE NATIONAL AIRLINES, INC. FOR THE AMOUNT OF SUCH REFUND (OR THE VALUE OF REPLACEMENT TICKET) AND FOR ANY OTHER LOSS OR EXPENSE, INCLUDING REASONABLE ATTORNEY FEES, RESULTING FROM THE PRESENTATION OF THE LOST TICKET(S) FOR TRANSPORTATION OR REFUND BY ANY PERSON WHOMSOEVER. IT IS FURTHER UNDERSTOOD THAT NATIONAL AIRLINES, INC. DOES NOT ASSUME ANY LIABILITY FOR FAILURE TO IDENTIFY THE PERSON PRESENTING A TICKET FOR TRANSPORTATION OR REFUND AS BEING THE TRUE OWNER OF THE TICKET.

VALIDATION

  
SIGNATURE OF APPLICANT

December 29, 1972

Dr. George F. Mansur, Jr.  
6092 Masters Boulevard  
Windermere, Florida 32786

Dear Dr. Mansur:

Tom asked me to send Susan Kush's check for her stay during the Apollo launching. They enjoyed their stay so much and appreciated very much all your help.

Hope you all had a wonderful Christmas in your new home. Happy New Year too.

Sincerely,

Eva Daughtrey

Enclosure

GEORGE S. KUSH  
SUSAN J. KUSH

1401 AMBRIDGE RD. 433-4840  
CENTERVILLE, OHIO 45459

1154

Dec. 26 1972 56-1432  
422

PAY TO THE  
ORDER OF

*Martin Marietta*

\$ 60.00

*Sixty and 00/100*

DOLLARS

THE FARMERS AND MERCHANTS BANK  
FAIRBORN - OHIO

MEMO

*Susan Kush*

⑆0422⑆⑆432⑆ 0⑆404⑆084⑆6⑆

August 1970

Title 2 GAO Manual  
1012-113

## TRAVEL VOUCHER

DEPARTMENT, BUREAU, OR ESTABLISHMENT

Executive Office of the President  
Office of Telecommunications Policy

VOUCHER NO.

PAYEE'S NAME

Clay T. Whitehead, SSN 509-34-3700

SCHEDULE NO.

MAILING ADDRESS (Including ZIP Code)

OEP/OTP

EOBA

WA DC 20504

PAID BY

OFFICIAL DUTY STATION

Washington, D.C.

RESIDENCE

Washington, D.C.

FOR TRAVEL AND OTHER EXPENSES

FROM (DATE)

12/6/72

TO (DATE)

12/7/72

TRAVEL ADVANCE

Outstanding

NONE

\$

CHECK NO.

APPLICABLE TRAVEL AUTHORIZATION(S)

NO.

175

DATE

12/5/72

Amount to be applied

Balance to remain

outstanding

\$

CASH PAYMENT OF \$

RECEIVED (DATE)

(Signature of Payee)

## TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
B-2,470,644 TA 175	88.00	NA	First/Air 12/5	Orlando, Fla.	Washington, D.C.	

NOTE: Traveller lost ticket and purchased another one with cash. National Airlines Form DM 3 - 102, Application for Refund or Replacement of Lost Ticket was filled out and turned in to National Airlines (copy attached). Traveller should be reimbursed for \$88.00 as soon as refund is received from the airlines.

\*\* Certified correct. Payment or credit has not been received.

January 4, 1973 (Date)		(Signature of Payee)		AMOUNT CLAIMED	Dollars	Cts
				→	119	25
Approved. Long distance telephone calls are certified as necessary in the interest of the Government.				DIFFERENCES:		
(Date) *** (Approving Officer)						
NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY				Total verified correct for charge to appropriation(s)		
VOUCHER NO. *		D.O. SYMBOL		DATE (MONTH-YEAR)		(initials)
Certified correct and proper for payment:				Applied to travel advance (appropriation symbol)		
(Date)				(Authorized Certifying Officer)		NET TO TRAVELER →

ACCOUNTING CLASSIFICATION

\* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

\*\* FRAUDULENT CLAIM—Falsification of an item in an expense account works a forfeiture of the claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; *id.* 1001).

\*\*\* If long distance telephone calls are included, the approving officer must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).



PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

[illegible]

\*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

## National Airlines.

APPLICATION FOR REFUND OR REPLACEMENT OF LOST TICKET  
(For refund or replacement of NATIONAL AIRLINES ticket only)

The undersigned applies for a refund (or replacement) of the value of the unused portion of the NATIONAL AIRLINES, INC. ticket(s) described below and in requesting this refund or replacement, REPRESENTS THAT THE TICKET IS OWNED BY THE UNDERSIGNED AND HAS NOT BEEN USED BY HIM AND THAT IT HAS BEEN LOST, STOLEN OR DESTROYED.

## ADDRESS INFORMATION

NAME OF APPLICANT <b>Clay T. Whitehead</b>	NAME ON TICKET IF OTHER THAN APPLICANT <b>Same</b>
STREET ADDRESS <b>Executive Office of the President, Office of Telecommunications Policy, Wash, D.C.</b>	
STATE / COUNTRY	ZIP CODE <b>20504</b>

## LOST TICKET IDENTIFICATION:

FORM AND SERIAL NO. <b>134 124 427</b>	FORM AND SERIAL NO. <b>010 -</b>	FORM AND SERIAL NO. <b>010 -</b>
PORTION USED FROM <b>Orlando, Fla.</b>	TO <b>Wash., D.C.</b>	AIRLINE/FLIGHT/CLASS <b>DATE</b>
PORTION LOST FROM <b>Orlando, Fla.</b>	TO <b>Wash., D.C.</b>	AIRLINE/FLIGHT/CLASS <b>DATE</b>
DATE PURCHASED <b>December 5, 1972</b>	AMOUNT PAID <b>\$88.00 (GTR)</b>	CITY OF PURCHASE <b>Washington, D.C.</b>

IF LOST TICKET NUMBER IS NOT KNOWN, COMPLETE FOLLOWING ITEMS (WHICH MAY ENABLE IDENTIFICATION):

TICKET PURCHASED ON- <b>Dec. 5, 1972</b>	OR APPROXIMATELY BETWEEN- <b>DATE</b>	AND <b>DATE</b>
CITY AT WHICH LOST TICKET WAS PURCHASED: <b>Washington, D.C.</b>		
<input type="checkbox"/> AIR PORT TICKET OFFICE	<input checked="" type="checkbox"/> CITY TICKET OFFICE	<input checked="" type="checkbox"/> OTHER (EXPLAIN) <b>16th &amp; K Street Office</b>
<input type="checkbox"/> TRAVEL AGENCY -	NAME OF AGENCY	
FORM OF PAYMENT: <input type="checkbox"/> CASH	<input type="checkbox"/> UATP OR CCNA *	<input checked="" type="checkbox"/> GV'T (GTR NBR) <b>/ B-2,470,644</b>
<input type="checkbox"/> CHECK	<input type="checkbox"/> NON-AIRLINE CREDIT CARD **	
AIR TRAVEL PLAN OR CCNA CARD:	ACCOUNT NUMBER	ACCOUNT NAME
NON-AIRLINE CREDIT CARD:	ACCOUNT NUMBER	CARDHOLDER NAME

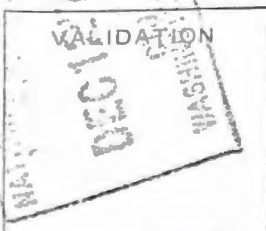
THIS IS A REQUEST FOR: ☒ REFUND ☐ REPLACEMENT (FOR TRAVEL ONLY ON NATIONAL AIRLINES)NEW TICKET PURCHASED: ☐ YES ☒ NO

NEW TICKET ISSUED: (FILL IN IF NEW TICKET PURCHASED OR IF REPLACED.):

FORM AND SERIAL NO.	FROM	TO	FLT./ DATE	VALUE
				\$

## THE APPLICANT UNDERSTANDS AND AGREES THAT:

- This application will be given consideration ONLY if the complete form and serial number of the lost ticket can be identified and this application is submitted not more than 30 days after the expiration date of the lost ticket.
- A Refund Request will be processed as soon as possible upon receipt of this completed application in the General Offices of National Airlines.
- Refund or replacement will not be made if the lost ticket has previously been honored for transportation or refunded to any person and National Airlines does not assume any liability for failure to identify the person using or presenting a ticket for transportation or refund as being the true owner of the ticket.
- National Airlines, Inc. will assess a five dollar (\$5.00) service charge for each lost ticket that is refunded. No service charge will be assessed for replacement ticket.
- Upon finding the lost ticket, the applicant will immediately send same, together with his copy of this Application, to REFUND DEPT., NATIONAL AIRLINES, INC., P.O. Box 2055, A.M.F., Miami, Florida, 33159.
- IN CONSIDERATION OF THE PAYMENT OF THE REFUND REQUESTED (OR OF THE ISSUANCE OF REPLACEMENT TICKET) THE UNDERSIGNED APPLICANT WILL REIMBURSE NATIONAL AIRLINES, INC. FOR THE AMOUNT OF SUCH REFUND (OR THE VALUE OF REPLACEMENT TICKET) AND FOR ANY OTHER LOSS OR EXPENSE, INCLUDING REASONABLE ATTORNEY FEES, RESULTING FROM THE PRESENTATION OF THE LOST TICKET(S) FOR TRANSPORTATION OR REFUND BY ANY PERSON WHOMSOEVER. IT IS FURTHER UNDERSTOOD THAT NATIONAL AIRLINES, INC. DOES NOT ASSUME ANY LIABILITY FOR FAILURE TO IDENTIFY THE PERSON PRESENTING A TICKET FOR TRANSPORTATION OR REFUND AS BEING THE TRUE OWNER OF THE TICKET.



