

EDITORIAL OFFICES: 10 East 53 Street, New York, N. Y. 10022 Editors: DANIEL BELL + IRVING KRISTOL

Associate Editor: PAUL WEAVER

January 16, 1974

12:30

Mr. Clay T. Whitehead Office of Telecommunications Policy Executive Office of the President The White House Washington, D.C.

Dear Tom,

It was good to see you again, and to talk, if only briefly. I had meant to pursue our conversation after this afternoon's session, but the interminable rushhour ride to the airport impended, and in any event you seemed surrounded by your industry constituents.

As I said, I think your report is absolutely superb. (Are you sure you shouldn't think of becoming an Editor?) All of which suggests that maybe a quick book---based in one form or another on your OTP experience or exposure to a problem and issue--would be a good idea, and not a bad way of making the Transition to the civilian life. (I mean it: I'm full of reasons why you should write, as a private citizen, about TV and the government.)

You surely are going to be in New York sometimes in the not too distant future. When that happens, do let me know, and I'll buy you a drink.

(.212)593-7124 home-(212) 472-3155

Publisher: Warren Demian Manshel

Best regards. Pau

aul H. Weaver Chairman of the Publication Committee: Stanley Simon

Publication Committee: Drville G. Brim, Jr. • Nathan Glazer • Harry Kahn • Daniel P. Moynihan • Arthur J. Rosenthal • Leo Rosten • Martin E. Segal Arthur L. Singer, Jr. • Robert M. Solow • Roger Starr • James Q. Wilson Itinerary for Clay T. Whitehead January 25, 1974 New York, New York

7:30 a.m. 8:00 a.m. 9:00 a.m.	Coyt will pick you up Lv. National airport via Eastern Shuttle Arr. LaGuardia	
9:30 a.m.	Meeting with Henry Livingston 30th Floor 140 Broadway	(212) 676-5043
11:00 a.m.	Meeting with Tom Moore 777 Third Avenue	(212) 750-3811
12:30 p.m.	Lunch with Paul Weaver Italian Pavillon 55th St. and 5th Ave.	(212) 472-3155(home
2:00 p.m.	Meeting with Robert Ellsworth 32nd Floor 1 Rockefeller Plaza You are on standby for the 4:30 American Flight.	(212) 489-6600

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NO. TP4AT136	DATE 1/24/74		Balance to remain						
	TRANSPORTATION REQUESTS ISSUED						-		
TRANSPORTATION	AGENT'S INITIA VALUATION CARI	RIER	MODE, CLASS OF SERVICE,	DATE		POINTS OF	TRAVEL		-
REQUEST NUMBER	OF TICKET ISSUE		AND ACCOM- MODATIONS *	ISSUED	FROM	-		TO-	
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ACCOUNTING CLASS					Jula	d			

\* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

#### SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

10

PREVIOUS	TEMPORARY DUTY (Complete these blocks only if in tra istratively required)	vel status imi	mediately prio	r to perio	d covered by	y this vouche	r and if aa	lmin.	
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DATE	NATURE OF EXPENSE*		AUTHORIZED MILEAGE RATE¢		AMOUNT CLAIMED				
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1/25	Lv. residence								
	Arr. LaGuardia 9 OB NYC	:00 AM							
	*Taxicab from airport to meeting at 140 Broadway	-					- 11	-00	
	*Taxicab from 55th St. to 1 Rockefeller Plaza						9	25	
	*Taxicab from 1 Rockefeller Plaza to LaGuardia airport							50	
	Arr. DCA	:30 PM							
	Arr. residence	:30 PM							
	**Traveler changed suttle ticket for first class ticket from NYC								
	to Washington, D. C. Paid differ in cash. CLAIMED:	rence					9	-00	
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GPO : 1970 C c48-16-7947	Grand total to face of voucher		37 75			\$61	00 \$ 31	75	

"If pet diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

2.	
PREPARED (City and State) 2. DATE PREPARED	
Washington, D.C. 1/24/74 s. NAME OF TRAVELER (As shown on payroll)	OFFICIAL TRAVEL AUTHORIZATION
3. NAME OF TRAVELER (As shown on payroll)	(See Instructions on reverse)
Clay T. Whitehead	
4. TITLE (As shown on payroll)	NOTE TO TRAVELER
Director	The official travel specified herein may not be performed
5. OFFICE OR SERVICE, DIVISION AND PERMANENT DUTY STATION	until Item 22 has been executed by a GSA official em- powered to authorize the travel.
Office of Telecommunications Policy	The number (Item 23) and date (Item 24) of this Author- ization must appear on each voucher claiming reim-
6. LOCATION OF TRAVELER'S OFFICIAL STATION	bursement for travel expenses incurred consequent to
Washington, D. C.	this Authorization.

