

TRAVEL VOUCHER  
MEMORANDUM

July

DEPARTMENT, BUREAU, OR ESTABLISHMENT <b>Office of Telecommunications Policy Executive Office of the President</b>		VOUCHER NO.	
PAYEE'S NAME <b>Clay T. Whitehead</b>		SCHEDULE NO.	
MAILING ADDRESS (Including ZIP Code) <b>OTP 1800 G St., NW Washington, D.C. 20504</b>		PAID BY	
OFFICIAL DUTY STATION <b>Washington, D. C.</b>	RESIDENCE <b>Washington, D. C.</b>		
FOR TRAVEL AND OTHER EXPENSES		TRAVEL ADVANCE	
FROM (DATE) <b>4/24/74</b>	TO (DATE) <b>4/24/74</b>	Outstanding	\$ <b>500.00</b>
APPLICABLE TRAVEL AUTHORIZATION(S) NO. <b>TP4AT210</b>		Amount to be applied	<b>0</b>
DATE <b>4/19/74</b>		Balance to remain outstanding	\$ <b>500.00</b>
		CHECK NO.	
		CASH PAYMENT OF \$	
		RECEIVED (DATE)	

## TRANSPORTATION REQUESTS ISSUED

TRANSPORTATION REQUEST NUMBER	AGENT'S VALUATION OF TICKET	INITIALS OF CARRIER ISSUING TICKET	MODE, CLASS OF SERVICE, AND ACCOM- MODATIONS *	DATE ISSUED	POINTS OF TRAVEL	
					FROM-	TO-
<b>GTRB1661563</b>	<b>\$45.27</b>	<b>AL</b>	<b>Coach</b>	<b>4/18</b>	<b>Washington, D.C.</b>	<b>Philadelphia, Pa. and return</b>

April 25, 1974

AMOUNT  
CLAIMED

Dollars Cts

0

Approved. Long distance telephone calls are certified as necessary in the interest of the Government.

DIFFERENCES:

NEXT PREVIOUS VOUCHER PAID UNDER SAME TRAVEL AUTHORITY  
VOUCHER NO. D.O. SYMBOL DATE (MONTH-YEAR)Total verified correct for charge to appropriation(s)  
(initials)

Applied to travel advance (appropriation symbol)

NET TO  
TRAVELER

ACCOUNTING CLASSIFICATION

0.970.4.92110.511

\* Abbreviations for Pullman accommodations: MR, master room; DR, drawing room; CP, compartment; BR, bedroom; DSR, duplex single room; RM, roomette; DRM, duplex roomette; SOS, single occupancy section; LB, lower berth; UB, upper berth; LB-UB, lower and upper berth; S, seat.



PREVIOUS TEMPORARY DUTY (Complete these blocks only if in travel status immediately prior to period covered by this voucher and if administratively required)

[illegible]

GPO : 1970 OF -430-454 (5A)  
c48-16-79475-1

Grand total to face of voucher  
(Subtotals, to be carried forward if necessary)

• If per diem allowances for members of employee's immediate family are included, give members' names, their relationship to employee, and ages and marital status of children (unless this information is shown on the travel authorization).







## INSTRUCTIONS FOR PREPARATION OF GSA FORM 87

**Items 1 through 4: Self-explanatory.**

**Items 5 and 6:** If these locations are in a regional office, enter the regional location (city and State) and the regional number; if located in GSA Central Office, enter Washington, Central Office.

**Item 7:** Show the specific purpose of the travel. Generalizations such as "Official Business" or similar phrases are not acceptable. Indicate why the desired results cannot be gained through correspondence or other less-expensive means than travel.

**Item 8:** Enter the scheduled dates of the first and last days of the travel period.

**Item 9:** Check whether the form represents an original or an amended authorization.

**Items 10 and 11:** If the form amends a previous authorization, enter the original authorization number in Item 10 and the item number(s) being amended in Item 11.

**Item 12:** If trip order, specify in sequence and by date each official point to be visited and, if known, the address at destination where the traveler can be reached. If authorization covers travel within specified States, list the States. If travel authorization is limited only to the continental limits of the United States, enter phrase "To any points within the continental limits of the United States, in such order and at such times as may be necessary, and return."

**Item 13:** Check mode(s) of transportation required. The use of extra-fare trains, extra-fare airplanes, and other types of conveyances shall be justified by showing the advantage to the Government in a statement under Item 16.

**Item 14:** See the GSA Administrative Manual, Chap. 7 (DOA 5410.1) for allowable mileage and per diem

rates. Under other allowances, indicate any unusual expense that the traveler will incur, such as rental of conference rooms, employment of temporary stenographers, or transfer of excess baggage in connection with official travel. If travel is incident to a change of official station, and the payment of travel, transportation, and related moving expenses is authorized, enter the remark "See attached GSA Form 87A." All such allowances must be carefully detailed on GSA Form 87A.