*Cheryl E. Stutzell*  
SIGNATURE OF APPLICANT

*Cheryl E. Stutzell*  
SIGNATURE OF NATIONAL REPRESENTATIVE




HEREON, PAYMENT IN FULL TO BE MADE WHEN BILLED OR IN EXTENDED PAYMENTS IN ACCORDANCE WITH STANDARD POLICY OF COMPANY ISSUING CARD. <b>NOT REFLECTED IN APPLICABLE TARIFFS.</b>		<b>DELTA AIR LINES—006</b>		1. CARDHOLDER COPY IF EXTENDED PAYMENT DESIRED, CIRCLE NO. OF MONTHS 3 6 9 12	
DATE OF ISSUE		12 31 72		3 6 9 12	
NAME OF PASSENGER IF OTHER THAN CARDHOLDER <b>COMPLETE ROUTING</b>		OTATO NO. FARE BASIS <b>MC0</b>		CONNECTION OF PASSENGER WITH SUBSCRIBER APPROVAL CODE <b>CCDC</b>	
TICKETS NOT TRANSFERABLE NO CASH REFUNDS		AIRLINE FORM SERIAL NO. <b>0064802366563</b>		CREDIT CARD NAME/CODE FORM OF CREDIT	
TAX <b>6.52</b>		TOTAL <b>88.00</b>		EXP. DATE <b>12 31 72</b>	

Bill TO <b>Office of Emergency Preparedness          Washington, D. C. 20504</b>		B-2,470,644	
The National Airlines Company is requested to furnish First class Air transportation at lowest rate from <b>Orlando, Florida</b> to <b>Washington, D.C.</b>			
(IF ROUND TRIP SERVICE REQUIRED WRITE "AND RETURN") via (SHOW CARRIERS AND JUNCTION POINTS AND WHERE MIXED CLASS SERVICE IS TO BE FURNISHED SPECIFY)			
SUCH BETWEEN THE RESPECTIVE POINTS for use of <b>Clay I. Whitehead</b> and <b>No</b> others with accommodations (LOWER BERTH, P.C. SEAT, ETC.) with authorization.			
to transport not over No. of excess baggage from to (IF ROUND TRIP SERVICE REQUIRED WRITE "AND RETURN")			
TRAVELER'S SIGNATURE <b>Director</b>		PLACE OF ISSUE <b>Wash., D.C. - Dec. 5, 1972</b>	
TRAVELER MUST ASCERTAIN COST OF TRANSPORTATION AND/OR ACCOMMODATIONS AND RECORD IN SPACES BELOW		ISSUING OFFICER'S SIGNATURE <b>Administrative Officer</b>	
TRANSPORTATION AMT. <b>88.00</b>		83/OTP/210 1130601	

Issued By <b>DELTA AIR LINES, INC.</b>		PASSENGER TICKET AND BAGGAGE CHECK PASSENGER'S COUPON		006 4802366563	
If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.		DATE OF ISSUE		DATE AND PLACE OF ISSUE	
NAME OF PASSENGER <b>C. WHITEHEAD</b>		ORIGIN <b>ORLANDO</b>		DESTINATION <b>ATLANTA</b>	
NOT VALID BEFORE 1 2 3 4		NOT VALID AFTER 1 2 3 4		TICKET DESIGNATION & FOUR CODE <b>DL 0144-08-000809A01</b>	
NOT GOOD FOR PASSAGE		FARE BASIS <b>MC0</b>		DATE <b>12 31 72</b>	
FROM <b>ORLANDO</b>		TO <b>ATLANTA</b>		TIME <b>08:00</b>	
FARE <b>81.48</b>		TAX <b>6.52</b>		TOTAL <b>88.00</b>	

006 4802366563 1



<p><b>EXECUTIVE OFFICE OF THE PRESIDENT</b></p> <p><b>OFFICE OF EMERGENCY PREPAREDNESS</b></p> <p><b>AUTHORIZATION OF OFFICIAL TRAVEL</b></p>		<p>1. Date of request December 5, 1972</p> <p>2. Name and address of traveler Clay T. Whitehead, SSN 509-34-3700 OEP/OTP EOBA WA DC 20504</p>									
<p>Submit original and 2 copies to Fiscal Section at least 3 working days in advance of proposed travel</p>		<p>3. Title Director</p>									
<p>This document becomes an authorization of official travel only when the certificate of authorization has been signed by the designated authorizing official. This travel is ordered on official business for the convenience of the Government.</p>		<p>4. Type of appointment Presidential</p> <p>5. Orgn. unit (Division) Office of Telecommunications Policy</p> <p>6. Official station Washington, D.C.</p>									
<p>7. Purpose of travel Meet with high NASA officials.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">8. Period of travel 12/6 - 12/8/72</td> <td style="width: 50%;">9. Est. No. of days of travel status three (3)</td> </tr> <tr> <td>10. Per diem rate \$25.00</td> <td>11. Office number of traveler 770, 1800 G St, NW</td> </tr> <tr> <td>12. Mileage rate</td> <td>13. Phone number of traveler 6161</td> </tr> </table>		8. Period of travel 12/6 - 12/8/72	9. Est. No. of days of travel status three (3)	10. Per diem rate \$25.00	11. Office number of traveler 770, 1800 G St, NW	12. Mileage rate	13. Phone number of traveler 6161		
8. Period of travel 12/6 - 12/8/72	9. Est. No. of days of travel status three (3)										
10. Per diem rate \$25.00	11. Office number of traveler 770, 1800 G St, NW										
12. Mileage rate	13. Phone number of traveler 6161										
<p>14. Itinerary</p> <p>Washington, D.C. to Orlando, Fla. (via Military aircraft). Orlando, Fla. to Washington, D.C. (via commercial aircraft).</p>											
<p>15. Travel to be performed as indicated</p> <p>a. <input checked="" type="checkbox"/> Common carrier Including commercial airline</p> <p>b. <input type="checkbox"/> Government-owned vehicle</p> <p>c. <input checked="" type="checkbox"/> Other (Specify) Military acft</p> <p>d. By privately-owned automobile: (1) <input type="checkbox"/> Reimbursable cost not to exceed common carrier cost <u>or</u> (2) <input type="checkbox"/> Administratively determined to be more advantageous to the Government—common carrier use impracticable (if checked, explain under item 20, 'Remarks').</p>											
<p>16. Allotment number 83/OTP/210</p>		<p>17. Appropriation symbol 1130601</p>									
<p>18. Travel authorization No. <i>175</i></p>		<p>19. Estimated cost of travel</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Transportation</td> <td style="width: 80%;">\$88.00</td> </tr> <tr> <td>Per Diem</td> <td>75.00</td> </tr> <tr> <td>Other</td> <td>10.00</td> </tr> <tr> <td>Total</td> <td>\$173.00</td> </tr> </table>		Transportation	\$88.00	Per Diem	75.00	Other	10.00	Total	\$173.00
Transportation	\$88.00										
Per Diem	75.00										
Other	10.00										
Total	\$173.00										
<p>20. Remarks</p> <p>First class travel authorized.</p> <p>Use of taxi authorized between place of abode and places of official business.</p>		<p>21. Requested by</p> <p style="text-align: center;">Director _____ Office of Telecommunications Policy Signature Title</p>									
<p>22. Funds Obligated</p> <p style="text-align: center;"><b>FOR FISCAL USE ONLY</b> <b>FUNDS OBLIGATED</b> <b>DEC 6 1972</b> _____ Signature <b>O E P</b> Title</p>		<p>23. <b>CERTIFICATE OF AUTHORIZATION</b></p> <p>You are hereby authorized to travel at government expense, to be paid from available appropriations in accordance with the regulations of the Office of Emergency Preparedness and the Standardized Government Travel Regulations as amended, under conditions noted on this authorization.</p> <p style="text-align: center;">   <span style="margin-right: 200px;">Bryan M. Eagle</span> <span>Executive Assistant</span>  <span>Signature</span> <span>Title</span> </p>									
<p><b>IMPORTANT- Every voucher or message concerning this travel must refer to the travel authorization number.</b></p>											

Itinerary for  
Clay T. Whitehead  
December 6-8, 1972

Wednesday 12/6

11:30 a.m. Depart from OTP

1:00 p.m. Depart from Andrews Air Force Base  
(Lunch on board)

3:00 p.m. Arr. McCoy Field ((Will be met and taken to the Crew Training Bldg  
(approx.) Mr. Friedlander to meet the plane and pick up for an extended tour - Pete Woodling or Larry Thompson))))  
Col. Anders and Mr. Whitehead on the skid strip and take  
them on the tour. Friedlander will take Col. Anders and  
Mr. Whitehead to Freedom Center Hotel to rendezvous  
with the others. Mrs. Anders staying at Freedom Center Hotel.  
MR. FRIEDLANDER WILL HAVE THE CAR PASSES.

7:40 p.m. Rendezvous with Mrs. Anders, Susan, Betsy, the children,  
Tom's dad and party  
Freedom Center Hotel (305) 783-0361  
Parking lot - north side (Cape side)  
8701 Astronaut Boulevard  
Cape Canaveral, Florida

Suggest Susan, Betsy, and crowd leave the Townhouses  
at least two hours before the 7:40 meeting time to  
avoid the traffic jam -- and preferably leave around  
4:00 in the afternoon and have dinner in Canaveral  
at the Freedom Center Hotel, Howard Johnson or  
some other place. It is apparently 14 miles  
from the Townhouses to Orlando and another 50 miles  
to the Cape.

Reservations are at Lake Buena Vista Townhouses

Unit 8 (305) 828-7219

Unit 9 (305) 828-7220

Security Guard has been notified they are reserved  
in Mr. Whitehead's name and keys and identification  
cards can be picked up at the Guard Station.

