

February 8, 1974

**Mr. Stanley S. Shuman
Executive Vice President
Allen & Company, Incorporated
30 Broad Street
New York, New York 10004**

Dear Stan:

Thank you for your note. I, too, enjoyed very much our breakfast conversation. I will be back in touch as soon as I have found out a bit more about the radio common carrier business and, hopefully, my own inclinations.

Sincerely,

Clay T. Whitehead

CTWhitehead:ed

ALLEN & COMPANY

INCORPORATED

30 BROAD STREET, NEW YORK, N. Y. 10004

February 4, 1974

PERSONAL

Mr. Clay T. Whitehead, Director
Office of Telecommunications Policy
Executive Office of the President
Washington, D. C. 20504

Dear Tom:

I enjoyed very much having the opportunity to meet you the other morning and chat with you generally about your plans for the future as well as the status of the radio common carrier industry.

I sympathize with the difficulty in making a career decision, but on the other hand, I envy your total flexibility to do so, and I am most curious as to your ultimate decision.

I trust I will be chatting with you from time to time as we discussed.

With kind personal regards, I am

Cordially,



Stanley S. Shuman
Executive Vice President

SSS:ms

Wednesday 1/29/74

MEETING
1/21/74
9:30 a.m.

4:00

Ed Bleier has arranged a meeting with Dan Schuman at the Biltmore Hotel, Madison Avenue and 43rd Street (they will meet in the lobby) on Thursday, Jan. 31 from 9:30 to 10:30.

Newstand

If we have a scheduling problem or if Mr. Schuman does, Ed Bleier's office will be the go-between: 212 - 484-8000.

Coyt will pick up a shuttle ticket for Mr. Whitehead to plan to go to NYC on the 8:00 shuttle and return to D.C. that morning on the 11:00 a.m. shuttle.

Thursday, Jan. 31

- 7:30 a.m. Coyt will pick you up
- 8:00 a.m. Lv. National airport via Eastern Shuttle
- 9:00 a.m. Arr. LaGuardia
- 9:30 a.m. Meeting with Dan Schuman
 (He'll meet you by the newsstand
 at the Biltmore Hotel
 Madison Ave. and 43rd Street.)
- 11:00 a.m. Lv. LaGuardia via Eastern Shuttle (?)
-
- 1:45 p.m. Place call to Jon Rose
- 2:00 p.m. Meeting with Thomas Kauper

~~See Gella about to Hellen.~~

Thursday, Jan. 31

7:30 a.m. Coyt will pick you up

8:00 a.m. Lv. National airport via Eastern Shuttle

9:00 a.m. Arr. LaGuardia

9:30 a.m. Meeting with Dan Schuman
(He'll meet you by the newsstand
at the Biltmore Hotel
Madison Ave. and 43rd Street.)

(212) 687-7000

11:00 a.m. Lv. LaGuardia via Eastern Shuttle (?)

--

1:45 p.m. Place call to Jon Rose

2:00 p.m. Meeting with Thomas Kauper

TRAVEL VOUCHER
MEMORANDUMEva Lee
ay

DEPARTMENT, BUREAU, OR ESTABLISHMENT

Executive Office of the President
Office of Telecommunications Policy

VOUCHER NO.

PAYEE'S NAME

Clay T. Whitehead

SCHEDULE NO.

MAILING ADDRESS (Including ZIP Code)

OTP
1800 G St., NW
Wash., D.C. 20504

PAID BY

OFFICIAL DUTY STATION

Washington, D. C.

RESIDENCE

Washington, D. C.

FOR TRAVEL AND OTHER EXPENSES

FROM (DATE)

1/31/74

TO (DATE)

1/31/74

TRAVEL ADVANCE

Outstanding

\$

CHECK NO.

APPLICABLE TRAVEL AUTHORIZATION(S)
NO.

TP4AT139

DATE

1/29/74

Amount to be applied

Balance to remain
outstanding

\$

CASH PAYMENT OF \$

RECEIVED (DATE)

TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
B1660540	55.27	EA	Coach	1/30	Washington, D.C. and return	New York, NY

1-31-74	AMOUNT CLAIMED →	Dollars	Cts
		\$17	00
Approved. Long distance telephone calls are certified as necessary in the interest of the Government. Admin. approved in accord with para. 1. 3. 2a of FTR.		DIFFERENCES:	
NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY		Total verified correct for charge to appropriation(s)	
VOUCHER NO.	D.O. SYMBOL	DATE (MONTH-YEAR)	(initials)
			Applied to travel advance (appropriation symbol)
		NET TO TRAVELER →	

ACCOUNTING CLASSIFICATION

\$ 976.4. 92116.511

check
led
2-26

* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.

PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

[illegible]

GPO : 1970 OF-430-454 (5A)
c48-16-79475-1

Grand total to face of voucher
(Subtotals, to be carried forward if necessary)

\$17.00

\$17 00

*If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).

Attend industry meeting.

Use of taxicab authorized between abode and places of business.

<p>22. TRAVEL AUTHORIZED: The person named in Item 3 above is authorized to travel at Government expense subject to the Standardized Government Travel Regulations (as amended), Bureau of the Budget Circular No. A-55 (Revised), existing GSA travel policy, and the conditions specified in this Authorization.</p> <p><u>Bryan M. Eagle</u> <u>Executive Assistant</u> (Signature) (Title)</p>	<p>23. AUTHORIZATION NO.</p> <p>TP4AT139</p>
	<p>24. DATE AUTHORIZED</p> <p>1/29/73</p>

INSTRUCTIONS FOR PREPARATION OF GSA FORM 87

Items 1 through 4: Self-explanatory.