TRAVEL

## Attend industry meetings.

8. APPROXIMATE DATES OF TRAVE	L 9, TYP	E OF AUTHORIZATION	If Item 9B is checke	d, complete Items 10 and 11 below				
A. BEGINNING ABOUT: 1/25 B. ENDING ABOUT: 1/25	-		10. ORIGINAL AUTH. NO.	11. ITEM NO. (S) AMENDED				
12.	16	ITINERARY						
A. DATE	B. TRAVEL FROM	с. т	TRAVEL TO	D. ADDRESS AT DESTINATION				
1/25/75 Washin	gton, D.C. and re	New York, eturn	New York					
13.		MODE OF TRANSPOR						
A. NOR	MAL		B. SPECIAL (Must be justified in Item 16)					
(1) COMMON CARRIER (2)	GOVERNMENT-OWNED VEHICLE	(1) X FIRST CL	ASS PLANE (3)	PRIVATELY OWNED VEHICLE (Complete 13C below)				
AIR BUS		(2) EXTRA-FARE TRAIN OR PLANE (4) OTHER						
C. If t	ravel by privately owned ve	hicle is authorized che	eck which of the following re:	strictions apply:				
(1) COST OF TRAVEL DOES NO TRAVEL BY COMMON CARR	IER.	COST OF TRAVEL IS L RENT INTERAGENCY M RATES FOR A COMPARA	OTOR POOL SERVICE	ITS USE HAS BEEN ADMINISTRATIVELY DETERMINED TO BE ADVANTAGEOUS TO THE GOVERNMENT. (Explain in Item 18)				
14.		ALLOWANCE	S	A state of the second sec				
A. MILEAGE RATE B.	PER DIEM RATE	C. OTHER ALLOWA	ANCES (Explain in Item 16 be	low)				
15.	ESTIM	ATED COST TO THE	GOVERNMENT					
A. TOTAL TRANSPORTATION B.	TOTAL PER DIEM	C. TOTAL OTHER	D.	TOTAL COST TO GOVERNMENT				
\$ 64.27	\$ 25.00	s 10.00	LOWANCES	\$ 99.27				

## First class travel authorized.

17. TRAVEL RECOMM	ENDED			18. COST ACCOUNT SYMBOL
BY Director,	Office of Telecon	mmunications Policy	1/24/74	
	(Signature)	7 (Title)	(Date)	0.970.4.92110.511
19. TRAVEL APPROV	ED that!	and the second s		20. FUNDS OBLIGATED
BY Bryan M.		Executive Assistant	1/24/74	BY
	(Signature)	(Title)	(Date)	(Initials) (Date)
subject to the	Standardized Government Tra	Item 3 above is authorized to travel avel Regulations (as amended), Bureau licy, and the conditions specified in th	of the Budget Ci	rpense ircular 23. AUTHORIZATION NO. TP4AT136
Bryan M. J	Eagle Dryan M-	Executive Ass	istant	24. DATE AUTHORIZED
GENERAL SERVI	CES ADMINISTRATION			GSA FORM 87

#### INSTRUCTIONS FOR PREPARATION OF GSA FORM 87 - inter " - and in the

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Items I through 4; Self-explanatory.

liems 5 and 6: If these locations are in a regional office, enter the regional location (city and State) and the regional number; if located in GSA Central Office, enties Weinhängton, - Central, Office.

Itam 7: Show the specific purpose of the travel. Generritizations such as "Official Business" or similar . physics are not acceptable. Indicate why the desired results cannot be gained through correspondence or other less-expensive means than travel.

Hem 8. Enter the scheduled dates of the first and last days of the travel period.