Hostess: Charlene Garraway (bet. 9 a.m. & 6 p.m.) (305) 828-3466

Emergency (after hours) or Security (305) 828-2112

or (305) 828-3407

Reservations: Mrs. Britt (305) 855-6100,

Ext. 3525

Reservations for Dec. 5-8 (departure by noon on 12/8)

Wednesday 12/6

After

launching Buses will take those people returning on the first NASA flight back to McCoy Field:

Margaret Goldman  
Mr. and Mrs. Will Dean  
Mr. and Mrs. Charles Joyce  
Mr. and Mrs. Stephen E. Doyle

Thursday 12/7

1:00 a.m.

(approx.) Arr. Andrews Air Force Base (Coyt will be there to take Margaret Goldman home and Col. Anders to home or his car)

9:00 a.m. NANCY AND MARK should return to McCoy Field for departure on the NASA plane.

Buses will pick up the people at 9:00 a.m.  
at any of the following hotels to ride with the group  
to McCoy Field:

Quality Courts Hotel  
Sheraton Olympic Villas  
Hilton Inn South

9:15 a.m. Arr. McCoy Field

9:45 a.m. Lv. McCoy Air Field (military side)  
(NASA flight)

12:00 noon Arr. Andrews Air Force Base  
(approx.)

Mr. Whitehead had asked that we rent a car for him. All cars have been reserved for at least ten days -- none available. However, we have been advised that on Thursday morning (after the launching) people will start turning the cars in and there should be cars available at most any car rental.

Friday 12/8

12:00 noon Check out time at the Townhouses

11:40 a.m. Mr. Whitehead will leave McCoy Field - National Flt 471 (1st class)

2:26 p.m. Arr. Washington National Airport



MISCELLANEOUS PHONE NUMBERS

Twenty-four hour information number to check the status of the launching (202) 755-8363

NASA people who have offered to assist in any way:

Carol Anderson (Guest Center at Cocoa Beach)	(305) 783-4110
Ed Pierce	(305) 855-5641
Ellen Calley	(305) 855-5641

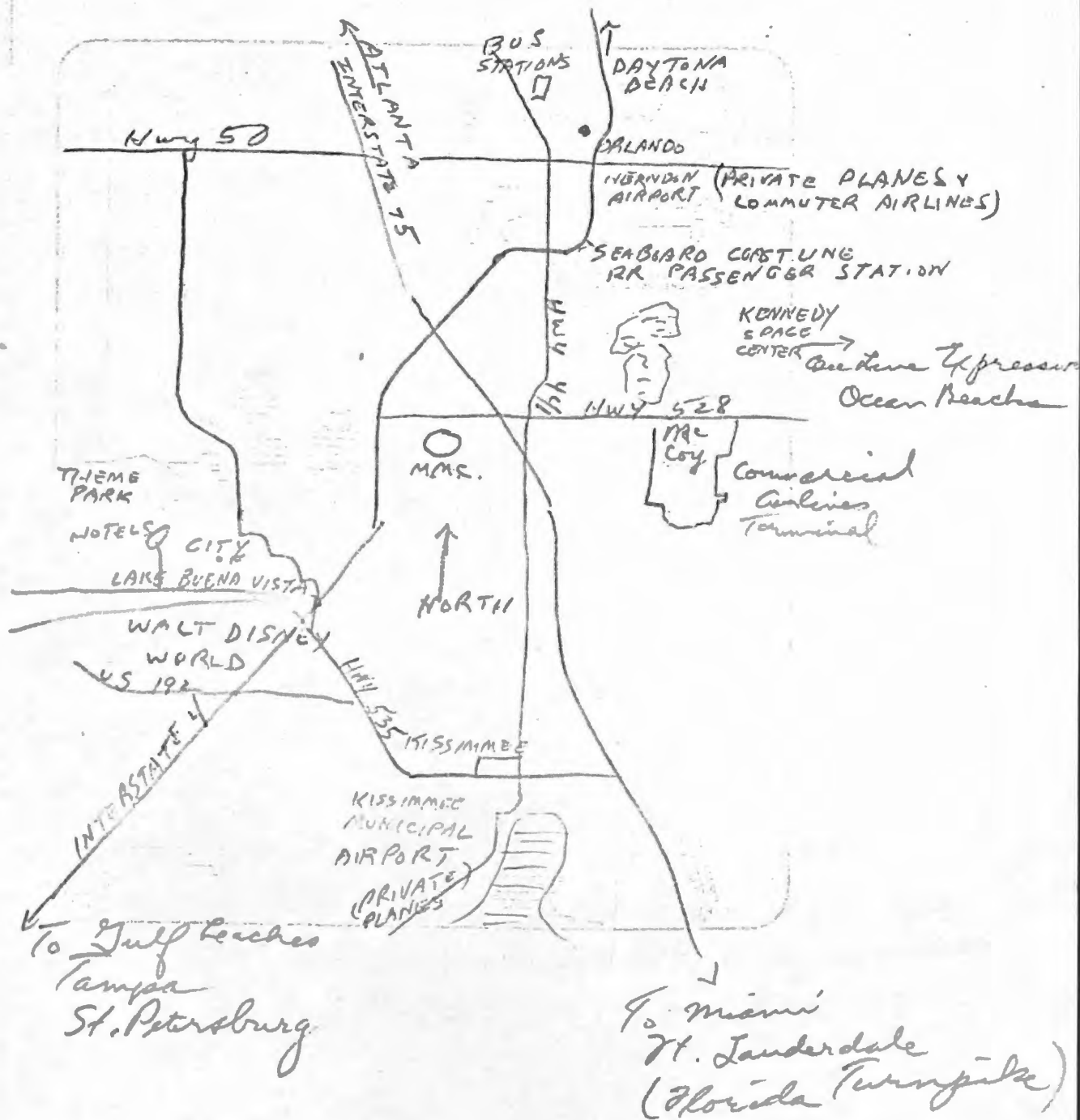
Freedom Center Hotel	(305) 783-0361
8701 Astronaut Boulevard	
Cape Canaveral, Florida	

Townhouses at Lake Buena Vista

Unit 8	(305) 828-7219
Unit 9	(305) 828-7220
Hostess: Charlene Garraway	(305) 828-3466
Emergency or Security	(305) 828-2112

or

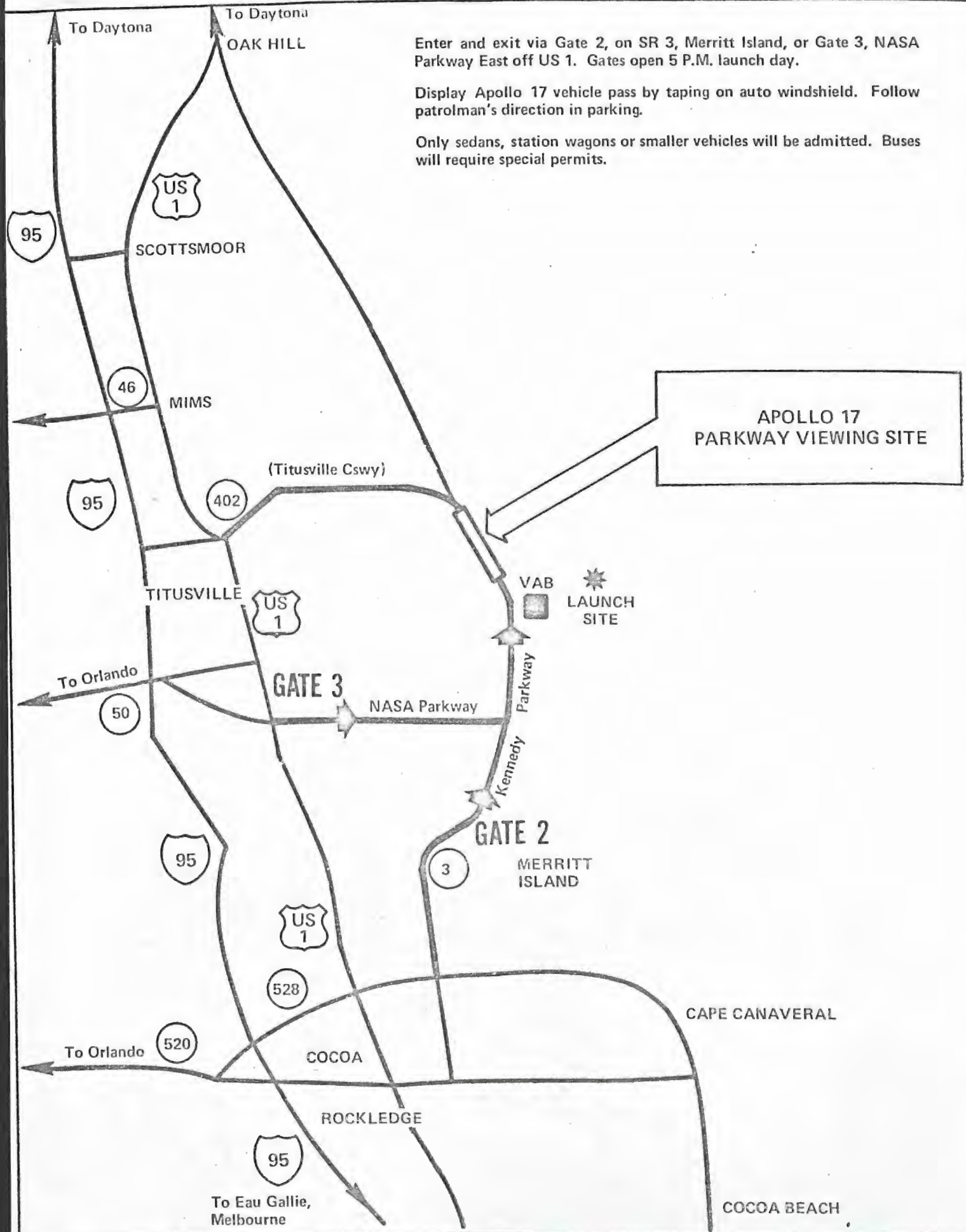
Reservations: Mrs. Britt	(305) 828-3407
	(305) 855-6100, Ext. 2525



Enter and exit via Gate 2, on SR 3, Merritt Island, or Gate 3, NASA Parkway East off US 1. Gates open 5 P.M. launch day.