**Item 15:** Enter the estimated cost of travel, per diem, and other expenses that the Government will incur as a result of this authorization.

**Item 16:** If space provided is insufficient, complete the statement on a plain sheet and staple a copy to each copy of the authorization form.

**Item 17:** To be executed by the official recommending the travel.

**Item 18:** Enter the cost account symbol(s) to which the expenses incident to the travel are to be charged.

**Item 19:** To be executed by the official administratively approving the travel.

**Item 20:** For use by the service or staff office maintaining official prevalidation control records.

**Item 21:** When required, the signatures of concurring officials or the method by which their concurrences are obtained shall be included in this block.

**Item 22:** To be executed by the appropriate GSA official empowered to authorize the travel.

**Item 23:** The authorization number to be entered by the official approving the travel.

**Item 24:** Enter the date Item 22 is executed.



TWAT J. W. T-4056 2-72 PRINTED IN U.S.A. BY RAND MC NALLY, CHICAGO

Issued By **ALLEGHENY AIRLINES** SOLD SUBJECT TO CONDITIONS OF CONTRACT ON PASSENGER'S COUPON

If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

**TW PASSENGER TICKET AND BAGGAGE CHECK PASSENGER'S COUPON**

FROM TO CAR- RIER FARE CALCULATION **037** **5852409639** DATE AND PLACE OF ISSUE

ADMINISTRATION

**APR 18 74**

WASHINGTON, D.C.

**1113-107003408**

GEX

NAME OF PASSENGER

**MR C WHITEHEAD**

NOT TRANSFERABLE

DATE OF ISSUE

ORIGIN

DESTINATION

ORIGINALLY ISSUED AGAINST BY AGENTS NUMERIC CODE AT ON DATE YR

TICKET DESIGNATOR & TOUR CODE THIS TICKET ISSUED IN EXCHANGE FOR

Agent

CONJUNCTION TICKET(S)

**GTR151661563**

**TR151661563**

NOT GOOD FOR PASSAGE

FARE BASIS

ALLOW

CARRIER

FLIGHT/CLASS

DATE

TIME

STATUS

VOID

VOID

VOID

VOID

VOID

VOID

VOID

VOID

WASHINGTON HAIL

AL

AL

120024APR

500ADK

PHILADELPHIA

AL

AL

120024APR

455F0KCC

WASHINGTON HAIL

BAGGAGE CHECKED UNCL D

WT

UNCL PCS WT

UNCL PCS WT

UNCL PCS WT

UNCL PCS WT

FARE

127

ENDORSEMENTS (Carbon)

FORM AND SERIAL NUMBER

CK

FARE **41.92**

TAX **3.35**

EQUIV **45.27**

**45.27**

**037**

**5852409639 6 □**

Wednesday 4/17/74

TRIP  
4/24/74

3:30

We have made the following reservations for the trip to Willow Grove, Pa., on Wednesday, April 24 for you, Mr. Eger, and Mr. Smith:

9:00 a.m.           Lv. National via AL 103 <sup>120</sup>  
9:55 a.m.           Arr. Philadelphia  
They will meet you at the airport.

<sup>9</sup>  
4:30 p.m.           Lv. Philadelphia via AL <sup>728</sup> 124  
<sup>2</sup>  
5:45 p.m.           Arr. National airport  
f

We have given your schedule to Mr. Eastman's secretary.

m Springer (215) 659-7700  
Secy: lat

X 2255

2 256



Monday 3/25/74

TRIP  
34/2/74

2:30 Mr. Whitehead talked with Ed Montgomery today and scheduled the trip to Philco-Ford Communications Systems Division in Willow Grove, Pa., for Tuesday, April 2.

3:00 We received a call from Phil Eastman, General Manager of CSD, who had talked with Ed Montgomery. According to Mr. Montgomery, someone from OTP had talked with CSD; and since Mr. Eastman is the General Manager and he had not talked with anyone, he called to talk about it.

(215) 659-7700, Ext. 2205  
2206

Wednesday 4/10/74

TRIP  
4/24/74

11:00

We have scheduled your trip to Philco-Ford facility in Willow Grove, Pa., for Wednesday, April 24. Mr. Smith and Mr. Sutter will accompany you.

Ed Montgomery (313) 594-0698



April 24

**PHILCO**



**Phillips Eastman, Jr.**  
Vice President and General Manager

Philco-Ford Corporation  
Communication Systems Division  
3900 Welsh Road  
Willow Grove, Pennsylvania 19090

April 2, 1974

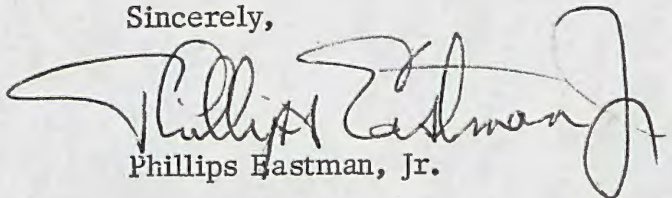
Mr. Bromley Smith  
Office of Telecommunications Policy  
Executive Office of the President  
Washington, D. C. 20504

Dear Mr. Smith:

The enclosed proposed agenda covers most of the items we discussed in our telecom last week. As I understand it, Dr. Whitehead's availability is sometime after April 12th, and I will wait for a call from you to set the date.