Items 5 and 6: If these locations are in a regional office, enter the regional location (city and State) and the regional number; if located in GSA Central Office, enter Washington, Central Office.

Item 7: Show the specific purpose of the travel. Generalizations such as "Official Business" or similar phrases are not acceptable. Indicate why the desired results cannot be gained through correspondence or other less-expensive means than travel.

Item 8: Enter the scheduled dates of the first and last days of the travel period.

Item 9: Check whether the form represents an original or an amended authorization.

Items 10 and 11: If the form amends a previous authorization, enter the original authorization number in Item 10 and the item number(s) being amended in Item 11.

Item 12: If trip order, specify in sequence and by date each official point to be visited and, if known, the address at destination where the traveler can be reached. If authorization covers travel within specified States, list the States. If travel authorization is limited only to the continental limits of the United States, enter phrase "To any points within the continental limits of the United States, in such order and at such times as may be necessary, and return."

Item 13: Check mode(s) of transportation required. The use of extra-fare trains, extra-fare airplanes, and other types of conveyances shall be justified by showing the advantage to the Government in a statement under Item 16.

Item 14: See the GSA Administrative Manual, Chap. 7 (DOA 5410.1) for allowable mileage and per diem

rates. Under other allowances, indicate any unusual expense that the traveler will incur, such as rental of conference rooms, employment of temporary stenographers, or transfer of excess baggage in connection with official travel. If travel is incident to a change of official station, and the payment of travel transportation, and related moving expenses is authorized, enter the remark "See attached GSA Form 87A." All such allowances must be carefully detailed on GSA Form 87A.

Item 15: Enter the estimated cost of travel, per diem, and other expenses that the Government will incur as a result of this authorization.

Item 16: If space provided is insufficient, complete the statement on a plain sheet and staple a copy to each copy of the authorization form.

Item 17: To be executed by the official recommending the travel.

Item 18: Enter the cost account symbol(s) to which the expenses incident to the travel are to be charged.

Item 19: To be executed by the official administratively approving the travel.

Item 20: For use by the service or staff office maintaining official prevalidation control records.

Item 21: When required, the signatures of concurring officials or the method by which their concurrences are obtained shall be included in this block.

Item 22: To be executed by the appropriate GSA official empowered to authorize the travel.

Item 23: The authorization number to be entered by the official approving the travel.

Item 24: Enter the date Item 22 is executed.

TWA FORM T-409 2-72 PRINTED IN U.S.A. BY RAND MCNALLY CHICAGO

Issued By **SOLD SUBJECT TO CONDITIONS OF CONTRACT ON PASSENGER'S COUPON**

EASTERN AIR LINES, INC.

If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

NAME OF PASSENGER

NOT TRANSFERABLE

C. WHITEHEAD

TW

PASSENGER TICKET
AND BAGGAGE CHECK
PASSENGER'S COUPON

FROM TO
CARRIER
FARE CALCULATION

5852330528

DATE AND PLACE OF ISSUE

0620-02620158

W3 CDP

Agent

CONJUNCTION TICKET(S)

FORM OF PAYMENT

87660540

ENDORSEMENTS (Carbon)

1	2	3	4	ORIGINALY ISSUED AGAINST BY AGENTS' NUMERIC CODE - 1 AT OR DEST. YR			
1	2	3	4	TICKET DESIGNATOR & TOUR CODE			
NOT GOOD FOR PASSAGE				FARE BASIS	ALLOW	CARRIER	FLIGHT/CLASS
VOID				VOID			VOID
VOID				VOID			VOID
WAS NATIONAL						EA OPEN	
NYC LAGUARDIA						EA OPEN	
WAS NATIONAL				BAGGAGE CHECKED UNCK'D	UNCK'D PCS WT.	UNCK'D PCS WT.	UNCK'D PCS WT.
				WT.	WT.	WT.	WT.

FARE	TOTAL	ROUTE CODE	ENCODE	UPN	WT	AIRLINE CODE	FORM AND SERIAL NUMBER	CK
51.18	55.27					007	5852330528 2	
TAX								
4.09								

American Airlines - Two Trip ^W Express Ticket

PLACE OF ISSUE

CARDHOLDER'S NAME NOT TRANSFERABLE

IF EXTEND PAYMENT DESIRED.
CIRCLE NO. OF MONTHS

DATE OF ISSUE

31 JAN 74

3 6 9 12

AA 120AALINC NEW YORK 161

NAME OF PASSENGER IF OTHER THAN CARDHOLDER

Coupons valid only when signed in presence of American Airlines Agent. Not valid if detached from Universal Credit Card Charge Form. No Cash Refunds.

PASSENGER COUPON

COMPLETE WHITE AREAS ONLY

APPROVAL CODE

NOT GOOD FOR PASSAGE
GOOD IN EITHER DIRECTION
SAME CLASS OF SERVICE
BETWEEN

This Express Ticket contains two invoice coupons. The value of each coupon is the amount shown in the Total area. This is the amount you will be billed, after each invoice coupon has been used.

NEW YORK

AIRLINE FORM SERIAL NO.

COUPON NO. 1

001:4096:214:849

COUPON NO. 2

001:4096:214:850

FORM OF CREDIT

AND

WASHINGTON

6229 61852 000 2

CLAY T WHITEHEAD

1969 IDC

JUN 74

FARE	TOTAL	ROUTE CODE	CPN NO.	FLIGHT CLASS	DATE	TIME	STATUS
	9.00	057168	2	DO 17			
TAX							
FOURV. AMT. PG.							

PRINTED IN U.S.A. BY RAND MCNALLY