Display Apollo 17 vehicle pass by taping on auto windshield. Follow patrolman's direction in parking.

Only sedans, station wagons or smaller vehicles will be admitted. Buses will require special permits.





Friday 12/8/72

10:30      Called Major Kush at the Townhouse in Florida ;  
Tom did catch his plane from Orlando at 8:09 a.m.  
(Delta Flt. 144), which will arrive at Washington  
National at 11:55 a.m.

Major Kush indicated pictures were taken  
and that he is in some of them.    He would like to  
have copies of whatever he's in, if that's possible.



Thursday 12/7/72

10:45

Mr. Whitehead called in and said that unless something urgent comes up, he will plan on returning from Florida tomorrow (12/8/72) on the Delta Flt. 144, leaving Orlando at 8:09 a.m. and arriving at Washington National at 11:55 a.m.

Coyt will pick him up.

Wednesday  
12/6

# Mr Whitehead's schedule

24-hour information number to  
check on status of launch  
(202) 755-8363

12:00 Depart from OTP

12:30 pm Arr. Andrews Air Force Base (requested those with luggage  
to arrive at 12:00 to allow time for checking)

1:00 pm Depart from Andrews Air Force Base  
Lunch on board

3:00 ? Arr. McCoy Field

Mr. Friedlander to meet the plane . .  
and pick Col. Anders and Mr. Whitehead up on the skid strip  
and take them on the tour. Friedlander will take Col. Anders and  
Mr. Whitehead to Freedom Center Hotel. (305) 783-0361

7:40 p.m. Rendezvous with Mrs. Anders, Susan, Betsy, and  
rest of the gang (Friedlander will have car passes for all)  
Freedom Center Hotel (parking lot - north side (Cape side))  
8701 Astronaut Boulevard (305) 783-0361  
Cape Canaveral, Florida

Susan and company should leave the  
Townhouses at least two hours before  
the 7:40 meeting time ----- suggest  
leaving the Townhouses around 4 o'clock  
and going into Canaveral and eating at  
Freedom Center Hotel, Howard Johnson,  
or somewhere --- to avoid the traffic jam.  
14 miles from Townhouses to Orlando  
and another 50 miles to the Cape.

Reservations <sup>like</sup> Buena Vista Townhouses  
Unit 8 (305) 828-7219  
Unit 9 (305) 828-7220

9:52 p.m. Apollo 17 Launching

Carol Anderson (NASA)  
will be at the  
Guest Center at  
Cocoa Beach and  
would be glad to  
help in any way.  
(305) 783-4110

Ed Pierce (305) 855-5641  
or (NASA)  
Ellen Calley  
can be of help

? →  
Friday, Dec. 8

11:40 a.m. Lv. McCoy Field - National Flt. 471 (1st class)

2:26 p.m. Arr. National Airport



Nancy, Betsy and children staying at

Lake Buena Vista Townhouses

Units 8 and 9

and Identification Card  
(Keys to be picked up at the Guard Station--

Security Guards has been advised CTW and family will arrive  
Reservations for 12/5, 6, 7 and 8 (departure by noon on the 8th)  
(When you leaving, please leave keys & ident. card with guard)

Phone Nos.

Unit 8

(305) 828-7219

Unit 9

(305) 828-7220

Hostess: Miss Charlene Garraway

(305) 828-3466

(between 9 a.m. and 6 p.m.)

Emergency or after hours:

(

Security

(305) 828-2112 or

(305) 828-3407

Reservations: Mrs. Britt

(305) 855-6100, Ext. 3525

Nancy and Mark

Those with luggage should be at Andrews Air Force Base

12/6	12:00	Arr. Andrews Air Force Base (to check luggage)
	1:00	Depart from Andrews Lunch on board
?	3:00	Arr. McCoy Air Base

12/7 - returning on the second NASA flight

(MARK AND NANCY)

9:00 Buses will pick people up at the following hotels to ride  
out with the group to McCoy Field

Quality Courts Hotel  
Sheraton Olympic Villas  
Hilton Inn South

9:15	Arr. McCoy Field
9:45	Lv. McCoy Air Field (military side) (NASA flight)

? ? 12:00 noon Arr. Andrews Air Force Base

Millie advises

12/6

7:40 p.m. Rendezvous at the parking lot.(north side (Cape side))  
Freedom Center Hotel (305) 783-0361  
8701 Astronaut Boulevard  
Cape Canaveral, Florida  
(Mrs. Anders will be staying at Freedom Center)

They will gather at 7:40 and leave a short time later.  
Special arrangements have been made to go through the gate.

(Suggest allowing plenty of time to get to Freedom Center  
from the Town House as there will be a terrible jam.  
Ordinarily would take about 1 hour to drive; but will  
take about 2 hours.

Suggest leaving about 4 o'clock from Orlando and  
eating dinner at Freedom Center, Howard Johnson  
or some place like that -- so you can avoid a lot of  
the traffic (14 miles from Buena Vista to Orlando; 50 miles from  
Orlando to the Cape)

SUGGESTS GETTING A RENTAL CAR ON THURSDAY --  
after launching the rental cars will be checked back in.  
No reservations for cars in the last 10 days -- all booked up.

Econo Car Rental (near Freedom Center)  
Kings Motor Center (farther south) (305) 783-4090  
(Todd Shafer - Manager)  
(Roger Sloan -- Car rental)  
(Daytona is 60-70 miles north  
of Kings Motor Center)

70.?

Tell  
Boley  
+  
Susan



## APOLLO SHOT

Has tickets for the following flights:

11:40 a.m. Lv. McCoy Field in Orlando via National Flt. 471  
2:26 p.m. Arr. National airport.

Thursday, December 7

2-7, 2 ✓ de u  
w ~ 60 - li  
4 h 2y ✓ ✓  
u by - 90% L u  
r . r. ✓ ✓  
first class or  
no  
30 →  
✓ ✓ ✓

8:09 a.m. Lv. Orlando via Delta Flt. 144  
~~1hr~~  
 9:24 a.m. Arr. Atlanta  
 10:31 a.m. Lv. Atlanta via Delta 528  
 11:55 a.m. Arr. National airport.

2.  $\pi$  i  
✓ o w c u o.



Wednesday 12/6/72

APOLLO  
12/6/72

10:30    Talked with Millie, who said Col. Anders had asked her to call Kennedy Space Center at 3 o'clock this afternoon and talk with Pete Woodling or Larry Thompson to confirm details of Mr. Whitehead's visit. He will be met at 3 p.m. at the Crew Training Building and will be shown everything they can show him.

Will demonstrate some lunar landings and let Mr. Whitehead try one. If there's a lunar rover there, they will show him that. A NASA photographer will accompany him.

Integrate on the Titusville side?????

ISSUED  
BY**National Airlines, Inc.**PASSENGER TICKET AND BAGGAGE CHECK  
SUBJECT TO CONDITIONS OF  
CONTRACT ON PASSENGER'S COUPON  
**FLIGHT COUPON NO. 1**

FOR ISSUING OFFICE ONLY

AIRLINE FORM

SERIAL NUMBER

010:134 124:427

NAME OF PASSENGER

NOT TRANSFERABLE

MR CLAY WHITEHEAD

ENDORSEMENTS

ORIGIN

15 DEC 72

NOT VALID BEFORE

DESTINATION

ISSUED IN EXCHANGE FOR

NOT VALID AFTER

TICKET DESIGNATOR/TOUR CODE

DATE AND PLACE OF ORIGINAL ISSUE

X/O GOOD FOR PASSAGE BETWEEN POINTS OUTLINED FARE BASIS CARRIER FLIGHT/CLASS DATE TIME STATUS ALLOW

FROM

Orlando

F

No

471/8

K No 11/4000

TO

Washington

BAGGAGE  
CHECKED  
UNCHECKED

PCS

UNCK  
WT.

WT.

FARE

DATE AND PLACE OF ISSUE

CONJUNCTION TICKETS(S)

FORM OF PAYMENT

LTR-B 2470 644

FARE

8148

TOTAL

B800

CPN

TICKET NUMBER

1 010 134124427 3

EQUIV.  
AMT. PD.IT IS UNLAWFUL TO PURCHASE OR RESELL THIS TICKET  
FROM/TO ANY OTHER SOURCE THAN NATIONAL AIRLINES, INC.  
OR ITS AUTHORIZED TRAVEL AGENT



Tuesday 12/5/72

Apollo Trip  
12/6/72  
12:00 p.m.

10:00 a.m.

NASA called and said that Mr. Whitehead is to be out at Andrews AFB tomorrow, Wed., 12/6, at 12:00 p.m. to leave for the Apollo trip. He should enter through the Main Terminal Launch Entrance. This is the entrance for the Diplomatic Corp and International guests. He will be given his badge, etc., at this time.



Monday 12/4/72

APOLLO  
LAUNCHING  
12/6/72

5:10    Talked with Millie in Col. Anders' office.  
She thinks you, Mr. Dam and Col. Anders will  
want to ride down on the same plane -- and  
will want to get down there to the Cape as early  
as possible. She will let us know tomorrow  
what time Col. Anders will leave his office --  
and suggests you may want to ride to Andrews  
with him. (There will be parking at Andrews  
for those wishing to drive over.)