We will be most pleased to discuss our programs with your group and can vary the agenda to suit any particular interest which you might have. Thank you very much for your assistance in this matter.

Sincerely,

  
Phillips Eastman, Jr.

Enclosure

AGENDA FOR VISIT OF  
HONORABLE CLAY T. WHITEHEAD  
Director of Telecommunication Policy

White House Staff

To Willow Grove April 24 , 1974

10:00	Transportation from Airport to Willow Grove	K. G. Springen
11:00	Welcoming comments and remarks	E. L. Montgomery
11:05	Philco-Ford Communication Satellite Programs	WDL Representative
12:00	LUNCH	
12:15	International Terrestrial Communication Programs	J. F. Smith
1:00	Switching Systems	R. P. Hinton
1:30	Switching Products	N. A. Sabye
2:00	Secure & Special Products	M. Gelman
2:30	Departure for Airport	K. G. Springen



BKS.  
Background  
for Director's  
to P-Ford

February 7, 1974

(p.8 col. 4)

yes  
Hold till  
letter comes from  
Philco-Ford

## COMMUNICATIONS

### Ford's work on world satellites

FORD IS providing technological support through its subsidiary Philco-Ford for the European link in a world-wide weather forecasting project using space satellites. Philco-Ford has landed a sub-contract worth nearly £1m. to help build and test an advanced European weather satellite called Meteosat. It is already working on three similar satellites in America, one of which is due to be launched in March.

Meteosat, when launched in 1976, will orbit the earth, photographing weather patterns and transmitting pictures every 20 minutes. It will join the three American satellites and two more from Japan and the USSR in the Global Atmospheric Research Programme (GARP). This is a world-wide weather watch sponsored by the United Nations and International Council of Scientific Unions. As well as giving immediate warnings of hazardous weather conditions GARP is expected to make accurate long-range forecasts.

Philco-Ford has provided radio and antenna sub-systems for three Mariner deep-space probes, including the one that produced the first "fly-by" pictures of Mars.

Western Development Labora-

tories Division in California has been the prime contractor for 31 satellites. It has more communications satellites operating in orbit than any other company.

Two more, to be launched in 1975 and 1976, are being built for the North Atlantic Treaty Organisation, with Philco-Ford as prime contractor. And the company is the major sub-contractor for Skynet II, Britain's second-generation communications satellites.

OFFICE OF TELECOMMUNICATIONS POLICY  
WASHINGTON

April 12, 1974

Judy:

Mr. Sutter said he has seen the Willow Grove facility and has heard the briefings. Consequently, would you please scratch his name from the list.

Dolores



OFFICE OF TELECOMMUNICATIONS POLICY  
EXECUTIVE OFFICE OF THE PRESIDENT  
WASHINGTON, D.C. 20504

ASSISTANT DIRECTOR

March 22, 1974

MEMORANDUM

To: The Director  
From: Bromley Smith *BK*  
Subject: Trip to Philco-Ford Willow Grove

We recommend that you consider a day-long trip to the Willow Grove facility near Philadelphia (three hours by car or 20 minutes from the airport in Philadelphia if you fly).

We will suggest a luncheon briefing, followed by a tour of the facilities and return home that evening.

Philco-Ford is building the earth station facilities for the COMSAT/ATT domsat system and has included an option for additional facilities for use in the Navy/Marissat program. This would be a good opportunity to get a working familiarization with the COMSAT General systems.

If you desire, I would accompany you.

*→ Judy Apr 15 tentative*



E. L. Montgomery  
Executive Vice President  
Aerospace and  
Communications Operations

Philco-Ford Corporation  
Suite 728  
One Parklane Boulevard  
Dearborn, Michigan 48126

March 8, 1974

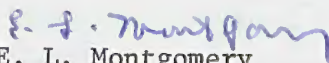
Dr. C. T. Whitehead  
Office of Telecommunications Policy  
Executive Office of the President  
Washington, D. C. 20504

Dear Dr. Whitehead:

I was glad to have met you recently and I was interested in your remarks concerning international telecommunications programs.

As you probably know, our Communication Systems Division at Willow Grove, Pennsylvania, is actively engaged in such work. Accordingly, I would like to invite you and any of your staff people to visit Willow Grove, at your convenience, to learn first-hand the sort of things we are working on.

Very truly yours,

  
E. L. Montgomery

cc Mr. Phillips Eastman, Jr.

CTW/cc:  
Jm.



RECEIVED  
MAR 12 10 13 AM '74  
OFFICE OF  
TELECOMMUNICATIONS  
POLICY

61-17500-1