Ren 9: Check whether the form represents an original or an amended authorization,

Items 10 and 11: If the form amends a previous authorization, enter the original authorization number in Item 10 and the item number(s) being amended in Item 11.

Item 12: If trip order, specify in sequence and by date each official point to be visited and, if known, the address at destingtion, where the traveler son bereached. If authorization covers travel within specified States, list the States. If travel authorization is limited only to the continental limits of the United States, enter phrase "To any points within the conthental limits of the United States, in such order and at such times as may be necessary, and return."

Item 13: Check mode(s) of transportation required. The use of extra-fare licius, extra-fare airplanes, and other types of conveyances shall be justified by showing the advantage to the Government in a statement under Itom 15.

llem 14: See the GSA Administrative Manual, Chap. 7 (DOA 5410.1) for allowable mileage and per diem

rates. Under other allowances, indicate any unusual rexpense that the traveler will incur, such as reatal of conference rooms, employment of temporary stenographers, or transfer of excess baggage in connection with official travel. If travel is incident to a change of official station, and the payment of travel, transportation, and related moving expenses is au-

thorized, enter the remark "See attached GSA Form 87A." All such allowances must be carefully detailed on GSA Form 87A.

Hem 15: Enter the estimated cost of travel, per diem, and other expenses that the Government will incur as a result of this authorization.

Item 16: If space provided is insufficient, complete the statement on a plain sheet and staple a copy to each copy of the authorization form.

Hem 17: To be executed by the official recommending the travel.

Hem 18: Enter the cost account symbol(s) to which the expenses incident to the travel are to be charged.

Item 19: To be executed by the official administratively approving the travel.

liem 20: For use by the service or staff office maintaining official prevalidation control records,

Item 21: When required, the signatures of concurring officials or the method by which their concurrences are obtained shall be included in this block.

Item 22: To be executed by the appropriate GSA olficial empowered to authorize the travel.

Hem 23: The authorization number to be entered by the official approving the travel.

Item 24: Enter the date Item 22 is executed.

TU.S. GOVERNMENT PRINTING OFFICE: 1969-958-960

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DEPARTU (DATE) DATE 19 1/25	istratively required) RE FROM OFFICIAL STATION (HOUR) NATURE OF EXPENSE* LLV. residence LV. DCA via Eastern shuttle Arr, LaGuardia Taxicab from airport to meeting	AUTHOR MILEAC RATE SPEEDOMETER READINGS	IZED GE	(DATE C	DING VOU DF ARRIVAL	.)		DD
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\*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

# CONEDULE OF EVENICES AND AMOUNTS CLAIMED

STANDARD FORM 1012-A

August 1970 Title 7, GAO Manual

# TRAVEL VOUCHER

1012-212	-		MEI	MUKANDUI	n				
DEPARTMENT, BUREAU,	OR ESTABLISH	IMENT				VOUCHER NO.			
PAYEE'S NAME						SCHEDULE NO.			
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MATLING ADDRESS (14)		· /				PAID DI			
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OFFICIAL DUTY STATION	1		RESIDENCE						
FOR TRAVEL AN	D OTHER EX	<b>XPENSES</b>	TRAVEL ADVANCE		CHECK NO.				
FROM (DATE)	TO	(DATE)	Outstanding	Outstanding					
APPLICABLE TRAVEL AUTHORIZATION(S)		Amount to be app	olied		CASH PAYMENT OF \$ RECEIVED (DATE)				
NO. DATE		Balance to remain outstanding		5					
		TRA		ON REC	UESTS ISSUED				
	AGENT'S	INITIALS OF	MODE, CLASS	DITT		POINTS OF TRAVEL			
TRANSPORTATION REQUEST NUMBER	VALUATION OF TICKET	CARRIER ISSUING TICKET	OF SERVICE, AND ACCOM- MODATIONS *	DATE	FROM	-	TO-		
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7 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2						TRAVELER			
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#### ACCOUNTING CLASSIFICATION

\* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.



# American boarding pass



Printed in U.S.A.

Tuesday 1/22/74

TRIP 1/25/74

4:00 Mr. Whitehead advises he will probably go to NYC on Friday, jan. 25.