Monday 12/4/72

3:00 Have been unable to reach Betsy.

Called Nancy; she took all the info and will get in touch with Betsy. I'll still keep calling so I can answer any questions she might have.

Eva



Friday 12/1/72

LAUNCHING  
12/8/72

5:45 We have confirmed reservations for Mr. Whitehead's  
return from Orlando ----

Friday 12/8

11:40 a.m. Lv. McCoy Field, Orlando National Flt. 471 (1st class)  
2:26 p.m. Arr. Washington - National Airport

Tickets will be in will call at the Statler after 10 a.m.  
on Tuesday 12/5.

549-7633



*Judy*

November 30, 1972

Mrs. Betsy Winkler  
2448 Ridgewood Road  
Atlanta, Georgia

Dear Betsy:

Had hoped to have word of where you can pick up your car passes, but they will probably call us tomorrow.

In the meantime, enclosed is the directory of the Lake Buena Vista Townhouses. Dr. George Mansur of Martin-Marietta has reserved Units 8 and 9 for Tom for December 5-8 (there are people coming in on the 8th, so the units will have to be vacated by noon on the 8th). The Security Guard will be advised that they are being held for "Clay T. Whitehead and his family." Keys can be picked up at the Guard Station along with the Identification Card.

If we get any further information, we will call you.

Have fun!!!!

Sincerely,



Wednesday 11/29/72

APOLLO FLT.  
12/6/72

10:00

Mary in Henry Catucci's office called to tell you where you can reach Mr. Catucci while he is in Florida for the launch. He will be staying at the Royal Oaks Golf and Country Club in Titusville. He will leave Washington tomorrow, Nov. 30, and return on Thursday, Dec. 7.

(305) 269-4500

Would like to know where you will be staying -- in case he needs to contact you. Told him you would be staying with your family and we did not have a telephone number.

293-7810



**Tuesday 11/28/72**

**11:00    Called the Robert Meyer Motor Inn and cancelled  
the four twins we had reserved for December 5-8.**

**(305) 841-3220**



Tuesday 11/28/72

12/6/72

9:20 Called Alice at NASA to advise  
that Mr. and Mrs. Charles Joyce would be  
very happy to join the group going to the  
Apollo launching. Gave her the address  
so an invitation could be sent:

755-3914

7900 Raphael Court  
Potomac, Maryland 20854



Monday 11/27/72

APOLLO  
Dec. 6, 1972

2:55 Carol Anderson of NASA is asking which flights the members of your party (Apollo launching) will be returning on -----

I have checked Doyle and Dean and they will be returning on the 1st flight back.

We need to know whether Mark and Nancy, Margaret, and you will be coming back on the first flight---or staying down there for a while.

We also need to decide how many of the reservations we want to keep for the Robert Meyer Motor Inn -- and then send them a deposit for the first night. (From my conversation with Susan, the Town Houses which Dr. Mansur arranged for will accommodate Susan, Betsy and their families -- and Nancy said if they stay down and come back on the second flight, they would stay in the Town Houses with the family.



*Request  
Withdrawn*

Monday 11/27/72

12:15

11:00

Talked with Natalie in George Chandler's office  
at NASA re the invitation for Col. and Mrs. Jiggetts.

755-3912

She is going to request that an invitation for  
the launching and ride in the NASA plane be  
extended to them. She's pretty sure it can be done.

Will call and let us know as soon as she hears.  
Gave her the address for Col. and Mrs. Jiggetts.



Wednesday 11/22/72

APOLLO FLT.  
12/6/72

9:10

Dr. Mansur called to see if things are still on for Mr. Whitehead's trip to Florida for the Apollo Flight. Said they would be very glad to help in any way they can -- arrange for a car, meet them at the airport, etc.

Said he would like to know when his travel plans are firm. There is a security guard at the townhouses he arranged for and arrangements will be necessary to get Mr. Whitehead and party into them.



November 17, 1972

To: Natalie Johnson  
From: Eva Daughtrey

The enclosed list covers  
all the people Mr. Whitehead  
would like to include.

Mr. Smith and Mr. Dean  
(the last two on the list) are  
at a conference so we can't  
check until later this afternoon.  
I will call you Monday morning  
to let you know.

Thanks again.



November 17, 1972

Mr. George Chandler  
Assistant Executive Secretary  
National Aeronautics and Space Administration  
Room 7137  
400 Maryland Avenue, S. W.  
Washington, D. C.

Dear Mr. Chandler:

Mr. Whitehead was most appreciative of your offer to include his guests on the NASA plane going down for the Apollo Launching on December 6, 1972.

Enclosed is a list of the names and addresses of the persons who would be joining him on the plane if space permits.

Thanks very much.

Sincerely,

Eva Daughtrey  
Confidential Assistant  
to Clay T. Whitehead

Enclosure



Mr. Clay T. Whitehead  
2440 Virginia Avenue, N. W.  
Washington, D. C. 20037

Mrs. Margaret Goldman  
1526 26th Street, N. W.  
Washington, D. C.

Mr. and Mrs. Mark Sigurski  
Apt. 817  
1200 North Nash Street  
Arlington, Virginia 22209

Mr. and Mrs. Stephen E. Doyle  
7000 Coventry Road  
Alexandria, Virginia 22306

Mr. and Mrs. Bromley Smith  
2328 Massachusetts Avenue, N. W.  
Washington, D. C. 20008

Mr. and Mrs. Wilfrid Dean, Jr.  
6515 Beverly Avenue  
McLean, Virginia 22101



Friday 11/17/72

3:25 Mr. Whitehead has been invited to the Apollo Launching on December 6, and NASA has called to say they have some space available on the plane if he and his guests would care to go down.

They would be leaving at 1 o'clock on Wednesday, December 6 from Andrews Air Base. Liftoff is scheduled for 9:53 p.m. on the 6th.

There will be two planes returning; one will get back to Andrews about 1:00 a.m. on Thursday, December 7th, and the second plane would be getting in around noon on Thursday, December 7th.

He asked me to check and see if

Mr. and Mrs. Bromley Smith  
and  
Mr. and Mrs. Wilfrid Dean

would care to join him on the NASA plane.

If so, I would send their names and addresses to NASA and they would send letters inviting them.

Please let me know as soon as possible -- as they are under pressure of time to get the letters out.

Thanks.

Eva





NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

WASHINGTON, D.C. 20546

*Judy*

OFFICE OF THE ADMINISTRATOR

Honorable Clay T. Whitehead  
Director  
Office of Telecommunications Policy  
Washington, DC 20504

Dear Tom:

It is with pleasure that I extend to you an invitation to attend the launch of Apollo 17 on Wednesday, December 6, 1972, at 9:53 p.m. (EST) from NASA's John F. Kennedy Space Center, Florida. As you may know, Apollo 17 is the last of the presently planned manned lunar landing missions.

NASA will furnish aircraft transportation from Washington, DC to the Kennedy Space Center and return and, of course, ground transportation in Florida. Departure time will be about 1:00 p.m. from Andrews AFB on December 6. Lunch will be served on board. On arrival at Kennedy Space Center there will be a special briefing on the Apollo 17 mission and a tour of this large space facility.

You will have the option of taking a flight back immediately after the launch or of remaining overnight and returning the next morning. For those leaving after the launch, the arrival time in Washington will be about 1:00 a.m. (EST) on December 7. For those choosing to stay overnight, NASA will endeavor to arrange accommodations at the guest's cost, or individuals can make their own arrangements if they desire.

We will appreciate hearing from you in the near future, but not later than November 20. Please make your response attention Code FG. Hoping you will be able to be with us for the Apollo 17 launch, I am

Sincerely,

*Jim F*  
James C. Fletcher  
Administrator

P.S. To facilitate our planning, advise us as soon as possible if you prefer to remain overnight. If, for any reason, you desire to arrange your own transportation and join us around 3:00 p.m. on December 6 at the Kennedy Space Center, let us know. If there is additional information you need, please call 202/755-0273. //



**THIS PARKWAY PERMIT WILL BE HONORED AT  
GATES 2 AND 3 ONLY**

**(GATES OPEN 5:00 P.M. LAUNCH DAY)**

**DISPLAY BY TAPING TO WINDSHIELD WITH THIS SIDE SHOWING IN  
VEHICLE.**

**UPON ENTERING KSC VIA GATE 2 (SOUTH GATE ON MERRITT ISLAND),  
PLEASE DRIVE NORTH ON KENNEDY PARKWAY TO VIEWING SITE.**

**UPON ENTERING GATE 3 (OFF U.S. 1 SOUTH OF TITUSVILLE), PLEASE  
DRIVE EAST ON NASA PARKWAY TO KENNEDY PARKWAY. TURN  
NORTH ON KENNEDY PARKWAY BY UNDERPASS AND DRIVE TO  
VIEWING SITE.**

**NO SEATING IS PROVIDED. FOLDING CHAIRS AND CAMERAS ARE  
PERMITTED; A PORTABLE SNACK BAR AND SANITARY FACILITIES  
ARE PROVIDED.**

**GUESTS ARE ASKED NOT TO DEPART VIEWING SITE FOLLOWING THE  
LAUNCH, OR FOLLOWING ANNOUNCEMENT OF A POSTPONEMENT,  
UNTIL DIRECTED BY A KENNEDY SPACE CENTER PATROLMAN.**

**THIS PARKWAY PERMIT WILL BE HONORED AT  
GATES 2 AND 3 ONLY**

**(GATES OPEN 5:00 P.M. LAUNCH DAY)**

**DISPLAY BY TAPING TO WINDSHIELD WITH THIS SIDE SHOWING IN  
VEHICLE.**

**UPON ENTERING KSC VIA GATE 2 (SOUTH GATE ON MERRITT ISLAND),  
PLEASE DRIVE NORTH ON KENNEDY PARKWAY TO VIEWING SITE.**

**UPON ENTERING GATE 3 (OFF U.S. 1 SOUTH OF TITUSVILLE), PLEASE  
DRIVE EAST ON NASA PARKWAY TO KENNEDY PARKWAY. TURN  
NORTH ON KENNEDY PARKWAY BY UNDERPASS AND DRIVE TO  
VIEWING SITE.**

**NO SEATING IS PROVIDED. FOLDING CHAIRS AND CAMERAS ARE  
PERMITTED; A PORTABLE SNACK BAR AND SANITARY FACILITIES  
ARE PROVIDED.**

**GUESTS ARE ASKED NOT TO DEPART VIEWING SITE FOLLOWING THE  
LAUNCH, OR FOLLOWING ANNOUNCEMENT OF A POSTPONEMENT,  
UNTIL DIRECTED BY A KENNEDY SPACE CENTER PATROLMAN.**

#751  
#752

Administrator  
National Aeronautics and Space Administration  
A/NASA Headquarters  
Washington, DC 20546

Official Business  
Penalty for Private Use \$300.



