

THE WHITE HOUSE
WASHINGTON

August 12, 1974

~~Walt Rumsfeld~~
Office file

MEMORANDUM TO THE PRESIDENT

FROM: Jack Marsh *JM*

Subject to your approval, we will implement the following system for screening telephone calls to your Residence:

a. The Signal Switchboard will receive all telephone calls for you placed to the White House or to your personal telephone. The Military Duty Aide will have a list of individuals whom you wish to be connected directly to you when you are in your Residence. President Nixon allowed such direct telephone access only for the First Family, the Military Assistant, and Stephen Bull.

b. You may wish to consider having the following people on such a list:

The First Family
Speaker Albert
Mr. Hartmann
Mr. Phil Buchen
Mr. Marsh
Ambassador Rumsfeld
General Haig
The Military Assistant, General Lawson

The following you may wish to consider:

Congressional leaders
Personal friends
Mr. Benton Becker (suggested by Phil Buchen)

c. Anyone else who wish to reach you on an urgent basis would be referred by the Military Duty Aide to one or more people of your choosing who would be authorized to ascertain the nature of the call and decide whether or not it should be put through to you. For this purpose, you may wish to consider Mr. Hartmann and myself.