Postage and Fees Paid  
National Aeronautics and  
Space Administration  
NASA-451

Administrator  
National Aeronautics and Space Administration  
FGA/Public Services Division  
NASA Headquarters  
Washington, DC 20546



R.S.V.P.

(To be included as a guest at the Apollo 17 launch, this card MUST be returned by November 15).

☒ I accept your invitation.

☐ Sorry, I cannot accept.

*The Honorable Clay F. Whithead  
Executive Office of the President  
Washington, D.C.*

☐ I would like to tour Kennedy Space Center (circle one)  
3      2      1      day(s) before launch \*

☐ I will take the tour the day after the launch.  
There will be \_\_\_\_\_ persons in my party.

☒ I will not take the tour.

\* NO TOURS ARE AVAILABLE ON LAUNCH DAY TO HOLDERS OF SOUTH PARKWAY PASSES.

APOLLO 17  
PARKWAY SITE  
SEDAN AND STATION WAGON PERMIT

Good only at Gates 2 and 3

571

John F. Kennedy  
Space Center

/s/ Charles L. Buckley, Jr.  
Security Officer

572



**THIS PARKWAY PERMIT WILL BE HONORED AT  
GATES 2 AND 3 ONLY**

**(GATES OPEN 5:00 P.M. LAUNCH DAY!)**

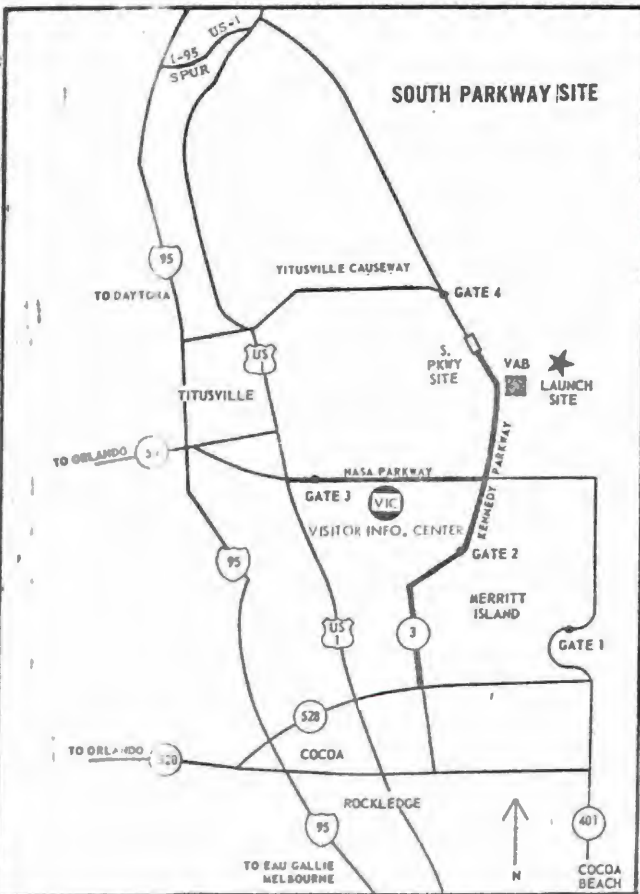
**DISPLAY BY TAPING TO WINDSHIELD WITH THIS SIDE SHOWING IN  
VEHICLE.**

**UPON ENTERING KSC VIA GATE 2 (SOUTH GATE ON MERRITT ISLAND),  
PLEASE DRIVE NORTH ON KENNEDY PARKWAY TO VIEWING SITE.**

**UPON ENTERING GATE 3 (OFF U.S. 1 SOUTH OF TITUSVILLE), PLEASE  
DRIVE EAST ON NASA PARKWAY TO KENNEDY PARKWAY. TURN  
NORTH ON KENNEDY PARKWAY BY UNDERPASS AND DRIVE TO  
VIEWING SITE.**

**NO SEATING IS PROVIDED. FOLDING CHAIRS AND CAMERAS ARE  
PERMITTED; A PORTABLE SNACK BAR AND SANITARY FACILITIES  
ARE PROVIDED.**

**GUESTS ARE ASKED NOT TO DEPART VIEWING SITE FOLLOWING THE  
LAUNCH, OR FOLLOWING ANNOUNCEMENT OF A POSTPONEMENT,  
UNTIL DIRECTED BY A KENNEDY SPACE CENTER PATROLMAN.**



THE NATIONAL AERONAUTICS  
AND SPACE ADMINISTRATION

Cordially Invites  
You to Attend an

# APOLLO LAUNCH

at the  
John F. Kennedy  
Space Center,  
Florida

R.S.V.P.



#### GUEST INFORMATION:

This invitation is valid for the invitee and the occupants of his car, including children. Please fill out and return the enclosed postage-free card by November 15.

#### YOUR CAR PASS:

Enclosed also is your South Parkway Viewing Site Car Pass which entitles you to drive your vehicle to a reserved area at Kennedy Space Center to watch the liftoff. Your car pass also entitles you to a briefing and bus tour of Kennedy Space Center on any one of the three days preceding the launch and the day after launch. The VIC will be closed on launch day to holders of South Parkway passes.

#### BRIEFING-TOUR:

The Visitor Information Center (see map) is six miles east of U.S. 1, South of Titusville. The facility is open from 8 a.m. until dark. The first tour departs at 8 a.m. and the last bus leaves the VIC at 3:00 p.m. The tour lasts about two hours. On any one of the three days preceding and the day after launch, you may present your South Parkway Car Pass at the VIC NASA Guest Information Desk and receive complimentary tickets for the bus tour.

#### GENERAL INFORMATION:

Guests must provide their own transportation to and from the Cape Kennedy area, to the Visitor Information Center and to the launch viewing site. If the launch date changes, this invitation is extended to the new date. Recorded information on launch status may be obtained at any hour by dialing (202) 755-8363.



### THE UNITED STATES' SIXTH LUNAR LANDING MISSION LIFTOFF: 9:53 P.M. EST, DECEMBER 6, 1972 JOHN F. KENNEDY SPACE CENTER, FLORIDA

Mission Goal: Explore the Taurus-Littrow area of the Moon

The Crew: Eugene A. Cernan  
Mission Commander  
Captain, USN  
Ronald E. Evans  
Command Module Pilot  
Commander, USN  
Harrison H. (Jack) Schmitt  
Lunar Module Pilot  
Civilian Scientist-Astronaut

Mission Duration: 12½ days

Splashdown: 2:24 p.m., EST, December 19, about  
500 miles southwest of Samoa in  
the Pacific Ocean

Prime Recovery Ship: USS Ticonderoga

Thursday 11/16/72

APOLLO TRIP  
12/72

4:00 EVA

Re his trip to Florida for the Apollo shot:

CTW is not sure how many people will be going on the plane (Nancy and Mark I guess he's referring to). Said not to push for seats for the Doyles and Jiggetts, but if they are available, thinks we should arrange for them. He seems pretty sure the Sigurski's will be going.

He said they will need only 2 car passes, as he will be going with Anders' group in their car. He didn't say whether Margaret will be in the same car. Millie is checking to see whether the car passes we now have will have to be returned to NASA. These are to be exchanged in Florida for different passes.

Mr. Freeland will meet the NASA plane in Florida to greet Mr. Whitehead.

He said he will NOT return to Washington before flying to Mexico.



Thursday 11/16/72

12:20

Talked with Elinor at Martin-Marietta,  
re the townhouses Dr. Mansur reserved.  
They have reserved Units 8 and 9  
for you for December 5, 6 and 7 --  
have people coming in on the 8th,  
so the units will have to be vacated  
by noon on the 8th.

(305) 855-6100  
Ext. 3525



Thursday 11/16/72

12:15 Called Robert Meyer Motor Inn and  
talked with Eileen Marks.

(305) 841-3220

Advised we were still uncertain about  
how many people would be coming down  
but we would be sending a check as soon as  
we know. It will be O.K. so long as they  
get the check about a week before the  
5th of December -- so they can process it.  
It will be \$21.50 for the first night's  
deposit for each of the twins.



Thursday 11/16/72

11:00 Had suggested to Steve that he might want to think about taking Mrs. Doyle along since Mr. Chandler at NASA had indicated wives could be included. Steve checked and his wife will make every effort to go. She would return on the plane after the launching; Steve would stay down there with a friend. Col. and Mrs. Jiggetts would be delighted to be invited to go on the NASA plane and would be returning on the first plane after the launching.

Checked with Mr. Chandler about the timing of the NASA planes. Said they would leave at 1 p.m. on Wednesday 12/6. They will have two planes returning -- one right after the launching (getting in to Andrews at 1 a.m. on Thursday 12/7) -- and the second arriving before noon on Thursday 12/7.

Mr. and Mrs. Charles B. Jiggetts  
4913 Wycliff Lane  
Fairfax, Virginia 22030

Mr. and Mrs. Stephen E. Doyle  
7000 Coventry Road  
Alexandria, Virginia 22306

Nancy and Mark would like to go down on the NASA plane also.

Mr. and Mrs. Mark Sigurski  
1200 North Nash Street  
Apt. 817  
Arlington, Virginia 22209

Mr. Chandler wasn't sure if it would be O.K. to include Tom's sister; said it would be the 1st tier of OTP staff that they would be inviting.

5:30 Tom called Judy; she mentioned it to him. It was O.K. to invite Col. and Mrs. Jiggetts and Mr. and Mrs. Doyle if there was room on the plane. He would also like to have Nancy and Mark invited.

I believe he and Margaret would plan to come back after the launching.



Thursday 11/16/72

APOLLO TRIP  
12/72

11:00

EVA

Mr. Whitehead will need a rental car while he is in Florida -- probably for use after the launch, since they will not need an car pass.

Mike said since there seems to be so many of them, he might be interested in a stationwagon, since they will hold 9 people.

J



Wednesday 11/15/72

7:50 JUDY:

Talked with Susan.

(513) 433-4840

George Kush is going down to the launching on business. Susan is going to drive to Orlando with the two children. Betsy is going to be there with her two children.

Tom's dad and Lillian are flying to Orlando and staying with Lillian's sister and brother-in-law who live down there.

Margaret will fly down with Tom -- Nancy thinks she and Tom will be flying right back.

Will have to check when the NASA plane goes down and returns.

Susan said she told Tom she would like reservations for the 5th, 6th and 7th -- and Tom had mentioned the town houses -- so I guess the town houses are for Susan, Betsy, and their children. And apparently the one reservation at the Robert Z Meyer was to be for Tom. (I will have to cancel the others and send a check -- MUST CALL THEM FIRST THING Thursday, 16th.)

Checked with Susan -- they won't want any tours so we can say no on the RSVP.

With all those people, I think we'll need three car passes unless Tom has in mind going with Col. Anders or something like that. Because I think one car pass is for Susan, one for Tom's dad, and since Tom wants to rent a car, there needs to be 3

Susan said she thought Nancy and Mark might want to go down if they could be included on the NASA plane -- and that they could squeeze into the town houses if they planned to stay overnight.

Nancy thought they would probably like to go -- but Mark wasn't home so will have to check with him and call me in the morning.



Wednesday 11/15/72

7:30 JUDY:

As I mentioned, I haven't gotten through to Dr. Mansur's (305) office (?) -- Elinor on Ext. 3525 had written the note 855-6100 to Dr. Mansur that Units 8 and 9 had been reserved for Tom for December 6-8. TOM WANTS THEM FOR THE 5TH ALSO.

(Apparently these are in Disney World)

Mansur Ext. 3334  
Elinor Ext. 3525

Tried to reach the Robert Meyer Motor Inn in Orlando to tell them we want them to hold the reservations for one -- twin for the nights of December 5, 6 and 7. Reservations had gone home at 5 o'clock.

Eileen Marks (305) 841-3220

I will call them from home tomorrow and tell them we will send a check for the first night's deposit. Will have to find out for sure the price -- says \$21.50 minimum.



12/6 1:00 C.V.

Wednesday 11/15/72

5:30 George Chandler in the Administrative Office 755-3912  
at NASA called to say they understand  
Mr. Whitehead has two car passes for the  
launching on 12/6. They have an airplane  
going down -- and they have reasonable number  
of available spaces if Mr. Whitehead would like  
to include other people with their wives. Possibly  
three or four of his staff, with their wives??  
They need the names of the people he might want  
to have invited so they can write letters inviting  
them. Will need to have them right away.  
They're under a great deal of time pressure on  
that.

When Tom calls, we must check:

*o r f x Susan, dad*

Tom and Margaret to be invited on plane \_\_\_\_\_

Steve to be invited \_\_\_\_\_

*pp =* Col. Jiggetts ((and wife)) \_\_\_\_\_ (Steve thinks Jiggetts is  
going down on an Air Force plane)

Anyone else? \_\_\_\_\_ Judy and Eva and Sandie HA!

*o r f x Anders - R?*

*col a m. d. }*

*miss D. }*

*an*

*1:00 Am*

*Chandler*

*Cap (Frederick)*

*leaf*

*l 90  
b 100  
Jiggetts*



Monday 11/13/72

5:10 Judy said Tom wants to know if we can get the town house for December 5th also. (

Asked what he wants to do about the Robert Meyer reservations. Said to wait until November 15th; then call and tell them we only need one. ??????

Elinor had written the note to Dr. Mansur, advising Ext. 3525 that unit 8 and 9 had been reserved for Mr. Whitehead for December 6-8.

Dr. Mansur

(305) 855-6100, Ext. 3334



12/6/72

Monday 11/6/72

10:15 Have made arrangements for Steve Doyle to be invited to the Apollo 17 launching.

NASA will send an invitation to him, along with directions, etc.

Eva

Called Bill Anders' secy -- Millie  
She suggested calling Public Affairs at NASA  
Talked with Bernice. She will arrange to  
have an invitation mailed to Steve.

395-3300  
755-3828

(Indicated they would be leaving on the 29th of  
November and wouldn't be back in the office until  
the 21st -- so much to do -- practically the whole  
office moves out. They are physically  
located at 401 C Streets -- headquarters building.)

Monday 11/6/72

10:15 Have made arrangements for Steve Doyle to be invited to the Apollo 17 launching.

NASA will send an invitation to him, along with directions, etc.

Eva



Friday 11/3/72

APOLLO FLT.  
12/6/72

11:05

Millie in Bill Anders' office called. Re the Apollo launch, they need to know two things:

1. Do you still need two car passes? *yes*
2. Will you be joining Anders' group? If so, how many people will be in your party? *still uncertain; don't plan on me*

Ext. 3300

Friday

10/27/72

MEX. TRIP  
12/73

11:00

Mr. Doyle advises Mr. Whitehead will be getting an invitation for him to go to the Apollo launch in December.

When travel arrangements are made, Mr. Doyle (who will be going on the Mex~~ico~~ trip with Mr. Whitehead and Amb. Washburn) will pay the difference in fare between what it would have cost if he had flown from Washington to Mex~~ico~~ City and return to Washington and his actual flying from Washington to Orlando to Miam~~i~~i to Mexico City.



OFFICE OF TELECOMMUNICATIONS POLICY  
WASHINGTON

10/11/72

Judy:

I asked Tom if ~~th~~is meant  
that he would want to  
cancel the other reservations  
we have.

He said "Not yet."

Eva

Tuesday 10/10/72

TRIP  
12/6-8/72

2:10

Dr. Mansur said to tell you he has made arrangements for two town houses for Dec. 6 and 7, leaving on the 8th; one is a one-bedroom and one is a two-bedroom.

He is sending a brochure describing them.



*Judy*

10/9/72

Dr. Mansur -

Unit #8 and #9 have been reserved for  
Mr. Whitehead. (December 6 -- 8, 1972)

He can pick up the keys at the Guard Station (along  
with his Identification Card).  
Just for information -- the swimming pool and 9-hole  
golf course has been completed.

If you have any questions, please give me a call.

Elinor X. 3525

The purpose of these units is to provide the Orlando Division with a readily available facility in which to conduct off-site meetings for the Orlando Division or other groups within the corporation. They are also to be used for lodging, when on corporate business, by authorized executive level Martin Marietta Corporation personnel, their wives, and guests during their stay in Orlando.





## Accommodations

Unit 8 is a two-story townhouse with living room, dining room, and fully equipped kitchen on the first floor and a bedroom with king size bed and full bathroom on the second floor. The unit is fully furnished, including linens, blankets, cooking and eating utensils, telephone, and color television. The telephone number is 828-7219. Sleeps 2.

Unit 9, next door to Unit 8, is a two-story townhouse with living room, dining room, and kitchen on the first floor. One bedroom with twin beds, one study with one single bed, and a bathroom are located on the second floor. Sleeping accommodations are available for 5 with the use of a fold-out sofa in the living room. This unit is also fully equipped. The telephone number is 828-7220.

## Arrangements

Reservations for use of the units may be made by telephoning Mrs. Britt on 855-6100, extension 3525. Mrs. Britt will make reservations for your visit and will advise you where to obtain keys to the townhouse. When you pick up your keys you also will be given a Buena Vista Townhouse Guest Identification Card. Upon completing your stay, please leave the keys and identification card with the security guard at the townhouse area guard house.

## Hostess

Your hostess is Miss Charlene Garraway who can be reached on 828-3466 between 9 a.m. and 6 p.m. daily. Miss Garraway will assist you in obtaining available services and will serve as a source of local information as required. After hours, in case of an emergency, you may contact Security on 828-2112 or 828-3407.

## Room Service

Normally, with one day's notice the hostess can arrange to have your meals catered. You need only tell her the number of individual meals to be served for breakfast, lunch, or dinner. You may pay the hostess directly. If you wish, arrangements can be made in advance for room service charges to be billed to you through Mrs. Britt.

## Checks

In order to cash a personal check at Walt Disney World Polynesian and Contemporary Hotels, present your Buena Vista Townhouse Guest Identification Card, along with other suitable identification, to the cashier at either of the Walt Disney World hotels.

## Child Care

The hostess can arrange for children to be cared for at the Polynesian Village Nursery or by a babysitter at the townhouse.

## Dry Cleaning and Laundry

Dry cleaning and laundry is picked up and returned three days a week. Arrangements can be made with the housekeeper.

## Golf

Golf is available at the two existing Disney World golf courses (Magnolia and Palm); preference is given to guests for starting times on week ends. This summer (June) a new golf course will be available in the vicinity of the townhouse on the same basis. In all cases the greens fee and carts must be paid in advance.

## Hotels

The Contemporary Hotel and the Polynesian Village Hotel are now open at Theme Park. With one day's notice the hostess will make dinner reservations at the Grand Canyon Terrace of the Contemporary Hotel and the Papeete Bay Verandah of the Polynesian where they also have a nightly show of the Polynesian Islands. A pleasant evening dinner cruise on Bay Lake and the Seven Seas Lagoon aboard the Chris Craft Aqua Home can be arranged through the hostess.

## Housekeeping

The units will be cleaned and made up on request to the housekeeper in the townhouse area.

## Medical Service

In an emergency, guests can be taken to nearby Orange Vista Hospital. For ambulance service to the hospital call 828-3434.

## Miscellaneous

The hostess will give you information regarding local newspapers, radio/TV stations, maps, food stores, package stores, etc.

## Parking

Parking spaces are located in front of each group of units.



## Pets

Your pets can be boarded for a nominal fee at the air conditioned Kal Kan Kennel Club located on the property. Contact the hostess.

## Security Guard

A security guard is posted at the entrance to the townhouse area and on duty twenty-four hours a day, seven days a week. Telephone 828-2112.

## Swimming

The hostess has made arrangements for guests to use the pools at the Contemporary and Polynesian Hotels. All you have to do is bring your bathing suits and towels.

## Telephones

Each unit has a private telephone which is billed to the Martin Marietta Corporation. During normal business hours long distance calls can be made from these telephones through the Orlando Division switchboard, 855-6100, using the MARCOMNET. Other long distance calls made direct from these phones should be placed on a collect or credit card basis.

## Tickets

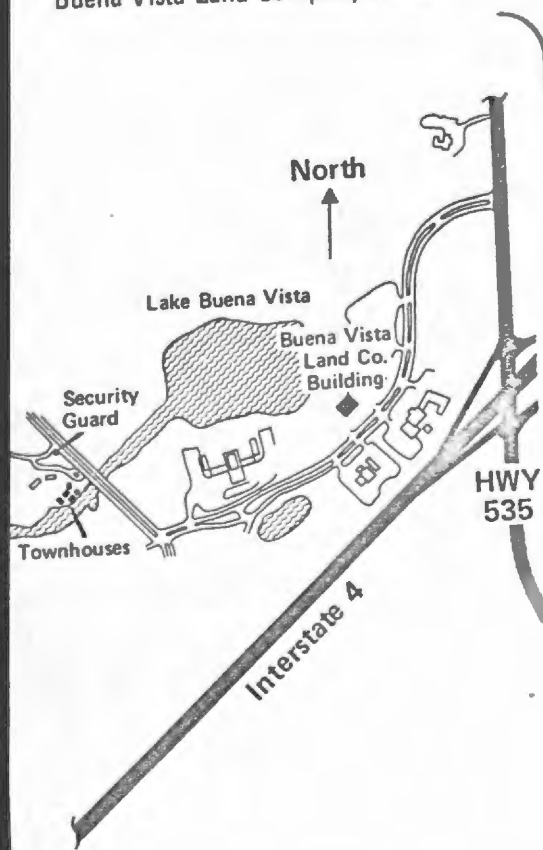
The hostess will order admission tickets to Walt Disney World in advance and leave them in your name at the Guest Relations office at the main entrance. You may pay for them by cash or ask them to be charged to your account (which should be paid upon departure). Advance reservations can be made for special attractions at Theme Park.

## Transportation

At the present time you must furnish your own transportation. Directions for driving to Walt Disney World Theme Park are available from the guard at the townhouse guard house. When you arrive at the guard house at Theme Park, state that you are staying at the townhouse and show your key. When the Buena Vista motel complex is completed, transportation will be available to the golf courses and Theme Park. If transportation is desired from the airport to the townhouse, arrangements can be made through the hostess for a rental car or chauffeured limousine.

## DIRECTIONS TO TOWNHOUSES

- Exit from I-4 to Highway 535
- Proceed north on 535 for one block to Buena Vista Land Company sign
- Turn left onto divided parkway
- Buena Vista Land Company office is three blocks on right from left turn
- Townhouses are one half mile on left from Buena Vista Land Company office





OFFICE OF TELECOMMUNICATIONS POLICY  
WASHINGTON

June 2, 1972

To: Tom  
From: Eva

Called the Robert Meyer Motor Inn  
in Orlando, Florida, to see when  
you would need to send the names  
and check for the first night's deposit  
on your reservation for four twins  
for December 5-8.

As long as we get them in between  
November 1st and 15th, it will be fine.

(Eileen Marks --  
Reservations (305) 841-3220)

*Donna*

OK



R. HUGH SNOW  
GENERAL MANAGER

(305)  
TELEPHONE 841-3220

### *Location Unbelievable*

Downtown — one block from Orlando's number one corner yet directly on beautiful Lake Eola, overlooking the city park with year around blooming flowers and the famous fountain.

## ROBERT MEYER MOTOR INN ORLANDO, FLORIDA

Honorable Clay T. Whitehead  
Director Office of  
Tele-Communications Policy,  
Executive Office of the President,  
Washington, D.C. 20504

We are pleased to acknowledge with sincere thanks your request for accommodations at The Robert Meyer Motor Inn and are delighted to confirm as follows:

Four Twins (two double beds in each)

Arr: 12-5 See enclosed rate card for

Dep: 12-8 Twin rooms & please send  
first nights deposit on each room of  
the rate requested. Also, please send  
names per rooms as soon as possible.

Cordially yours,

General Manager

WHITEHEAD, CLAY T. 4 TWINS 12/5-8/72

Room reservations will be cancelled at 6 P.M. Unless special arrangements are made for them to be held at a later hour, and are made subject to failure of guests to vacate or causes or conditions beyond our control.

### *Florida's Very Finest*

330 ROOMS ■ MANY BEAUTIFUL SUITES ■ DANCING  
NIGHTLY BALI HAI ROOF TOP LOUNGE ■ CAFE  
CARIBE & TERRACE DINING ■ LARGE HEATED POOL  
INTIMATE BARNACLE BAR

### *The Inn that has Everything!*

CABANA DECK ■ SHUFFLEBOARD COURT ■ COMPLETE  
CONVENTION FACILITIES ■ VERY REASONABLE  
FAMILY RATES ■ FREE PARKING UNDER COVER

IN JACKSONVILLE, FLORIDA IT'S THE ROBERT MEYER MOTOR HOTEL



**Robert Meyer Motor Inn**  
**RESERVATION REQUEST CARD**

Name \_\_\_\_\_

Address \_\_\_\_\_

City & State \_\_\_\_\_

Type of Room Four Tw. Rate Desired \_\_\_\_\_

Attending \_\_\_\_\_

Arrival Date 12 / 5

Departure Date 12 / 8

Please Check (✓) accomodations desired. (If no room is available at the requested rate, reservation will be made at next available rate.)

~~Single with Bath for One Person — Per Day~~

~~☐ \$16.00      ☐ \$18.00      ☐ \$19.00~~

~~☐ \$20.00 Balcony Room, Pool-Lake View~~

~~☐ \$21.00 Private Balcony, Pool-Lake View~~

~~Double (One Double Bed) with Bath for Two Persons —~~

~~Per Day ☐ \$19.00      ☐ \$20.50      ☐ \$22.00~~

Twin (Two Double Beds) with Bath for Two Persons —

Per Day ☐ \$21.50 minimum

☐ \$24.00 Balcony Room, Lake-Pool View

☐ \$26.00 Private Balcony, Lake-Pool View

~~One Bedroom and Studio ☐ \$52.00~~

Subject to change without notice.

Suites — Bedroom(s) and Parlors Available

Reservations held until 6 P.M. unless

notified of late arrival

Check Out — 3 P.M.

Heated Pool

**ROBERT MEYER**

**MOTOR INN**

**ORLANDO, FLORIDA**

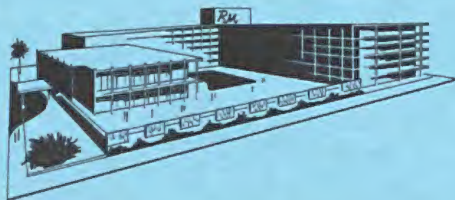
151 East Washington Street

(305) 841-3220

Heart of Downtown — on Lake Eola

Free Self Parking Ground Level

Airport Limousine Service



**FIRST CLASS**

PERMIT NO. 3883

ORLANDO, FLA.

**BUSINESS REPLY MAIL**

NO POSTAGE STAMP NECESSARY IF MAILED IN THE UNITED STATES

— POSTAGE WILL BE PAID BY —

**ROBERT MEYER** MOTOR INN

P. O. Box 1729 Orlando, Fla. 32802





Thursday 5/25/72

TRIP

12/5-7/72

1:00

Millie in Bill Anders' office has made reservations for Mr. Whitehead four 4 double rooms at the Robert Meyer Motor Inn for the nights of (305) 841- Dec. 5, 6, and 7. These are in Orlando for the Apollo 17 launch. 3220 They will send us a confirmation on the rooms along with a request for a deposit on the rooms.

Thursday 5/18/72

11:10 Millie in Bill Anders' office called to double check the arrangements you have asked for for the Apollo 17 launch.

You asked for 2 car passes and she has a request for one VIP pass. Would this VIP pass be for you or someone else?

The launch will be on Wednesday, Dec. 6, at 9:38 p.m. 12/6, 7

What hotel accommodations do you want?

How many rooms? 4

Do you want them at a hotel in Orlando or Cocoa Beach?

(Ext. 3300)